

**Regular Meeting of the Barre City Council  
Held April 27, 2021**

The Regular Meeting of the Barre City Council was called to order on video conference by Mayor Lucas Herring at 7:00 PM. In attendance, participating on video or phone, were: From Ward I, Councilors Emel Cambel and Jake Hemmerick; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Ericka Reil and Samn Stockwell. City staff members present via video or phone were City Manager Steve Mackenzie, Finance Director Dawn Monahan, Public Works Director Bill Ahearn, Deputy Police Chief Larry Eastman, Human Resources Director Rikk Taft, and Clerk/Treasurer Carol Dawes.

**Absent:** NONE

**Adjustments to the Agenda:** NONE

**Approval of Consent Agenda:**

Council approved the following consent agenda items on motion of Councilor Cambel, seconded by Councilor Reil. **Motion carried on roll call vote, with all voting in favor.**

- Minutes of the following meetings:
  - Special meeting of April 20, 2021
  - Regular meeting of April 20, 2021
- City Warrants as presented:
  - Approval of Week 2021-17, dated April 28, 2021:
    - Accounts Payable: \$225,202.48
    - Payroll (gross): \$153,279.85
- 2021 Licenses & Permits:
  - Entertainment Licenses:
    - Scott & Deborah Brown, Bayne Family fundraiser chicken BBQ take-out dinners Saturday, May 22<sup>nd</sup>, from 10AM – 5PM in City Hall Park.
    - Barre Partnership annual entertainment license.
- Approval of Purchase Hathorn Sewer Camera
- Ratification of DPW Director Letter of Interest re. Ecosystem Restoration Program Dam Removal Grant (Stephens Branch; Jockey Hollow & Hebepp Dams)
- Authorization to Purchase 2021 Police Cruiser (FY22 Purchase)

**The City Clerk/Treasurer Report –**

Clerk/Treasurer Dawes reported on the following:

- The Barre Unified Union School District budget re-vote will be held on Tuesday, May 11<sup>th</sup>. Absentee ballots have been mailed to all voters who received a ballot by mail for the March 2<sup>nd</sup> town meeting. In-person voting will be drive-through in the BOR fieldhouse.
- Fourth quarter property taxes are due by May 17<sup>th</sup>, as May 15<sup>th</sup> falls on a Saturday.

Clerk Dawes reminded Council of their interest in having a workshop on the grand list and assessments, and said the district advisor from VT Department of Taxes Property Valuation and Review Division is available to conduct such a meeting. Council decided to schedule the workshop for Tuesday, June 1st, at 6:00 PM when the normal Council meeting has been canceled. Clerk Dawes will reach out to District Advisor Barbara Schlesinger to confirm the date and time with her.

**Liquor Control** – Clerk Dawes said there are five 2021 liquor licenses that are yet to be received from the VT Department of Liquor and Lottery. They are expected to be received by the end of the week, as all current licenses expire April 30<sup>th</sup>.

**City Manager’s Report** - Manager Mackenzie reported on the following:

- COVID update: NO changes in current operations. VT Agency of Commerce and Community Development has released guidelines for summer camps, and the City’s planned programs are in compliance. Still waiting for guidelines associated with municipal swimming pools.
- There is one more vaccination clinic scheduled at the auditorium for May 14<sup>th</sup>.
- Smoke vents will be installed over the opera house stage next week. The in-bound lane for Merchant’s Row from Prospect Street will be closed during the installation.
- Barre Town has approved Barre City trucks to dump yard waste at the stump dump.
- Flowers were ordered for the cemeteries, and people are being asked to volunteer to do planting.
- The City’s antique weathervane is in transit to the American Folk Art Museum in New York City where it will be on loan for exhibition.
- The City is applying for a \$20,000 grant through the Vermont Summer for All program. Funds would be used to support summer recreational programming.
- Public Works Director Bill Ahearn is coordinating assistance from the Central Vermont Regional Planning Commission for stormwater and 3-acre permit projects, as were discussed at last week’s meeting.
- Congressman Peter Welch has nominated the VTRANS Quarry Street intersection project for congressional funding. This is a state project to improve the intersection.
- The speed enforcement initiative starts this coming week.
- Yard waste drop off for residents continues through May. Barre Town has added Wednesday afternoons in addition to Saturday mornings.
- Water main flushing continues this week.

**Visitors and Communications –**

**New Business –**

**A) Presentation on Green Mountain United Way Initiatives.**

GMUW executive director Tanya Kristin reviewed their initiatives, and said during the pandemic they’ve been focused on food insecurity and distribution, housing, kids housed in motels, and working families. They have been partnering with local restaurants to provide food for those in need, and Ms. Kristin said the Cornerstone Pub & Kitchen has played a significant role in feeding local families.

Mayor Herring rearranged the agenda at this point to accommodate the ordinance second reading and public warning.

**D) Second Reading and Public Hearing Warned 7:30 pm – Ord. #2021-03: Chapter 17 Traffic.**

Mayor Herring opened the second reading and public hearing at 7:30 PM and invited questions and comments from the public. Hearing none, the Mayor closed the public hearing at 7:31 PM and invited comments from the Council. Councilor Boutin made the motion to approve the ordinance revisions as presented, seconded by Councilor Waszazak.

There was discussion on the penalty language included in sec. 17-39 and whether City Attorney Oliver Twombly had reviewed it to ensure the language is enforceable as written. Mayor Herring said all ordinance revisions are run by Mr. Twombly, and the Councilor leading the revisions on a particular ordinance, policy or charter language should be the one to seek out Mr. Twombly’s input on draft language. Councilor Boutin said he will reach out to Mr. Twombly to discuss the penalty language. The

motion was changed by the mover and seconder to approve the revisions for a new second reading and public hearing at Tuesday, May 18<sup>th</sup>, at 7:15 PM. **Motion carried as amended on roll call vote, with all voting in favor.**

**B) Update on Working Communities Challenge.**

GMUW executive director Tanya Kristin said the Barre area was awarded a \$300,000 grant to be received over the next three years. The funds are for direct support of single-female-head-of-household families. The percentage of such families living in poverty is higher in the Barre area than around the rest of the state. Green Mountain United Way's Bridges Program works with the identified population through their employers or through agencies assisting those seeking employment. The foci are transportation, education, and housing, and GMUW is working with a number of local agencies and service providers to meet the needs of the clients.

Community Impact Project Manager Julia Davis shared a video highlighting the grant and the Working Bridges program.

**C) Discussion and/or Approval of Charge of the Transportation Advisory Committee.**

Transportation Advisory Committee co-chair Michael Hellein reviewed the objectives for the committee, and use of City streets. Council approved the committee charge on motion of Councilor Hemmerick, seconded by Councilor Stockwell. **Motion carried on roll call vote, with all voting in favor.**

**E) Authorization to Purchase Three-Year HR/Payroll Software.**

Human Resources Director Rikk Taft and Finance Director Dawn Monahan said they reviewed different options for software to manage employee information and payroll and recommended the City enter into a three-year contract with NeoGov for a cloud-based integrated payroll/human resources information system. Council approved authorization to purchase on motion of Councilor Hemmerick, seconded by Councilor Waszazak. **Motion carried on roll call vote, with all voting in favor.**

**F) Parking Meter Rate Change – Approach & Vendor Authorization.**

Deputy Police Chief Larry Eastman reviewed his memo regarding updating parking meter time clocks to standardize across all parking meters, and facilitate easier rate changes in the future. Dep. Chief Eastman recommended Council approve the purchase of 675 new meter clocks which will have been pre-programmed with the new meter rates. The cost is \$12,000 and includes all shipping. Council approved the recommendation on motion of Councilor Boutin, seconded by Councilor Stockwell. **Motion carried on roll call vote, with all voting in favor.**

**Old Business –**

**A) Review, Discussion and/or Approval of Policies:**

**i. Rules of Procedure**

Councilors reviewed the draft revisions. Councilor Hemmerick recommended adding language that would say all municipal business and public hearings are given priority on Council agendas, and all agenda items will have cover memos that provide certain pieces of information about the agenda item. Council approved the rules as amended on motion of Councilor Hemmerick, seconded by Councilor Stockwell. **Motion carried on roll call vote, with all voting in favor.**

**Round Table –**

Councilor Hemmerick congratulated Barre Area Development Corporation for 60 years of service to the community. He said he has noted a number of sign violations around the City and suggested the City's zoning regulations be enforced.

Councilor Boutin said his niece and friends are holding a "Blow Up to Glow Up Barre" event this

To be approved at 05/04/21 Barre City Council Meeting

Saturday, when they will be wearing inflatable costumes and walking around downtown to bring smiles to the community. They will be in and around City Hall Park from 11AM – 4PM.

Mayor Herring reminded people this coming Saturday is Green Up Day. He said tomorrow is National Denim Day, and people are encouraged to wear denim to show support of survivors of sexual violence.

**Executive Session** – NONE

The Council meeting was adjourned by Mayor Herring at 8:51 PM.

There is no audio recording of this meeting. The meeting was recorded on the video conference platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

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## Employee Tax Summary Report

by name for check dates 04/28/21 thru 04/28/21

Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 0090	ABARE, LANCE R.										
964.00	56.23	55.89	13.07	19.49	0.00	55.89	13.07	0.00	0.00	0.00	0.00
Employee: 0136	AHEARN, WILLIAM E.										
1874.23	154.77	114.96	26.89	89.72	0.00	114.96	26.89	0.00	0.00	0.00	0.00
Employee: 0145	ALDSWORTH, JOSEPH G.										
1489.95	123.45	88.06	20.59	35.53	0.00	88.06	20.59	0.00	0.00	0.00	0.00
Employee: 0155	AMARAL, ANTHONY C.										
575.00	34.04	35.65	8.34	7.46	0.00	35.65	8.34	0.00	0.00	0.00	0.00
Employee: 0190	AVERY, CARROLL A.										
1021.65	83.22	63.34	14.81	34.18	0.00	63.34	14.81	0.00	0.00	0.00	0.00
Employee: 0417	BARIL, JAMES A.										
1841.08	235.44	106.09	24.81	70.55	0.00	106.09	24.81	0.00	0.00	0.00	0.00
Employee: 0570	BENJAMIN, KENNETH S.										
950.75	95.52	57.84	13.53	28.57	0.00	57.84	13.53	0.00	0.00	0.00	0.00
Employee: 0580	BENSON, NICHOLAS J.										
1635.14	215.32	99.08	23.17	64.51	0.00	99.08	23.17	0.00	0.00	0.00	0.00
Employee: 0590	BERGERON, JEFFREY R.										
1290.50	95.01	77.02	18.01	30.32	0.00	77.02	18.01	0.00	0.00	0.00	0.00
Employee: 1005	BOMBARDIER, TIMOTHY J.										
1894.00	268.05	115.62	27.04	95.33	0.00	115.62	27.04	0.00	0.00	0.00	0.00
Employee: 1060	BOUTIN, SABRINA N.										
1048.34	75.26	63.89	14.94	29.80	0.00	63.89	14.94	0.00	0.00	0.00	0.00
Employee: 1100	BRAMMAN, KATHRYN H.										
1024.40	106.97	63.02	14.74	31.88	0.00	63.02	14.74	0.00	0.00	0.00	0.00
Employee: 1097	BREAULT, BONNIE J.										
1210.91	138.38	69.38	16.23	41.43	0.00	69.38	16.23	0.00	0.00	0.00	0.00
Employee: 1130	BRENT, DOUGLAS S.										
1734.00	234.88	105.23	24.61	70.38	0.00	105.23	24.61	0.00	0.00	0.00	0.00
Employee: 1182	BROWN, ANDERSON C.										
980.20	70.59	59.80	13.98	27.24	0.00	59.80	13.98	0.00	0.00	0.00	0.00
Employee: 1390	BULLARD, DON A.										
1164.41	160.70	72.19	16.88	49.23	0.00	72.19	16.88	0.00	0.00	0.00	0.00
Employee: 1397	BULLARD, JONATHAN R.										
1304.40	149.13	78.27	18.30	44.66	0.00	78.27	18.30	0.00	0.00	0.00	0.00
Employee: 1675	CARMINATI, JOEL F., JR										
819.30	66.82	49.07	11.48	20.16	0.00	49.07	11.48	0.00	0.00	0.00	0.00
Employee: 1720	CETIN, MATTHEW J.										
1565.20	121.31	91.37	21.37	37.73	0.00	91.37	21.37	0.00	0.00	0.00	0.00
Employee: 1810	CHARBONNEAU, MICHAEL J.										
1550.43	162.73	83.70	19.58	48.74	0.00	83.70	19.58	0.00	0.00	0.00	0.00
Employee: 1815	CHASE, SHERRY L.										
785.20	68.65	44.77	10.47	20.73	0.00	44.77	10.47	0.00	0.00	0.00	0.00
Employee: 1964	COPPING, NICHOLAS R.										
1789.32	223.03	102.25	23.91	66.83	0.00	102.25	23.91	0.00	0.00	0.00	0.00
Employee: 2015	CRUGER, ERIC J.										
1347.13	159.33	81.42	19.04	47.72	0.00	81.42	19.04	0.00	0.00	0.00	0.00
Employee: 2205	CUSHMAN, BRIAN K.										
1565.20	121.38	91.40	21.38	37.74	0.00	91.40	21.38	0.00	0.00	0.00	0.00
Employee: 2240	DAWES, CAROLYN S.										
1198.10	118.25	70.19	16.42	35.26	0.00	70.19	16.42	0.00	0.00	0.00	0.00
Employee: 2330	DEGREENIA, CATHERINE I.										
1577.20	220.38	92.23	21.57	65.43	0.00	92.23	21.57	0.00	0.00	0.00	0.00

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Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 2332	DEMELL, WILLIAM M.										
1046.00	100.59	59.59	13.94	30.10	0.00	59.59	13.94	0.00	0.00	0.00	0.00
Employee: 2355	DEXTER, DONNEL A.										
1302.45	163.48	73.82	17.27	48.96	0.00	73.82	17.27	0.00	0.00	0.00	0.00
Employee: 2400	DODGE, SHAWN M.										
809.20	59.10	50.17	11.73	23.61	0.00	50.17	11.73	0.00	0.00	0.00	0.00
Employee: 2415	DONALD, LANCE B.										
920.80	88.27	55.36	12.95	26.21	0.00	55.36	12.95	0.00	0.00	0.00	0.00
Employee: 2445	DROWN, JACOB D.										
1150.80	132.44	68.91	16.12	39.65	0.00	68.91	16.12	0.00	0.00	0.00	0.00
Employee: 2580	DURGIN, STEVEN J.										
2032.30	276.80	118.99	27.83	82.96	0.00	118.99	27.83	0.00	0.00	0.00	0.00
Employee: 2683	EASTMAN, LARRY E., JR										
1556.61	181.08	88.91	20.79	54.24	0.00	88.91	20.79	0.00	0.00	0.00	0.00
Employee: 2980	FARNHAM, BRIAN D.										
1520.48	192.88	92.01	21.52	57.78	0.00	92.01	21.52	0.00	0.00	0.00	0.00
Employee: 3027	FLEURY, JASON R.										
1311.60	138.76	72.55	16.97	41.55	0.00	72.55	16.97	0.00	0.00	0.00	0.00
Employee: 3275	FREY, JACOB D.										
1897.34	216.03	111.24	26.02	64.47	0.00	111.24	26.02	0.00	0.00	0.00	0.00
Employee: 3375	GAYLORD, AMOS R.										
1552.19	205.42	95.75	22.39	61.54	0.00	95.75	22.39	0.00	0.00	0.00	0.00
Employee: 3560	GILBERT, DAVID P.										
986.80	102.19	59.84	13.99	30.57	0.00	59.84	13.99	0.00	0.00	0.00	0.00
Employee: 3690	GRANDFIELD, HEATHER L.										
831.20	70.45	49.92	11.67	34.34	0.00	49.92	11.67	0.00	0.00	0.00	0.00
Employee: 4015	HASTINGS, CLARK H., III										
898.65	84.55	53.37	12.48	25.17	0.00	53.37	12.48	0.00	0.00	0.00	0.00
Employee: 4025	HAYNES, WILLIAM D.										
1515.66	168.20	85.02	19.88	50.38	0.00	85.02	19.88	0.00	0.00	0.00	0.00
Employee: 4100	HEDIN, LAURA T.										
1277.52	133.19	75.96	17.76	39.75	0.00	75.96	17.76	0.00	0.00	0.00	0.00
Employee: 4137	HERRING, JAMIE L.										
814.58	28.02	50.02	11.70	19.42	0.00	50.02	11.70	0.00	0.00	0.00	0.00
Employee: 4214	HOAR, BRIAN W.										
1763.60	110.25	102.33	23.93	42.95	0.00	102.33	23.93	0.00	0.00	0.00	0.00
Employee: 4230	HOULE, JONATHAN S.										
1869.10	265.48	114.74	26.83	79.56	0.00	114.74	26.83	0.00	0.00	0.00	0.00
Employee: 4250	HOWARTH, ROBERT C.										
1796.28	97.31	100.98	23.62	30.77	0.00	100.98	23.62	0.00	0.00	0.00	0.00
Employee: 4260	HOYT, EVERETT J.										
1091.60	75.93	61.37	14.35	35.06	0.00	61.37	14.35	0.00	0.00	0.00	0.00
Employee: 4745	KELLY, JOSEPH E., JR										
1386.14	73.95	76.71	17.94	24.31	0.00	76.71	17.94	0.00	0.00	0.00	0.00
Employee: 4770	KIRKPATRICK, TROY S.										
1402.40	138.94	80.88	18.91	39.27	0.00	80.88	18.91	0.00	0.00	0.00	0.00
Employee: 4790	KOSAKOWSKI, JOSHUA D.										
966.00	92.81	57.12	13.36	27.76	0.00	57.12	13.36	0.00	0.00	0.00	0.00
Employee: 4903	LANE, ZEBULYN M.										
966.00	99.79	59.09	13.82	29.86	0.00	59.09	13.82	0.00	0.00	0.00	0.00
Employee: 4906	LANGEVIN, RAYMOND P.										
1360.04	105.20	77.39	18.10	47.93	0.00	77.39	18.10	0.00	0.00	0.00	0.00

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Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 4908	LAPERLE, JESSICA L.										
904.90	81.15	53.18	12.44	24.22	0.00	53.18	12.44	0.00	0.00	0.00	0.00
Employee: 4985	LEWIS, BRITTANY L.										
1386.09	172.72	85.45	19.98	51.73	0.00	85.45	19.98	0.00	0.00	0.00	0.00
Employee: 5010	LOWE, ROBERT L.										
1156.00	113.49	63.99	14.97	34.38	0.00	63.99	14.97	0.00	0.00	0.00	0.00
Employee: 5049	MACHIA, DELPHIA L.										
927.60	72.89	51.00	11.93	21.91	0.00	51.00	11.93	0.00	0.00	0.00	0.00
Employee: 5048	MACKENZIE, STEVEN E.										
2084.12	226.81	124.45	29.10	90.24	0.00	124.45	29.10	0.00	0.00	0.00	0.00
Employee: 5085	MALONEY, JASON F.										
1425.56	127.76	84.51	19.76	39.53	0.00	84.51	19.76	0.00	0.00	0.00	0.00
Employee: 5290	MARTEL, JOELL J.										
1384.84	151.62	80.84	18.91	45.28	0.00	80.84	18.91	0.00	0.00	0.00	0.00
Employee: 5425	MCGOWAN, JAMES R.										
1644.15	265.76	99.26	23.21	64.65	0.00	99.26	23.21	0.00	0.00	0.00	0.00
Employee: 5270	MCNALLY, DONNA C.										
1029.20	113.02	59.60	13.94	33.82	0.00	59.60	13.94	0.00	0.00	0.00	0.00
Employee: 5520	METIVIER, CHERYL A.										
913.30	89.92	56.14	13.13	26.89	0.00	56.14	13.13	0.00	0.00	0.00	0.00
Employee: 5600	MICHELI, STEVEN N.										
1555.20	128.17	94.98	22.21	44.51	0.00	94.98	22.21	0.00	0.00	0.00	0.00
Employee: 5701	MILLER, ROBERT W.										
1649.20	165.87	96.93	22.67	45.08	0.00	96.93	22.67	0.00	0.00	0.00	0.00
Employee: 5725	MONAHAN, DAWN M.										
1593.60	131.72	91.87	21.48	40.63	0.00	91.87	21.48	0.00	0.00	0.00	0.00
Employee: 5751	MORGAN, ELIJAH R.										
1261.57	118.41	75.58	17.68	46.36	0.00	75.58	17.68	0.00	0.00	0.00	0.00
Employee: 5765	MORRIS, SCOTT D.										
1060.41	85.09	64.44	15.07	35.21	0.00	64.44	15.07	0.00	0.00	0.00	0.00
Employee: 5768	MORRISON, CAMDEN A.										
1424.96	178.64	87.37	20.43	53.51	0.00	87.37	20.43	0.00	0.00	0.00	0.00
Employee: 5880	MURPHY, BRIEANNA E.										
1192.76	130.25	72.22	16.89	38.99	0.00	72.22	16.89	0.00	0.00	0.00	0.00
Employee: 5930	NORWAY, JOANNE P.										
721.60	65.05	42.70	9.99	19.73	0.00	42.70	9.99	0.00	0.00	0.00	0.00
Employee: 5940	NYKIEL, BRYAN T.										
1036.40	71.95	64.26	15.03	23.88	0.00	64.26	15.03	0.00	0.00	0.00	0.00
Employee: 6030	PARKER, ROWDIE Y.										
975.54	110.01	58.75	13.74	32.92	0.00	58.75	13.74	0.00	0.00	0.00	0.00
Employee: 6040	PARSHLEY, TONIA C.										
1313.61	135.61	74.52	17.43	40.60	0.00	74.52	17.43	0.00	0.00	0.00	0.00
Employee: 6088	PIERCE, JOEL M.										
1307.20	97.39	77.33	18.08	31.05	0.00	77.33	18.08	0.00	0.00	0.00	0.00
Employee: 6377	POIRIER, HOLDEN R.										
1129.96	120.55	69.08	16.16	36.08	0.00	69.08	16.16	0.00	0.00	0.00	0.00
Employee: 6395	POULIOT, BROOKE L.										
824.00	57.76	51.09	11.95	19.98	0.00	51.09	11.95	0.00	0.00	0.00	0.00
Employee: 6416	PROTZMAN, TODD A.										
575.00	46.13	35.65	8.34	14.38	0.00	35.65	8.34	0.00	0.00	0.00	0.00
Employee: 6415	PRUITT, BRITTAIN J.										
1413.88	57.67	78.01	18.24	19.70	0.00	78.01	18.24	0.00	0.00	0.00	0.00

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Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI	FUTA	SUTA	Local	Net
Employee: 6418	PULLMAN, DAVID L.										
777.47	62.07	46.47	10.87	18.83	0.00	46.47	10.87	0.00	0.00	0.00	0.00
Employee: 6440	QUARANTA, STEPHANIE L.										
1317.30	191.81	74.76	17.48	51.96	0.00	74.76	17.48	0.00	0.00	0.00	0.00
Employee: 6600	REALE, MICHAEL R.										
1437.35	184.54	89.12	20.84	55.28	0.00	89.12	20.84	0.00	0.00	0.00	0.00
Employee: 6623	RICH, STEVEN A.										
809.20	46.15	50.17	11.73	11.01	0.00	50.17	11.73	0.00	0.00	0.00	0.00
Employee: 6640	RIVARD, SYLVIE R.										
913.30	89.22	55.83	13.06	26.56	0.00	55.83	13.06	0.00	0.00	0.00	0.00
Employee: 6689	ROCHFORD, ZACHARY J.										
1551.75	140.39	96.21	22.50	43.05	0.00	96.21	22.50	0.00	0.00	0.00	0.00
Employee: 6818	ROULEAU, JOSEPH J.										
25591.07	5345.94	1579.91	369.50	1625.29	0.00	1579.91	369.50	0.00	0.00	0.00	15465.46
Employee: 6870	RUBALCABA, DAVID T.										
1541.32	199.91	94.12	22.01	59.89	0.00	94.12	22.01	0.00	0.00	0.00	0.00
Employee: 6874	RYAN, PATTY L.										
1348.16	176.98	83.59	19.55	60.01	0.00	83.59	19.55	0.00	0.00	0.00	0.00
Employee: 7049	SCHAUER, RUSSELL A.										
1326.92	70.30	78.84	18.44	23.29	0.00	78.84	18.44	0.00	0.00	0.00	0.00
Employee: 7100	SEAVER, DEBBIE L.										
1123.32	172.97	66.63	15.58	56.31	0.00	66.63	15.58	0.00	0.00	0.00	0.00
Employee: 7190	SHATNEY, JANET E.										
1224.20	82.08	70.11	16.40	26.71	0.00	70.11	16.40	0.00	0.00	0.00	0.00
Employee: 7220	SHERIDAN, GARY R., JR										
1803.80	214.50	110.20	25.77	64.01	0.00	110.20	25.77	0.00	0.00	0.00	0.00
Employee: 7312	SMITH, CLINT P.										
1024.40	101.06	61.36	14.35	30.11	0.00	61.36	14.35	0.00	0.00	0.00	0.00
Employee: 7314	SOUTHWORTH, NORWOOD J.										
1036.41	115.55	63.77	14.91	34.58	0.00	63.77	14.91	0.00	0.00	0.00	0.00
Employee: 7330	STRACHAN, ROBBIE B.										
1191.30	89.90	72.62	16.98	26.04	0.00	72.62	16.98	0.00	0.00	0.00	0.00
Employee: 7334	STRASSBERGER, KIRK E.										
1066.79	72.13	62.71	14.67	24.00	0.00	62.71	14.67	0.00	0.00	0.00	0.00
Employee: 7450	SUPERNAULT, MERTON A.										
954.40	57.40	51.25	11.99	13.05	0.00	51.25	11.99	0.00	0.00	0.00	0.00
Employee: 7465	TAFT, FRANCIS R.										
1378.70	160.43	81.94	19.16	48.05	0.00	81.94	19.16	0.00	0.00	0.00	0.00
Employee: 7520	TILLINGHAST, ZACHARY M.										
1488.24	174.69	86.67	20.27	52.32	0.00	86.67	20.27	0.00	0.00	0.00	0.00
Employee: 7600	TUCKER, RANDALL L.										
1732.50	201.98	101.08	23.64	60.38	0.00	101.08	23.64	0.00	0.00	0.00	0.00
Employee: 7610	TUCKER, RUSSELL W.										
1511.62	202.05	86.10	20.14	60.53	0.00	86.10	20.14	0.00	0.00	0.00	0.00
Employee: 8345	WORN, JESSICA L.										
1014.30	74.75	58.94	13.79	22.31	0.00	58.94	13.79	0.00	0.00	0.00	0.00
153279.85	18302.16	9139.37	2137.42	5707.62	0.00	9139.37	2137.42	0.00	0.00	0.00	15465.46

04/23/21  
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City of Barre Accounts Payable  
Warrant/Invoice Report # 21-43

Page 1 of 9  
dmcnally

By check number for check acct 01(GENERAL FUND) and check dates 04/28/21 thru 04/28/21

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
01142 AFLAC		382684	monthly premium	001-2000-240.0019	AFLAC PAYABLE	0.00	4,739.94	140629
01150 AIRGAS USA LLC		9111561628	oxygen	001-6040-350.1055	OXYGEN	0.00	58.44	140630
01013 ALLAN JONES & SONS INC		76285	4 tires	002-8220-320.0743	TRUCK MAINT	0.00	600.00	140631
01049 AMERICAN TOWER CORP		3571210	tower rental	001-6055-320.0725	TOWER RENTAL FEE	0.00	173.89	140632
01091 ARIES INDUSTIRES INC		404787	drive shaft,bearing,cable	003-8300-320.0750	MAIN LINE MAINT	0.00	845.25	140633
01057 AT&T MOBILITY		1678-041221	service 3/5-4/4/21	001-7050-200.0214	TELEPHONE	0.00	45.05	140634
		1678-041221	service 3/5-4/4/21	001-8030-200.0214	TELEPHONE	0.00	45.05	140634
						0.00	90.10	
23018 AUBUCHON HARDWARE		499034	saw blade	001-7020-320.0729	ANNEX MAINT	0.00	25.19	140635
		499139	nuts,broom,fasteners	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	37.19	140635
		499150	corner braces	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	8.08	140635
		499159	flanges	003-8330-320.0740	EQUIPMENT MAINT	0.00	31.10	140635
		499208	keys	001-7015-470.1270	MACHINE/EQUIP OUTLAY	0.00	8.07	140635
		499231A	paint	001-7015-470.1270	MACHINE/EQUIP OUTLAY	0.00	46.03	140635
						0.00	155.66	
01209 AVENU INSIGHTS & ANALYTICS		B-024257	perfect vision system	001-5070-220.0417	RECORDING OF RECORDS	0.00	950.00	140636
02117 BARRE COMMUNITY JUSTICE CENTER		041021	quarterly contribution	001-9130-360.1371	BCJC STIPEND	0.00	1,710.00	140637
02290 BARRE TOWN POLICE DEPT		041421	hotel detail 4/14-Hammond	048-7000-320.0763	SoV BGS OUTSIDE PD FEES	0.00	267.70	140638
02204 BENOIT ELECTRIC INC		4837	labor,plugs,connectors,pv	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	1,388.40	140639
02144 BERGERON PROTECTIVE CLOTHING LLC		226173	radio strap,freight	001-6040-310.0616	RADIOS/PAGERS	0.00	60.06	140640
02027 BOUND TREE MEDICAL LLC		83997531	medical supplies	001-6040-350.1054	MEDICAL SUPPLIES	0.00	199.90	140641
		83999508	medical supplies	001-6040-350.1054	MEDICAL SUPPLIES	0.00	611.94	140641

By check number for check acct 01(GENERAL FUND) and check dates 04/28/21 thru 04/28/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
					0.00	811.84	
02059	BRAMMAN KATHRYN H						
	031521	glasses	001-5020-340.0944	GLASSES	0.00	226.00	140642
02294	BULLARD JONATHAN						
	042221	Aflac PR overpayment	001-2000-240.0019	AFLAC PAYABLE	0.00	56.25	140643
02055	BURLINGTON COMMUNICATIONS SERVICE						
	ECS8095	labor, speaker mic	001-6050-480.1284	RADIOS	0.00	190.00	140644
	ECS8105	labor, travel charge	001-6050-480.1284	RADIOS	0.00	160.00	140644
	ECS8150	labor, travel charge	001-6050-320.0724	RADIO MAINT	0.00	160.00	140644
					0.00	510.00	
03276	CARROLL CONCRETE						
	383630	concrete	001-8050-350.1062	SUPPLIES - SW	0.00	2,263.00	140645
03043	CASELLA WASTE MGT INC						
	2527381	trash removal	001-7020-200.0213	RUBBISH REMOVAL	0.00	393.49	140646
	2527381	trash removal	001-8050-200.0213	RUBBISH REMOVAL	0.00	333.00	140646
	2527381	trash removal	001-6043-200.0213	RUBBISH REMOVAL	0.00	228.06	140646
	2527381	trash removal	001-7035-200.0213	RUBBISH REMOVAL	0.00	318.65	140646
					0.00	1,273.20	
03330	CELINK						
	110000160000	prop tax overpayment	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	163.68	140647
03031	CHARLEBOIS TRUCK PARTS INC						
	96954	relay valve, floor mats	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	155.54	140648
03277	CHARTER COMMUNICATIONS						
	031921A	internet 3/19-4/18/21	001-7020-200.0217	IT	0.00	134.98	140649
03249	CLIA LABORATORY PROGRAM						
	041321	certificate fee	001-6040-220.0413	DUES/MEMBERSHIP FEES	0.00	180.00	140650
04071	DEAD RIVER CO						
	041221	fuel oil.lic fee, fuel tax	001-8050-330.0829	FUEL OIL - GARAGE	0.00	25.41	140651
	041221	fuel oil.lic fee, fuel tax	002-8200-330.0829	FUEL OIL - GARAGE	0.00	52.37	140651
	041221	fuel oil.lic fee, fuel tax	003-8330-330.0825	FUEL OIL	0.00	1,639.08	140651
					0.00	1,716.86	
04130	DEMELL WILLIAM M						
	041921	CDL renewal	001-8050-130.0180	TRAINING/DEVELOPMENT	0.00	120.00	140652
05059	ENDYNE INC						
	367831	lab services	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	100.00	140653

By check number for check acct 01(GENERAL FUND) and check dates 04/28/21 thru 04/28/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	368128	lab services	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	40.00	140653
	368136	lab services	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	303.30	140653
					0.00	443.30	
05030	ESMI OF NEW YORK LLC						
	384722	sludge disposal	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	6,969.27	140654
06009	F W WEBB CO						
	71076451-2	pipe	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	71.46	140655
	71117536	spring assy	003-8330-320.0740	EQUIPMENT MAINT	0.00	1,098.82	140655
					0.00	1,170.28	
06001	FARNHAM'S SCALE SYSTEMS						
	97784	labor,service truck,fuses	002-8422-500.1401	2.5M-POTASSIUM PERM FEED	0.00	500.00	140656
06064	FINAL CONNECTION THE						
	372177	consultant services,travel	001-6055-210.0312	OFFICE MACHINE MAINT	0.00	315.00	140657
06065	FISHER AUTO PARTS						
	655333	pipe	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	33.47	140658
	655463	wiring harness	002-8220-320.0743	TRUCK MAINT	0.00	10.61	140658
					0.00	44.08	
06012	FISHER SCIENTIFIC						
	8372565	switch assy	003-8330-320.0737	LAB MAINT	0.00	119.44	140659
06053	FONTAINE FORESTRY & MILLWORK						
	12516	cedar posts	022-0280-360.1197	TREE PURCHASING	0.00	450.00	140660
06008	FREY JACOB D						
	041321	boots,sunglasses replaced	001-6050-340.0943	FOOTWARE	0.00	175.00	140661
	041321	boots,sunglasses replaced	001-6050-340.0944	GLASSES	0.00	65.95	140661
					0.00	240.95	
07073	G D MACHINES						
	424497	labor,supplies,freight	003-8330-320.0740	EQUIPMENT MAINT	0.00	560.56	140662
07187	GARNET TRANSPORT MEDICINE LLC						
	GAYLORD	covid testing	001-1000-120.0150	MISC A/R	0.00	200.00	140663
07024	GAYLORD AMOS						
	041221	replace sunglasses	001-6050-340.0944	GLASSES	0.00	119.00	140664
08904	GREERS DRYCLEANING						
	040521	uniform cleaning	001-6040-340.0945	DRY CLEANING	0.00	79.80	140665

By check number for check acct 01(GENERAL FUND) and check dates 04/28/21 thru 04/28/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	040521	uniform cleaning	001-6050-340.0945	DRY CLEANING	0.00	494.95	140665
					0.00	574.75	
08001	HACH CO						
	12402204	lab supplies, freight	002-8220-320.0737	LAB MAINT	0.00	519.23	140666
08064	HOWARD P FAIRFIELD LLC						
	7460597	bearings, freight	001-8050-320.0742	SNOW EQUIP MAINT	0.00	408.95	140667
09011	IAFC MEMBERSHIP						
	115869	membership-J Aldsworth	001-6040-220.0413	DUES/MEMBERSHIP FEES	0.00	255.00	140668
09021	IRVING ENERGY						
	750495	propane	001-7035-330.0836	BOTTLED GAS	0.00	496.19	140669
11052	KINGSBURY COMPANIES LLC						
	42200	septic pumping Garcia Ln	003-8300-320.0750	MAIN LINE MAINT	0.00	350.00	140670
12032	LAKES REGION FIRE APPARATUS INC						
	31248	pump body, head assy, shaft	001-6040-320.0720	CAR/TRUCK MAINT	0.00	583.97	140671
12109	LARAMIE WATER RESOURCES LLC						
	828	annual backflow test, trav	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	450.00	140672
12009	LOWELL MCLEODS INC						
	864954	steel	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	37.50	140673
13030	MCCULLOUGH CRUSHING INC						
	98361	sand screened	001-8050-350.1062	SUPPLIES - SW	0.00	70.00	140674
13189	MILES SUPPLY INC						
	0147999-01	hard hats, safety glasses	001-8050-340.0941	EQUIPMENT - SAFETY	0.00	104.92	140675
13017	MORGAN ELIJAH						
	6	contacts	001-8020-340.0944	GLASSES	0.00	134.00	140676
	8	mileage	001-8020-130.0182	TRAVEL/MEALS	0.00	8.96	140676
					0.00	142.96	
13210	MVP HEALTH CARE INC						
	041021	prem 5/1-5/31/21	001-2000-240.0008	HEALTH PAYABLE	0.00	6,639.98	140677
	041021	prem 5/1-5/31/21	001-9020-110.0151	HEALTH INSURANCE	0.00	76,642.60	140677
	041021	prem 5/1-5/31/21	002-8200-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,892.26	140677
	041021	prem 5/1-5/31/21	002-8220-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,865.87	140677
	041021	prem 5/1-5/31/21	003-8300-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,015.47	140677
	041021	prem 5/1-5/31/21	003-8330-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,561.85	140677
					0.00	95,618.03	
14016	NELSON ACE HARDWARE						
	251192	shower curtain, cleaners	001-6040-320.0720	CAR/TRUCK MAINT	0.00	61.59	140678



By check number for check acct 01(GENERAL FUND) and check dates 04/28/21 thru 04/28/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	251502	scissor,utility knives	001-6040-320.0728	SECURE VACANT PROPERTY	0.00	25.71	140678
	251535	signs	001-6040-320.0728	SECURE VACANT PROPERTY	0.00	9.67	140678
					-----		
					0.00	96.97	
14154 NORTH COUNTRY FEDERAL CREDIT UNION							
	HSAMAR21A	employer contribution	001-2000-240.0013	HSA PAYABLE	0.00	649.50	140679
14134 NORTHEAST DELTA DENTAL							
	050121	prem 5/1-5/31/21	001-9020-110.0153	DENTAL INSURANCE	0.00	2,830.22	140680
	050121	prem 5/1-5/31/21	001-9020-110.0153	DENTAL INSURANCE	0.00	34.33	140680
	050121	prem 5/1-5/31/21	002-8200-110.0153	DENTAL INS	0.00	122.94	140680
	050121	prem 5/1-5/31/21	002-8220-110.0153	DENTAL INS	0.00	76.10	140680
	050121	prem 5/1-5/31/21	003-8300-110.0153	DENTAL INSURANCE	0.00	122.94	140680
	050121	prem 5/1-5/31/21	003-8330-110.0153	DENTAL INSURANCE	0.00	110.43	140680
	050121	prem 5/1-5/31/21	001-2000-240.0018	DENTAL PAYABLE	0.00	2,669.24	140680
					-----		
					0.00	5,966.20	
14121 NORTHFIELD AUTO SUPPLY							
	336043	cap nut,nipple,connector	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	6.16	140681
	336059	battery,pads,rotors	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	309.66	140681
	336154	oil filter,oil	001-6040-320.0720	CAR/TRUCK MAINT	0.00	28.73	140681
	336198	knife blades,threadlocker	001-8050-350.1061	SUPPLIES - GARAGE	0.00	25.68	140681
	336414	pwr steering fluid	001-8050-320.0743	TRUCK MAINT - STS	0.00	21.99	140681
	336520	fittings	001-8050-320.0743	TRUCK MAINT - STS	0.00	18.84	140681
	336666	oil filter,oil	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	27.25	140681
	336794	disconnectors	001-6040-320.0720	CAR/TRUCK MAINT	0.00	4.08	140681
	336795	fitting	001-6040-320.0720	CAR/TRUCK MAINT	0.00	1.41	140681
	336805	heater hose	001-6040-320.0720	CAR/TRUCK MAINT	0.00	13.98	140681
	336875	brake pads	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	72.69	140681
	336903	cap nut	003-8300-320.0750	MAIN LINE MAINT	0.00	1.66	140681
	336916	cap screw	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	1.94	140681
	336959	fitings,hose	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	101.13	140681
	336970	fittings,hose	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	44.65	140681
					-----		
					0.00	679.85	
14055 NORWAY & SONS INC							
	16133	labor	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	50.00	140684
	16134	labor	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	100.00	140684
					-----		
					0.00	150.00	
14164 NOVUS MORRISON SOLAR LLC							
	185	estimate monthly output	001-6043-200.0212	CITY HALL BM SOLAR PROJ	0.00	611.44	140685
	185	estimate monthly output	001-7020-200.0212	AUD BM SOLAR PROJECT	0.00	1,454.27	140685
	185	estimate monthly output	001-7030-200.0212	BOR BM SOLAR PROJECT	0.00	2,182.00	140685
	185	estimate monthly output	001-7035-200.0212	PSB BM SOLAR PROJECT	0.00	1,377.53	140685

By check number for check acct 01(GENERAL FUND) and check dates 04/28/21 thru 04/28/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	185	estimate monthly output	003-8330-200.0212	WWTP BM SOLAR PROJ	0.00	6,363.76	140685
					0.00	11,989.00	
15020 O'REILLY AUTOMOTIVE INC							
	219945	cleaners	001-6040-320.0720	CAR/TRUCK MAINT	0.00	11.98	140686
	220021	wipes,vent clip	001-6040-320.0720	CAR/TRUCK MAINT	0.00	14.48	140686
					0.00	26.46	
15058 OTIS ELEVATOR CO							
	232269	maint service 2/1-2/28	001-7020-320.0729	ANNEX MAINT	0.00	188.08	140687
	254469	maint service 2/1-2/28/21	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	291.06	140687
	356031	maint service 5/1-6/30	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	234.12	140687
	357076	maint service 5/1-5/31	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	370.16	140687
					0.00	1,083.42	
16031 PETES TIRE BARNS INC							
	023162	labor, valve, rings, mileage	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	373.45	140688
18148 R K MILES							
	24905	deck screws	001-6040-320.0728	SECURE VACANT PROPERTY	0.00	690.76	140689
18004 REYNOLDS & SON INC							
	3387800	umbilical sheathing	001-6040-340.0941	EQUIPMENT - SAFETY	0.00	666.02	140690
	3388042	disp respirators	001-6040-370.1380	COVID-19 MATERIALS	0.00	699.72	140690
	3388401	brush pump, freight	001-6040-340.0941	EQUIPMENT - SAFETY	0.00	673.30	140690
	3388870	gloves, freight	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	579.05	140690
					0.00	2,618.09	
18072 SEWELL GREGORY							
	01727	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	112.14	140691
19150 SHERWIN WILLIAMS CO							
	8919-6	street paint	001-8050-320.0746	STREET PAINTING	0.00	1,122.74	140692
	8934-5	credit-street paint	001-8050-320.0746	STREET PAINTING	0.00	-276.85	140692
	8971-7	paint	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	139.61	140692
	9149-9	street paint	001-8050-320.0746	STREET PAINTING	0.00	615.20	140692
					0.00	1,600.70	
19155 STAPLES CREDIT PLAN							
	031521	privacy glass, folders, mon	001-5050-350.1051	COMPUTER SUPPLIES	0.00	27.99	140693
	031521	privacy glass, folders, mon	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	191.39	140693
	031521	privacy glass, folders, mon	002-8200-350.1051	COMPUTER SUPPLIES	0.00	88.99	140693
	031521	privacy glass, folders, mon	003-8300-350.1051	COMPUTER SUPPLIES	0.00	88.98	140693
					0.00	397.35	
19160 SWISH WHITE RIVER							
	W430620	towels, rust remover	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	187.50	140694

By check number for check acct 01(GENERAL FUND) and check dates 04/28/21 thru 04/28/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	W431031	towels,tissue,cleaner,frt	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	33.78	140694
	W431031	towels,tissue,cleaner,frt	001-6043-350.1049	CUSTODIAL SUPPLIES	0.00	189.50	140694
					-----		
					0.00	410.78	
<b>20002 TIMES ARGUS ASSOC INC</b>							
	2836	advertise Parcel Bid	048-9130-510.4203	PROPERTY SALE EXPENSES	0.00	104.00	140695
	3201	advertise agenda 4/6	001-5010-230.0510	ADVERTISING/PRINTING	0.00	124.74	140695
	3209	advertise Chapter 12 plum	001-5010-230.0510	ADVERTISING/PRINTING	0.00	140.98	140695
	4363	advertise DRB warning 5/6	001-8030-230.0510	ADVERTISING/PRINTING	0.00	156.00	140695
					-----		
					0.00	525.72	
<b>20005 TOWN OF BARRE</b>							
	21-140	intercept 3/21/21	001-6040-120.0171	CONSULTANT FEES	0.00	250.00	140696
<b>20088 TOWN OF BERLIN</b>							
	040221	interdiction detail 4/2	048-7000-320.0763	SoV BGS OUTSIDE PD FEES	0.00	150.00	140697
	041521	interdiction detail 4/14	048-7000-320.0763	SoV BGS OUTSIDE PD FEES	0.00	187.50	140697
					-----		
					0.00	337.50	
<b>20020 TWOMBLY OLIVER L</b>							
	021021	tax sale 260 S Main St	002-2000-200.0210	ACCOUNTS PAYABLE	0.00	412.23	140698
	021621	tax sale 25 S Main St	001-2000-200.0210	ACCOUNTS PAYABLE	0.00	650.00	140699
	040921	tax sale 322 Prospect St	001-2000-200.0210	ACCOUNTS PAYABLE	0.00	671.60	140700
	041021	tax sale 4 Currier St	002-2000-200.0210	ACCOUNTS PAYABLE	0.00	184.04	140700
	041121	tax sale 91 Summer St	002-2000-200.0210	ACCOUNTS PAYABLE	0.00	182.37	140700
	041221	tax sale 23 Bassett St	001-2000-200.0210	ACCOUNTS PAYABLE	0.00	490.44	140700
	041321	tax sale 7 Bassett St	001-2000-200.0210	ACCOUNTS PAYABLE	0.00	657.20	140700
	041421	tax sale 177 Beckley St	001-2000-200.0210	ACCOUNTS PAYABLE	0.00	228.70	140700
	041521	tax sale 57 Hillside Ave	001-2000-200.0210	ACCOUNTS PAYABLE	0.00	693.20	140700
					-----		
					0.00	4,169.78	
<b>21002 UNIFIRST CORP</b>							
	1433	uniform rental	003-8300-340.0940	CLOTHING	0.00	31.20	140701
	1433	uniform rental	003-8330-320.0743	TRUCK MAINT	0.00	10.60	140701
	1433	uniform rental	003-8330-340.0940	CLOTHING	0.00	56.48	140701
	1434	uniform rental	002-8220-340.0940	CLOTHING	0.00	66.99	140701
	1436	uniform rental	001-8050-320.0743	TRUCK MAINT - STS	0.00	69.00	140701
	1436	uniform rental	001-8050-340.0940	CLOTHING	0.00	237.32	140701
	1436	uniform rental	002-8200-340.0940	CLOTHING	0.00	90.87	140701
	1436	uniform rental	003-8300-340.0940	CLOTHING	0.00	56.99	140701
	3348	uniform rental	002-8220-340.0940	CLOTHING	0.00	66.99	140701
	3349	uniform rental	001-8050-320.0743	TRUCK MAINT - STS	0.00	71.04	140701
	3349	uniform rental	001-8050-340.0940	CLOTHING	0.00	235.22	140701
	3349	uniform rental	002-8200-340.0940	CLOTHING	0.00	90.87	140701
	3349	uniform rental	003-8300-340.0940	CLOTHING	0.00	56.99	140701

By check number for check acct 01(GENERAL FUND) and check dates 04/28/21 thru 04/28/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	3351	uniform rental	001-7020-340.0940	CLOTHING	0.00	56.32	140701
	3351	uniform rental	001-7030-340.0940	CLOTHING	0.00	50.92	140701
	3351	uniform rental	001-7035-340.0940	CLOTHING	0.00	21.72	140701
	3351	uniform rental	001-7015-340.0940	CLOTHING	0.00	10.58	140701
	3351	uniform rental	001-8500-340.0940	CLOTHING	0.00	21.02	140701
	3352	uniform rental	003-8300-340.0940	CLOTHING	0.00	31.20	140701
	3352	uniform rental	003-8330-320.0743	TRUCK MAINT	0.00	10.60	140701
	3352	uniform rental	003-8330-340.0940	CLOTHING	0.00	56.48	140701
					-----		
					0.00	1,399.40	
21017 UNUM LIFE INS CO OF AMERICA							
	050121	prem 5/1-5/31/21	001-9020-110.0152	LIFE INSURANCE	0.00	3,243.88	140703
	050121	prem 5/1-5/31/21	001-9020-110.0152	LIFE INSURANCE	0.00	42.05	140703
	050121	prem 5/1-5/31/21	002-8200-110.0152	LIFE INS	0.00	149.89	140703
	050121	prem 5/1-5/31/21	002-8220-110.0152	LIFE INS	0.00	144.76	140703
	050121	prem 5/1-5/31/21	003-8300-110.0152	LIFE INSURANCE	0.00	151.85	140703
	050121	prem 5/1-5/31/21	003-8330-110.0152	LIFE INSURANCE	0.00	185.73	140703
	050121	prem 5/1-5/31/21	001-2000-240.0017	LIFE PAYABLE	0.00	1,886.24	140703
					-----		
					0.00	5,804.40	
22135 VERMONT ELEVATOR INSPECTION SERVIC							
	31308	annual inspection,reg fee	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	200.00	140704
22017 VRPA							
	01769	registration-S Quaranta	001-7050-130.0180	TRAINING/DEVELOPMENT	0.00	10.00	140705
22019 VT AGY OF TRANSPORTATION							
	033121	Quarry St project	050-5800-360.1165	2018 1.15 MIL BOND EXP	0.00	310.29	140706
23113 WARD JAMES OR CITY OF BARRE							
	00672A	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	85.00	140707
23450 WHITE + BURKE REAL ESTATE ADVISORS							
	13766	professional services	050-5830-360.1161	2020 \$1.7M BOND EXP DPW I	0.00	3,061.80	140708
23006 WILD AUTO ELECTRIC SHOP							
	58087	labor,rectifier	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	58.75	140709
23031 WORLD THE							
	W518407	advertise Bid Proposal	048-9130-510.4203	PROPERTY SALE EXPENSES	0.00	106.30	140710
	W518417	advertise Volunteer Solic	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	106.30	140710
					-----		
					0.00	212.60	
26006 ZOLL MEDICAL CORP GPO							
	3255396	medical supplies	001-6040-350.1054	MEDICAL SUPPLIES	0.00	788.25	140711
	3258610	medical supplies	001-6040-350.1054	MEDICAL SUPPLIES	0.00	226.80	140711

04/23/21  
01:59 pm

City of Barre Accounts Payable  
Warrant/Invoice Report # 21-43

By check number for check acct 01 (GENERAL FUND) and check dates 04/28/21 thru 04/28/21

Vendor	PO	Invoice	Invoice	Account	Account	PO	Invoice	
	Number	Number	Description	Number	Description	Amount	Amount	Check
						0.00	1,015.05	
Report Total							173,679.13	

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*173,679.13  
Let this be your order for the payments of these amounts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



MAGNUM

M12



PAGE +158.0f  
2of8 +048.2m

mh1 by 67 upstream

A blue control panel with various buttons and icons. The buttons include a power button, a home button, a menu button, a red record button, a stop button, and several directional arrow buttons. There are also icons for Wi-Fi, signal strength, and a speaker.

VIDEO AUDIO

KEYBOARD

USB

Dorstick Pro



MUTE REC 0:00:04

INSIGHT VISION



0.386

01-01-2021

COPYRIGHT © INSIGHT VISION WWW.INSIGHTVISIONCAMERAS.COM 800-495-8177 MADE IN THE USA

OPTICAM



Attachment A  
Sewer Line Camera and Line Tracing Purchase



Sewer Camera Report

Prepared for City of Barre  
Created by Elijah R. Morgan



This document covers an analysis between three or more sewer cameras and scoping devices. In hopes to find a suitable tool that allows for our sewer department to visually inspect pipes without causing them more damage. Another goal of this is to find a universal tool that fits all of our applications the best. As of February 2021 the city of Barre, Vermont has spent \$2600.00 on repairs on the current camera as of the last year.

## Contents

<b>Requirements</b>	<b>3</b>
Insight Vision	3
2. Hathorn	4
3. Fiberscope	6
4. Remarks	8
5. Companies Considered	8
6. Conclusion	8

## 1. Requirements

The following are some of the desired and must-have features of the device that we decide to purchase.

- LCD Screen
- Data recovery module
  - USB, Email, phone, etc...
- Inspect 3-12” pipes
- Wifi and or wireless streaming
- Playback, save and record feature
- Optic and camera having an internal power source or an external of 115v AC or 12v DC
- Minimum of 200 ft cable length
- Milwaukee to Camera versatility
- Temperature capabilities up to 140 Fahrenheit
- Transmitter between Water and Sewer

## 1. Insight Vision

Insight Vision is a company based in the United States at an undisclosed main location. They primarily derive their devices for; medical, information tech, O.E.M, pipe inspections, military, mining, and construction industries.

However, this company seems to have a “bullish” approach to marketing compared to the competitors. Conducting relevant searches to their field results in an onslaught of the advertisement from their company.

The Opticam Modular Inspection Camera is a suitable option for our needs. With the following;

- One-touch video recording to USB flash drive
- Large 10.4” color monitor
- Text writing
- On-Screen distance counter,
- WiFi streaming to Apple or Android phones and more are reasons customers love the Opticam.
- The 200-foot standard reel features a 0.475” diameter push rod,
- 512 Hz “always-on” sonde and
- 1.3” self-leveling, modular, color camera head.

In consideration of the warranty, this company has one of the best turnarounds for time and repair. They stated “48 hours” repair time for our area. It states “This warranty does not apply to any product which has been subject to accident, negligence, alteration, abuse, misuse, overload, repair by anyone other than Insight Vision, or its authorized representatives, or not maintained [following] the manufacturer's suggested maintenance schedule. This warranty applies only to components manufactured by Insight | Vision, The appropriate manufacturer's warranty, if any, shall apply to components not manufactured by the company.

This warranty does not apply to flex-link connectors, rods, LED light rings, cables, rollers, o-rings, and skids, or other parts, which are considered consumable. The replacement of these items is part of normal product maintenance. This warranty shall not apply if the products are used or operated in any manner not consistent with their intended purpose. This warranty is limited to the repair or replacement of defective products and parts during the warranty period and shall be the exclusive remedy. Insight | Vision, shall in no event have any other obligation or liability of any nature arising from the breakdown, malfunction, defect, or another failure of the product, including, without limitation, any liability for service, maintenance, repairs, personal injury, property damage, loss of profits, loss of use or other consequential damages.

Any action for any claimed breach of this warranty shall be brought within one (1) year from the date of delivery of the product.

The purchaser must return the defective product, part, or component to the Insight | Vision, 600 N. Dekora Woods Blvd. factory in Saukville, WI 53080 at the purchaser's expense, properly and adequately packaged, with insurance and transportation prepaid. Insight | Vision, will either repair or replace the defective product, part, or component, at its option, and will return it to the purchaser at the customer's expense. In no event shall Insight | Vision, be liable for delay in repair or replacement and return under this warranty. Insight | Vision will endeavor to effect appropriate repairs in the shortest time practical, [concerning] the customer having beneficial use of their equipment.

Insight | Vision, neither assumes nor authorizes any person to assume any other liability or make any other warranty in connection with the products.”

Thomas Porter proved a set of references that turned out to be extremely ecstatic about the equipment that they have sold to their customers.

The quote from Insight’s representative Thomas Porter was \$8440.00, which gives us the following; 1x Opticam 300 ft reel, M18 Milwaukee battery adapter, Rolling centering skid with 3x light kit, 512 Hz locator, one-touch recording to USB, Built-in microphone, and speaker, keypad, debris cover, 2” skid, 3” skid, USB stick, Opticam module with a case, and power adapters for AC and DC.

## 2. Hathorn

Hathorn is a company that is based out of Toronto, Canada, and Ohio, USA. From the beginning, Hathorn has focused on manufacturing robust products that are within the reach of your average plumber, but

tough enough for municipalities, mining and petrochemical companies, industrial users, and urban gas distributors.

The Hathorn warranty entails the following;

1. Limited Warranty Coverage.

This Limited Warranty consists of a Warranty, which provides one full year of coverage under our manufacturer's standard new product warranty. Hathorn Corporation warrants to the original purchaser of our products that the product shall function as designed for one year from the original date of purchase under normal and proper usage. This one-year Limited Warranty covers malfunctions resulting from defects in materials or workmanship only. If a Hathorn Corporation product fails to function as designed under normal and proper usage due to defects in materials or workmanship during the period of this Limited Warranty, Hathorn Corporation will repair, adjust or replace defective parts as Hathorn Corporation deems appropriate.

This Limited Warranty applies only to Hathorn Corporation sewer and gas camera systems that are distributed in the United States, Canada, and Australia that are purchased from Hathorn Corporation or a Hathorn Corporation authorized dealer as identified on our website. The Limited Warranty is not transferable under any circumstances. This Limited Warranty does not apply to Hathorn Corporation brand products imported and/or sold by unauthorized dealers, distributors, or other sellers.

2. Not Covered.

This one-year Limited Warranty does not cover damage or malfunctions stemming from anything other than normal and proper usage or products not meeting the requirements of end-users. This Limited Warranty also does not cover the following: (a) intentional or accidental misuse or abuse (including, but not limited to, damage to push rod from excessive force), (b) failure to follow operating or maintenance instructions, (c) repairs by any individual or entity other than an authorized Hathorn Corporation repair center, (d) use of product components, accessories or consumables not manufactured by Hathorn Corporation (e) product tampering, (f) droppage, (g) battery leakage if equipped, (h) media cards. (i) excessive light damage to the camera element or (j) or damage resulting from being used in extreme environments or due to weather events. Routine cleaning and normal cosmetic wear and tear are not covered by this Limited Warranty.

Hathorn's responsibility under this Limited Warranty is limited to the repair, adjustment, or replacement of defective parts as determined by Hathorn Corporation in its sole discretion. Hathorn Corporation shall not be held liable for any damages, including but not limited to direct, indirect, special, or consequential damages arising out of, resulting from, or in any way connected to the use of Hathorn products. Hathorn assumes no responsibility for other's use or misuse of its products. Hathorn Corporation assumes no responsibility for warranties either expressed or implied beyond that which is contained herein.

4. Obtaining Service.

Should you wish to return the item to Hathorn in Canada or the USA please contact us on 1-866-HATHORN to secure an RMA. Once secured pack the product carefully using ample packing material to prevent damage during shipment and mail it postage prepaid and insured to one of:

Hathorn Corporation 255 Shields Court, Unit C Markham, Ontario, Canada, L3R 8V2 (Dock #2)

Hathorn USA 739 North Wilson Road, Columbus, OH, 43204 USA

The Product can also be shipped to the dealer from where it was purchased. When service is completed, your product will be returned to you postage prepaid or collect. Hathorn Corporation is not responsible for damages or loss incurred in connection with the mailing and/or transportation of the product. We recommend that clients opt to insure their package with our preferred carrier UPS. In your package, please include the following: A copy of the sales receipt showing the date and place of purchase. All accessory items that may be related to the problem. A detailed description of the problem.

#### 4. Refunds.

Products purchased directly from Hathorn Corporation may be returned for a refund within 30 days of purchase provided that the product has not been used and is in a new condition appropriate for resale. A 15% re-stocking fee shall apply. After 30-days, but no longer than 90-days after the purchase of products directly from Hathorn Corporation, customers may return unused and new products for store credit. A 15% re-stocking fee shall apply. Under no circumstances shall refunds be offered for items returned for warranty repairs. All warranty repairs shall be honored in line with our warranty policy above.

Chris Luttrell from the Hathorn sales team has quoted us at \$12,145.00 for the following; M18s come standard with a 12".1 HDMI daylight readable monitor, full-sized keyboard with 8 pages of text overlay, adjustable camera lighting, 512hz sonde on/off, 8X digital zoom technology, footage counter, audio/video out and USB recording. Compatible with 18V Milwaukee batteries or equivalent (not included) or 12V AC/DC adapter (included). M18s are compatible with other company's reels with options below. Separate patch cables are required, Extra-Large reel - Complete with 500ft. of 5/8" premium spiral wound push rod, 1.68" self-leveling camera, 512hz sonde, 8" wheels, and controller mount, Standard Hathorn Locator Multi-frequency (yellow), For connecting M10, M12, and M18 controllers to all Hathorn Micron, Mini, Mid and Large Reels, and shipping.

Admittedly, Hathorn is a busy company. Upon speaking to Chris it becomes clear almost immediately. This is something to take into consideration.

### *3. Fiberscope*

Fiberscope makes a Triton M7 push camera system. This push camera comes a 200-foot length, made with a premium spiral wound poly blend push rod, and a standard 7.4" color monitor, with a few options for the camera head. These units are durable, heavy-duty units built here in Canada. They are compatible with an 18V rechargeable Milwaukee battery, which is sold separately, for portable use, and they come standard with a 512Hz Sonde built into the camera head, to locate the head underground. They also have on-screen text, USB image, and video recording to a Memory stick, a digital on-screen footage counter, etc.

The option for the Triton M7 would be as follows, with a standard 200-foot push cable on the reel, and a 7.4" color monitor with text generation, and a 1.68" Self-Leveling camera, with a premium push cable in a 0.4" diameter. You can use this in 2" straight lines, and 3" to 12" pipes, though I would recommend a rolling skid and additional battery-powered LEDs.

Project specs;

- 1/4" Color CMOS Camera Chip
- Sensitivity 0.5 lux
- High-intensity LEDs
- 70 Degree Field of View
- The camera Head is IP68 waterproof up to 60 feet of pressure.
- For 3" - 12" pipes or larger based on the camera head
- 200 Foot Premium Spiral Wound Push Cable
- On-Screen digital footage counter
- 512Hz Built-in Sonde in the camera head to locate it underground
- Color LCD screen, with gorilla glass
- Protected "Peli-Case" for the monitor
- Magnum M7 - 7.4" color LCD screen, with text generation and file capture.
- WIFI Module to use our app to view and capture inspections
- Compatible with Milwaukee 18V Rechargeable Battery
- Lightweight
- Designed and manufactured in Canada

The Triton is something that is backed by the list of references that was provided to me by the sales team. Strongly, Lucas from Texas stated, "you get what you pay for."

The warranty entails the following; "All products come with a (1) year limited warranty on all parts and labor, excluding push rods and insertion probes. This one (1) year Limited Warranty covers malfunctions resulting from defects in materials or workmanship only. Most items that require repair should be returned to the MEDIT Inc service center (Winnipeg, Canada). Please be aware that some products will need to be sent directly to the factory for damage inspection/evaluation and repair. Used equipment is covered under a 90-day part and labor warranty. For some products, an extended warranty is available for an additional cost. The one (1) year Limited Warranty does not cover damage or malfunctions stemming from anything other than normal/proper use. It also does not cover the following; (a) intentional or accidental misuse or abuse (including, but not limited to, damage to a unit from excessive force), (b) failure to follow operating or maintenance instructions, (c) repairs by any individual or entity other than the MEDIT Inc Repair Center, or a manufacturing facility appointed by MEDIT Inc, (d) product components, accessories or consumables not sold by MEDIT Inc (e) product tampering, (f) damage from dropping, (g) battery leakage if equipped, (h) media cards."

The quote provided by Terry Peristerakis is \$8956.00 and would provide us with the above list and universal

skid 6-12 inch, LED light kit, Portable locator, and a \$190.00 discount.

## *4. Remarks*

It always is an option to continue to repair and replace parts on the current Aries model that we have, but in the event of an emergency is it worth it?

Consideration of how we allocate time and personnel becomes affected upon having faulty equipment. Pipes can be damaged and create further issues if we were to continue to use the inappropriate tools for the job(s) at hand.

Something that all of these companies have not exactly expressed is the lead time for our purchase if there is one. This should be strongly considered due to it being an indication of whether the company is busy or swamped.

## *5. Companies Considered*

Below is a list of considered potential companies, these companies have been left out of the general comparison due to them not being appropriate for our uses and or poor response times.

- Proteus
- General Electric
- SPI Borescopes
- Olympus
- Borescopes R Us
- MoVeo
- It Concepts
- Gradient Lens
- Aries
- Wohler USA
- Flexiprobe
- Sewer Cameras of Nevada

## *6. Conclusion*

After consulting the above companies about their products, quotes, and or concerns. Insight Vision, Hathorn,

and FiberScope seem like equal choices after exhausting all resources. They are compatible with a lot of our existing equipment and allow for the fastest usability due to the change in the interface. Terry from FiberScope is admittedly the most persistent and aggressive salesman of the bunch. Hathorn was backed by the most reputable source, that wasn't provided by the seller. Mike Ralbvosky from Precision Group, who specialized in pipe repair without digging things up recommended them.





**Department of Public Works  
6 North Main St Suite 1  
Barre, VT 05641**

## Sewer Line Camera and Line Tracing Equipment Purchase

The Department of Public Works relies on remote camera equipment to observe and assess the condition of the City's underground piping – both sanitary sewer and surface water (storm). Our existing equipment is more than 15 years old and does not meet all of our needs. In 2019, the camera equipment was returned to the manufacturer for major repairs. It remains in service and continue to serve the City in larger diameter pipeline investigations. The existing unit is a “tractor” driven (motorized chassis) camera that drives into the pipeline. It does not work well in pipe less than 8 inches as fittings require a turning radius that is problematic for the tractor.

A newer camera technique uses a smaller diameter camera with a “push” cable to accomplish the same thing as the tractor unit. The push cameras work very well in smaller diameter pipe 3-12” with distances up to 500 feet attainable. The purchase of a push camera will improve the City's capacity to camera underground piping. It will also complement the existing tractor driven camera by completing small pipeline inspection, reserving the tractor model for large pipeline only. We are purchasing a 400-foot cable that will address all of the City's existing sewer and drain systems

The DPW evaluated seven manufacturer's equipment in a paper review of reported features and pricing. See Attachment A (prepared by Elijah Morgan Engr'g Tech). The manufacturer's offerings were narrowed to two – based on reported capacity and cost Opti-cam (\$8440) and Hathorn (\$12,145) equipment

was subjected to field trials here in Barre. The trials were very insightful. An area that we viewed as critical – the stiffness of the push cable was one of three factors that were decisive – push lengths in an 8-inch pipe were substantially less than reported for the Opti-cam. Secondly, manufacturing material and assembly quality for the Opti-cam were clearly inferior. The use of high quality polymers was a not major detriment but the connection between the camera system and skid was disappointing; the third area was image quality. The Opti-cam image was “washed out” with significant reflection, inability to control light intensity adequately and poor focus in our trial. (See Attachment B) Lastly, Hathorn manufactures a thicker stiffer cable than those we ran trials, based on moment of inertia we project the cable to be nearly twice as stiff.

As a result, the Hathorn is the selected piece of equipment. We recognize that it is substantially better and more reliable, so that make it is worth an additional \$4000 dollars. We project an approximate 20-year service life for the equipment making the annual expense minimal.

We request a motion to **Approve purchase of a Hathorn Sewer Camera and Line Tracing Equipment.**

**Clean Water Initiative Program**  
**Dam Removal Grants Budget Template**  
**SFY 2021**

Updated 3/23/2021

Review "Instructions" tab for information on completing this form

Gray cells auto-calculate, do not edit. Enter in white cells only.

Personnel (Name, Title)	Tasks/Responsibilities	Hours	Hourly Rate	Total Salary Expense	Leverage amount	Amount requested
Michele Braun, FWR Exec. Dir.	Project Management	72	\$28.00	\$2,016.00	\$0.00	\$2,016.00
Bill Ahearn, Barre Public Works	Consultation, outreach support	30	\$47.40	\$1,422.00	\$1,422.00	\$0.00
		0	\$0.00	\$0.00	\$0.00	\$0.00
		0	\$0.00	\$0.00	\$0.00	\$0.00
<b>Personnel Subtotal</b>				<b>\$3,438.00</b>	<b>\$1,422.00</b>	<b>\$2,016.00</b>
Fringe Benefits		Fringe Benefits Rate	Salary Expense	Total Fringe Benefits Expense	Leverage amount	Amount Requested
Includes FICA, retirement, health insurance and workers' comp		11%	\$3,438.00	\$378.18	\$0.00	\$378.18
<b>Fringe Benefits Subtotal</b>				<b>\$378.18</b>	<b>\$0.00</b>	<b>\$378.18</b>
Anticipated Travel	Purpose	Miles	Mileage Rate	Total Travel Expense	Leverage amount	Amount Requested
Montpelier to Barre	Two Site Visits	36	\$0.56	\$20.16	\$0.00	\$20.16
		0	\$0.00	\$0.00	\$0.00	\$0.00
<b>Travel Subtotal</b>				<b>\$20.16</b>	<b>\$0.00</b>	<b>\$20.16</b>
Equipment Rental	Description/Use	# of Units	Unit Cost	Total Equipment Expense	Leverage amount	Amount Requested
		0	\$0.00	\$0.00	\$0.00	\$0.00
		0	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equipment Subtotal</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Supplies	Description/Use	# of Units	Unit Cost	Total Supplies Expense	Leverage amount	Amount Requested
		0	\$0.00	\$0.00	\$0.00	\$0.00
		0	\$0.00	\$0.00	\$0.00	\$0.00
		0	\$0.00	\$0.00	\$0.00	\$0.00
		0	\$0.00	\$0.00	\$0.00	\$0.00
<b>Supplies Subtotal</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Contractual/Construction	Description/Use (attach any quotes from consultants/contractors)	# of Units	Unit Cost	Total Contract. Expense	Leverage amount	Amount Requested
Engineering services	Preliminary Design	1	\$60,000.00	\$60,000.00	\$0.00	\$60,000.00
		0	\$0.00	\$0.00	\$0.00	\$0.00
		0	\$0.00	\$0.00		\$0.00
<b>Contractual Subtotal</b>				<b>\$60,000.00</b>	<b>\$0.00</b>	<b>\$60,000.00</b>
Indirect Costs		Indirect Rate	Cost related to Indirect rate	Total Indirect cost	Leverage amount	Amount Requested
If rate is above 10%, provide documentation indicating the reason		10%	\$68,851.78	\$6,885.18	\$0.00	\$6,885.18
<b>Indirect Subtotal</b>				<b>\$6,885.18</b>	<b>\$0.00</b>	<b>\$6,885.18</b>
<b>Totals</b>				<b>\$70,721.52</b>	<b>\$1,422.00</b>	<b>\$69,299.52</b>
Percent Leveraged				<b>2%</b>		
Leverage+ Amount requested= Total project cost				<b>YES</b>		

Notes:

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**RE: Site visit scheduling**

1 message

**Alexander, Gretchen** <Gretchen.Alexander@vermont.gov>

Thu, Apr 22, 2021 at 3:49 PM

To: Michele Braun &lt;michele@winooskiriver.org&gt;

Cc: "Bates, Karen" &lt;Karen.Bates@vermont.gov&gt;

Hi Michele,

Apologies that your earlier email slipped through the cracks. Yes, I think that most dam removals have some WQ benefits by restoring continuity of flows of sediment and wood, which translates to improved vertical stability in the system. I think these two dam removals are appropriate for Clean Water funding. Let me know if you need me to sign any form indicating my support. Thanks,

Gretchen



---

**Gretchen Alexander** | River Science, Restoration & Mapping Team Lead, Central Region River Scientist (she/her)

Vermont Agency of Natural Resources | Department of Environmental Conservation

Watershed Management Division, Rivers Program

[111 West St | Essex, VT 05452](#)

802-490-6150 (cell)

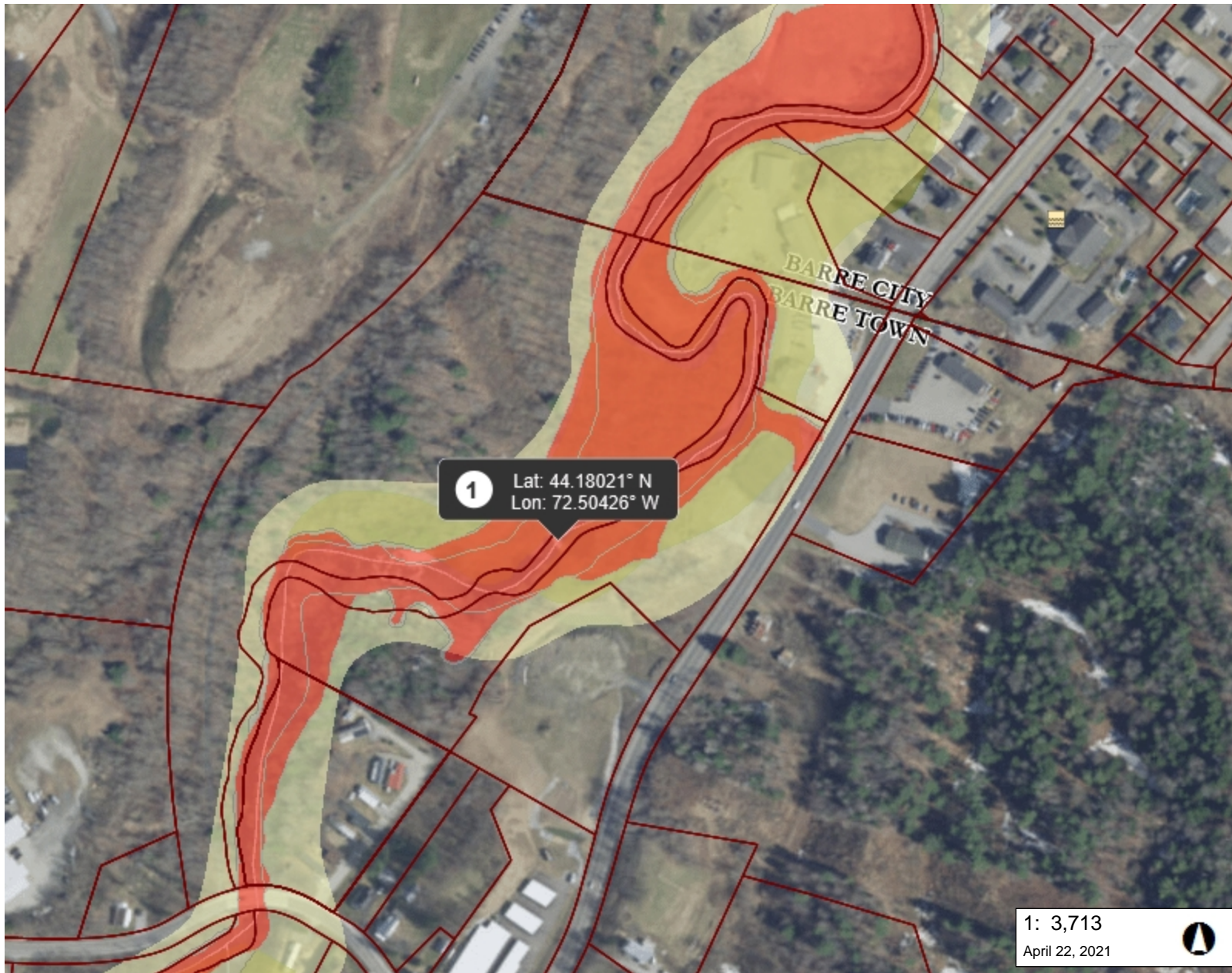
[Gretchen.Alexander@vermont.gov](mailto:Gretchen.Alexander@vermont.gov)<http://dec.vermont.gov/watershed/rivers>

*Due to the coronavirus (COVID-19), the Agency of Natural Resources is taking additional safety measures to protect our employees, partners and customers. We anticipate we will be working remotely until at least March 31, 2021 and encourage you to communicate electronically or via phone to the greatest extent possible. Thank you for your patience and understanding that responses may occasionally be delayed.*

---

**From:** Michele Braun <michele@winooskiriver.org>**Sent:** Thursday, April 22, 2021 9:45 AM**To:** Alexander, Gretchen <Gretchen.Alexander@vermont.gov>**Cc:** Bates, Karen <Karen.Bates@vermont.gov>**Subject:** Re: Site visit scheduling





### LEGEND

- Shoreland 100' Setback
- Shoreland 250' Setback
- Wetland - VSWI
  - Class 1 Wetland
  - Class 2 Wetland
  - Buffer
- Wetlands Advisory Layer
- River Main Stem Waterbodies
- WBID Watersheds
- Flood Hazard Areas (Only FEM)
  - AE (1-percent annual chance flood)
  - A (1-percent annual chance floodpl.)
  - AO (1-percent annual chance zone feet)
  - 0.2-percent annual chance flood ha
- River Corridors (Aug 27, 2019)
  - .5 - 2 sqmi.
  - .25-.5 sqmi.
- Soils - Hydric
- Parcels (standardized)
- Act250 Permits \*\*INCOMPLET
- Waterbody
  - Stream/River
  - Stream
  - Intermittent Stream
- Town Boundary

1: 3,713  
April 22, 2021

189.0 0 94.00 189.0 Meters

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere 1" = 309 Ft. 1cm = 37 Meters

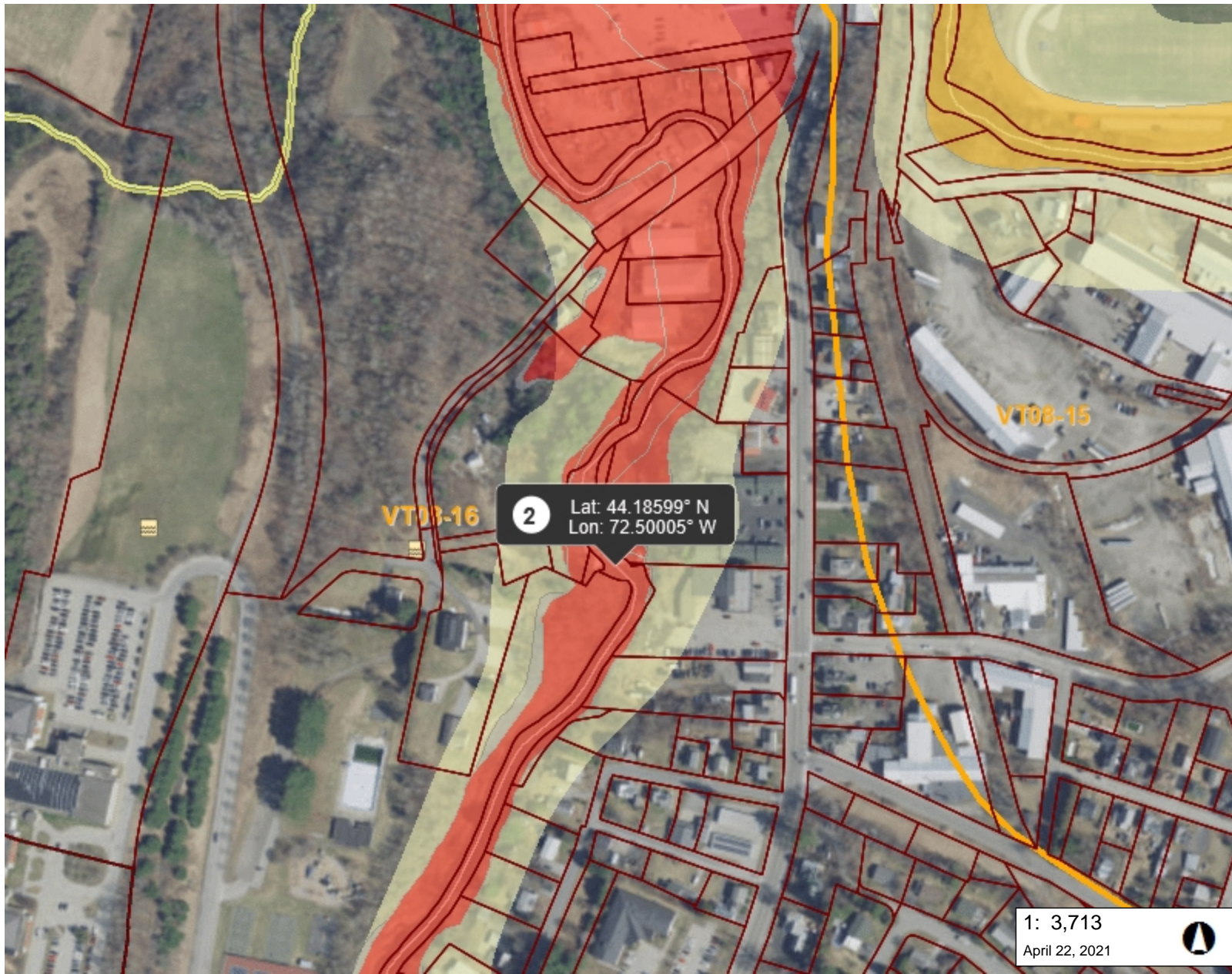
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### NOTES

Preliminary Design Application for Removal of Two Dams Owned by Barre City





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1: 3,713  
April 22, 2021



### NOTES

Preliminary Design Application for Removal of Two Dams Owned by Barre City

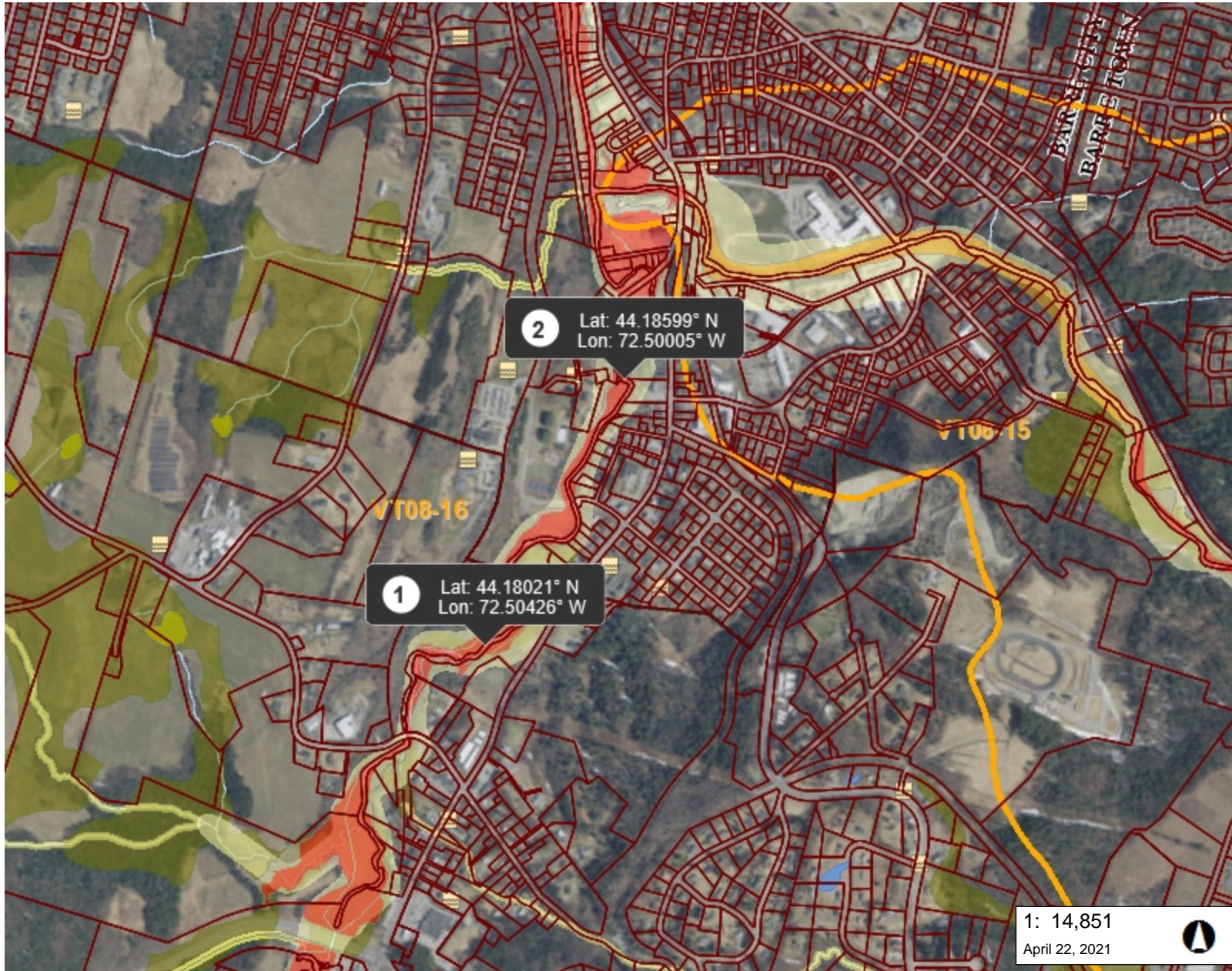
189.0 0 94.00 189.0 Meters

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  - Stream/River
  - Stream
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1: 14,851  
April 22, 2021

### NOTES

Preliminary Design Application for Removal of Two Dams Owned by Barre City



### **Jockey Hollow Dam (owned by Barre City)**

Location 44.18021, -72.50426 (most upstream dam)

Site visit on 3/31/2021

Will Eldridge, Michele Braun, Julie Butler

Access – parked in lot on Barre City land off of Rt 12 (44.18033, -72.50295). At south end of lot there is an abandoned road along that ends on a hill above the dam. Deer trails off this lead to dam and to cascade upstream of dam.

AOP – dam is a complete barrier and there is a natural barrier cascade about 300 feet upstream. Not a good SWG AOP project.

Plan – Michele is going to reach out to town about pursuing Jockey Hollow and Habbeeb together as water quality projects. No SWG AOP funds will be used here.

Note – Spring seep at dam on river right with abundant watercress. Lots of historical mill foundations by cascade. Homeless encampment.



















## Habbeb Dam (owned by Barre City)

Location: 44.18599, -72.50005

Site visit on 3/31/2021

Will Eldridge, Michele Braun, Julie Butler

Access – We parked on Mill St on river left and entered through a private multi-family residence after asking for permission. Could also walk around residence through rec area at end of Mill St while staying on Barre City land. There is an island immediately below the dam and we could only see the river left side. Access to river right would be best through the Quality Inn on VT 12.

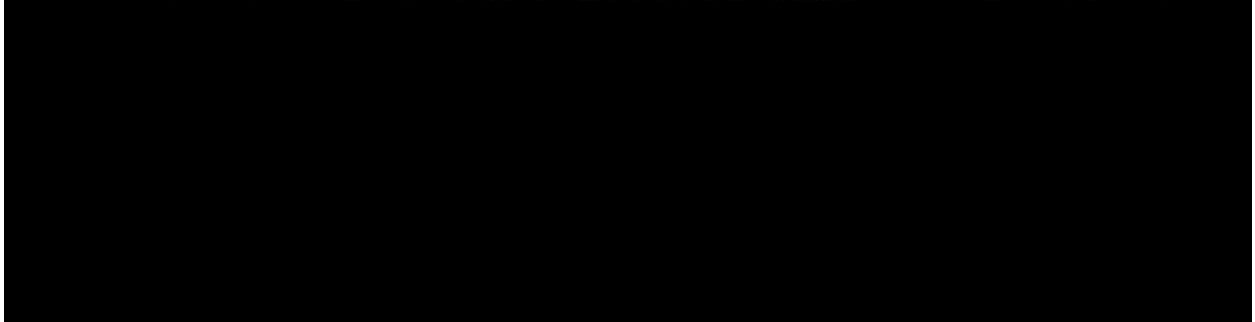
AOP – Dam is at the top of a large cascade but its impact on AOP could not be fully evaluated. Someone living at the residence said that trout get up to the dam through a natural fishway, which is probably on the river right side which we couldn't see. He also said he's caught brown and rainbow trout upstream and thought they had gotten passed the dam. We couldn't see the entire dam due to high flow and debris but to us it appears to be a complete barrier. The downstream channel on river left has many large falls that also appear to be complete barriers. Further investigation of the channel on river right is necessary to fully evaluate the cascade as a natural AOP barrier. Upstream access is limited by Jockey Hollow dam and a natural barrier cascade above it. Not an AOP priority.

Plan – Michele is going to reach out to Barre City about pursuing Jockey Hollow and Habbeb together as water quality projects. SWG AOP funding will not be used here.

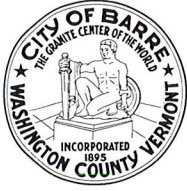












# City of Barre, Vermont

" GRANITE CENTER OF THE WORLD "

6 NORTH MAIN ST SUITE 1  
BARRE, VT 05641-4177  
(802) 476-0250 TEL

WILLIAM AHEARN P.E. ENGINEER &  
DIRECTOR OF PUBLIC WORKS

April 22, 2021

Dear Grant Review Committee:

We would like to express our support for the grant application by the Friends of Winooski River to fund a feasibility study of the removal of two dams owned by the City of Barre. The Jockey Hollow and Habbep dams on the Stevens Branch of the Winooski River no longer function or serve a purpose to the City. They interfere with the natural stream flow and sediment transport, creating large deposits of sediment above the dams, and gravel bars below them.

Before the City can commit to removal of these dams, we need to better understand their role in high-flow events, especially the frequent flooding on North Main Street. We anticipate that the feasibility study procured by the Friends of the Winooski River will provide us with the information that we need as to whether flood elevations would increase or decrease following removal of these dams. If the study determines that flood elevations would not be increased, the City would support the removal of the dams and associated sediment, and restoration of the Stevens Branch to a natural channel state in order to improve water quality in our City's waters. This support could be made unequivocal by incorporating mitigation measures to offset any potential increase in flood stage

We look forward to working with the Friends of Winooski River to learn more about the impact of removing these non-functioning dams from the Stevens Branch, and begin the process of planning for their removal.

Sincerely,

William Ahearn, P.E. Engineer &  
DPW Director



## Profile

Ms. Braun is delighted to direct the watershed organization for which she was the founding president, twenty years ago, and is looking forward to bringing new vitality and community engagement to the Friends of the Winooski River. In her previous position with the Town of Northfield, Ms. Braun was responsible for the acquisition and demolition of 18 homes damaged in Tropical Storm Irene. Following that buyout, she coordinated a multidisciplinary project team focused on redeveloping the flood-damaged area to reduce flood risk and enhance downtown recreation opportunities, primarily using CDBG funding. In the two years prior to the flood, Ms. Braun obtained over \$300,000 in grant funding for planning, community development, and infrastructure projects in Northfield. Previously, Ms. Braun worked as an environmental policy analyst, responsible for managing projects, designing and facilitating multi-stakeholder meetings and workshops for city and state governments, US EPA, watershed organizations, environmental health associations, and multi-partner collaborative environmental planning projects.

---

## Experience

**Executive Director** **Friends of the Winooski River** **2017-present**

*Montpelier, Vermont*

- \* Responsible for financial management, project development, and communications of nonprofit organization

**Hazard Mitigation Planner** **Town & Village of Northfield** **2015-2017**

*Northfield, Vermont*

- \* Obtained and managed \$3 million in grants to acquire and demolish 18 flood-damaged homes and implement a floodplain restoration and public amenity project in the resulting riverfront open space

**Zoning Administrator** **Town & Village of Northfield** **2006-2015**

*Northfield, Vermont*

- \* Responsible for municipal land use planning, hazard mitigation planning, and implementation
- \* Secured grants to provide education to municipal boards, improve signage around school facility, conduct citizen participation effort to update municipal plan, reconstruct village Common pedestrian facilities, replace damaged infrastructure, and conduct weatherization workshops
- \* Coordinated municipal adoption of GIS in all departments, and particularly improvement of the municipal utilities' GIS resources and capabilities

**Technical Editor** **Green Mountain Institute for Environmental Democracy** **2007**

*Montpelier, Vermont*

Revised and formatted audit report to Vermont legislature evaluating the effectiveness of Governor Douglas' "Clean & Clear" program; and contributed research on agricultural regulations

**Science Editor** **Snelling Center for Government** **2005-2006**

*Burlington, Vermont*

Produced the first Snelling Center *Policy Progress Report*, titled *Discussions on the Role of Science in Environmental Policy-making in Vermont*, integrating policy briefings on progress in wind power development, invasive species management, phosphorous reduction in Lake Champlain, and other issues

**Project Associate**                      **Green Mountain Institute for Environmental Democracy**                      **1996-2001**  
*Montpelier, Vermont*

- \* Assisted states, cities, and non-profits with design and coordination of collaborative processes for improving public involvement in environmental planning. Examples of projects:
    - New England Environmental Goals and Indicators Partnership
    - Minnesota Mercury Integration Project
    - Northern Forest Wealth Index
    - Evaluation of Protocol for Assessing Community Excellence in Environmental Health
  - \* Developed group process agendas and facilitated meetings
  - \* Designed and conducted practitioner training sessions
  - \* Coordinated budgets and efforts of project teams
  - \* Designed and maintained the organization's first web site
- 

## Education

**Master of Science**                                              **University of Vermont**                                              **1996**

- \* Natural Resources Planning
- \* Thesis: Factors Affecting Farmer Participation in Federal Cost-Sharing Programs for Soil and Water Conservation

**Bachelor of Arts**                                              **Bowdoin College**                                              **1991**

- \* Dual major: Government & Legal Studies and Romance Languages
  - \* Diplôme d'Etudes Françaises, Deuxième Degré, University of Strasbourg, France 1990
- 

## Professional Development & Affiliations

**Social Marketing Training**                                              **Lake Champlain Sea Grant**                                              **2016**

**Chair**                                              **Board of School Commissioners, Montpelier Public Schools**                                              **2016-2019**

**Commissioner**                                              **Board of School Commissioners, Montpelier Public Schools**                                              **2013-2020**

**Resilient Vermont Network**                                              **Institute for Sustainable Communities**                                              **2013-present**

**Certified Floodplain Manager**                                              **Association of State Floodplain Managers**                                              **2012-2018**

**Essential Facilitation Training**                                              **Interaction Associates**                                              **1998**  
*Raleigh, North Carolina*

**Advanced Workshop in Training Design & Facilitation**                                              **Five Dimensions Consulting**                                              **1997**  
*Montpelier, Vermont*

## RISK ASSESSMENT QUESTIONNAIRE

The purpose of the risk assessment is to determine whether or not a potential grantee is financially stable and if the agency uses accounting systems that are adequate to meet the State of Vermont administrative requirements. Please complete the following questionnaire and have it signed by the Executive Director and Fiscal Officer for your organization.

**Name of Entity Completing Questionnaire:** Friends of the Winooski River

Question	Yes	No	N/A
1. Does your agency maintain documentation to substantiate the value of in-kind contributions? )	X		
2. Does your agency use an electronic accounting software system (as opposed to manual)?	X		
3. Has your agency recently implemented any new or substantially changed systems, for example, financial management or accounting systems? (If yes, please explain.)		X	
4. Does the accounting system track receipts and disbursements by funding source	X		
5. Does your agency have a written Accounting and Financial Reporting policy?		X	
6. Does your agency have a written Personnel policy (to include travel reimbursement, fringe benefits, etc.)?	X		
7. Does your agency have a Financial Director, Financial Manager, Treasurer or equivalent?	X		
8. Does your agency regularly monitor budgeted versus actual expenditures to ensure that cost categories aren't over-spent or under-spent?	X		
9. Are all purchases made based on purchase requests/purchase orders which must first be approved by a responsible agency official? (If no, please explain.)	X		
10. Does your agency have written procurement procedures indicating which individuals are authorized to initiate a purchase request, the flow of documents, and the requested levels of approval?	X		
11. Does the agency have a system to track staff time spent on various grants/projects, for those employees whose salaries are allocated to more than one contract/grant?	X		

Question	Yes	No	N/A
12. If your agency expended more than \$750,000 in federal funds during the previous fiscal year, did your agency have a Single Audit performed? If so, please include Single Audit Report with submittal of Risk Assessment Questionnaire.			X
13. If there were any findings in the report, has your agency implemented action plans to address all findings? (If no, please explain.)			X
14. Does your agency have a Policy and Procedures Manual that is made available and accessible to all employees?	X		
15. Has your agency executed any contracts or MOU's with any other governmental or non-governmental agencies in the past three years? (If yes, please describe.)  Friends of the Winooski River has had contracts for grant-funded projects with Lake Champlain Basin Program, Chittenden County Regional Planning Commission, Central Vermont Regional Planning Commission, Lake Champlain SeaGrant, Vermont Fish and Wildlife Department, US Fish and Wildlife Service, and several private foundations, corporations, and other entities.	X		

I hereby certify that to the best of my knowledge and belief, the information provided in response to the foregoing questions is true and accurate.



\_\_\_\_\_  
Chief Officer Signature

April 22, 2021

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief Fiscal Officer Signature

\_\_\_\_\_  
Date

## Act 154 Good Standing Certification

Applicant Name Friends of the Winooski River  
Address P.O. Box 777  
Montpelier, VT 05601-0777

As an authorized representative of the grant applicant and in accordance with Act 154 of 2016, Section 13\*, I hereby certify on behalf of the Applicant that

(check one):

- The Applicant is currently in “good standing” with the Agency of Natural Resources and the Agency of Agriculture, Food and Markets. The Applicant is not a named party in any administrative order, consent decree, or judicial order relating to Vermont water quality standards issued by the State or any of its agencies or departments and is in compliance with all federal and State water quality laws and regulations.

Further, the Applicant will notify the State agency or department administering this State-funded grant if no longer in good standing with the Agency of Natural Resources or the Agency of Agriculture, Food and Markets at any time prior to or during implementation of this State-funded award.

- I am not able to certify that the Applicant is in “good standing” with the Agency of Natural Resources and the Agency of Agriculture, Food and Markets for the following reasons:

\*A copy of Section 13 is on the opposite side of this Certificate or can be found at [http://finance.vermont.gov/sites/finance/files/documents/Forms/Grant\\_Recipients/FIN-Act\\_154\\_Section\\_13.pdf](http://finance.vermont.gov/sites/finance/files/documents/Forms/Grant_Recipients/FIN-Act_154_Section_13.pdf). Any person should first review and understand applicable terms, instructions and potential consequences in Section 13, including the definition of “Applicant” for purposes of this Certificate.

Name <b>Michele W. Braun</b>	Title <b>Executive Director</b>
Signature 	Date <b>04/22/2021</b>

This form must be completed and signed by an authorized official of the grant applicant organization.

4/22/2021

	<i>Principal</i>	<i>Senior Engineer</i>	<i>Project Engineer</i>	<i>Total Hours</i>	<i>Labor Fee</i>	<i>Mileage</i>	<i>Expense/ Sub-Consultant</i>	<i>Task Fee</i>	<i>Task Subtotals</i>
Staff: Preferred VT Rate 2021:	155	140	110						(rounded)
<b><i>Task 1.0 – Data Collection</i></b>									
1.1 Kickoff meeting at sites	4	4	4	12	\$ 1,620			\$ 1,620	
1.2 Field Survey, utility location, property survey as needed	4			4	\$ 620		\$ 10,000	\$ 10,620	
1.3 Sediment probing, sampling, testing, CAP review	8	8	8	24	\$ 3,240	\$ 25	\$ 6,000	\$ 9,265	
1.4 Geomorphic assessment (full corridor)	4	4	4	12	\$ 1,620	\$ 25		\$ 1,645	
1.5 Habitat assessment (full corridor)	2	2	2	6	\$ 810	\$ 25		\$ 835	
1.6 Structural, geotechnical, utilities evaluation	2	2	2	6	\$ 810			\$ 810	
1.7 Project base map	2	2	24	28	\$ 3,230		\$ 25	\$ 3,255	\$ 28,100
<b><i>Task 2.0 – Hydrology Calculations and Hydraulic Modeling</i></b>									
2.1 Flow estimates	4	4		8	\$ 1,180			\$ 1,180	
2.2 RAS model setup	4	4	32	40	\$ 4,700			\$ 4,700	
2.3 RAS model validation	4	4	8	16	\$ 2,060			\$ 2,060	\$ 7,900
<b><i>Task 3.0 – Alternatives Analysis, Concept Design, and Photographic Simulation</i></b>									
3.1 Alternatives analysis	4	4	32	40	\$ 4,700			\$ 4,700	
3.2 Project team meeting	2	2	2	6	\$ 810	\$ 25		\$ 835	
3.3 Concept design	4	4	40	48	\$ 5,580		\$ 25	\$ 5,605	
3.4 Photographic simulation	4	40			\$ 6,220		\$ 25	\$ 6,245	
3.5 Initial engineer's opinion of cost	4	4		8	\$ 1,180			\$ 1,180	
3.6 Permit review	2	2		4	\$ 590			\$ 590	
3.7 Summary memorandum	8	16	8	32	\$ 4,360			\$ 4,360	
3.8 Pre-permit site meeting	2	4	4	10	\$ 1,310	\$ 25		\$ 1,335	
3.9 Meeting with City	2	4	4	10	\$ 1,310	\$ 25		\$ 1,335	\$ 26,200



April 22, 2021

Michele Braun  
Executive Director  
Friends of the Winooski River  
46 Barre Street  
PO Box 777  
Montpelier, Vermont 05601

Stone Project No. P21-00X  
Subject: Proposal for Barre Dam Removals – 30% Design & Engineering Services

Dear Michele,

Stone Environmental (Stone) has prepared the following scope and budget to assist the Friends of the Winooski River (Friends) with the development of 30% design plans for the removal of the Jockey Hollow and Habbep Dams, located along the Stevens Branch in Barre, Vermont. The Habbep Dam is located approximately 3,300 downstream of the Jockey Hollow Dam, and both are located within a few hundred feet west of Route 14 in the South Barre area. Stone has prepared this scope and budget in support of grant applications to be submitted by the Friends.

Stone recently visited the dam sites to support proposal development. Per the VTDEC Natural Resources Atlas, the Jockey Hollow Dam is 12 feet in height with a drainage area of 34.1 square miles. The crest of the dam is approximately 50 feet in length, and the entire structure is approximately 65 feet in length, as exposed as the surface (measured from aerial imagery). These measurements are in-line with field observations. The left side of the dam (looking downstream) features a stand-alone concrete abutment built many feet in from the apparent valley wall. The main component of this abutment has suffered cracking but is otherwise standing in good condition. However, this abutment extends downstream approximately 15-20 feet and these portions of the abutment have failed and are sloughing into the channel. The right side of the dam features a concrete abutment built into existing bedrock. The main dam crest appears to be intact, however there is a lateral crack, approximately halfway from the top of the crest to the water surface below, through which water appears to be flowing. Without close-up inspection, it is difficult to determine the extent to which this is true.

The Habbep Dam is 258 in length and 12 feet in height according to the Natural Resources Atlas, with a drainage area of 35.0 square miles. There is a significant amount of large woody debris resting on the dam, though there was no visible damage to the dam from distant inspection. Aerial imagery confirms that large woody debris has caused obstructions at this dam since at least 2012. There is also a significant amount of waste material (slabs of granite, metal scrap, etc.) along the right embankment of the dam. The Stevens Branch stream channel upstream of the dam is approximately 30-40 feet wide, on average (as confirmed through aerial imagery) – significantly narrower than the dam structure. Immediately downstream of the dam, flow splits into two main channels, both circumventing a large mid-channel bar. The 350 LF of the

downstream channel are dominated by bedrock and feature a step-pool/cascade morphology. Beyond this reach, the channel returns to single-thread and returns to a total width of approximately 20-25 feet on average.

The following provides a brief Scope of Work description followed by an engineering services cost estimate.

## **1. Scope of Work**

### **Task 1: Meetings**

This proposal includes time for two Stone staff to attend a project kickoff, interim and final meeting, to be held in-person with project stakeholders. Stone will present relevant information at each meeting, including project status and details of key deliverables. Stone will record meeting notes and share those notes with participants following each meeting.

### **Task 2: Feasibility Analysis & Design Concepts Memo**

Stone will review existing data and develop an alternatives analysis for each dam removal project. Each alternative will be developed relative to dewatering and flow bypass requirements, site access and constraints and natural resources. Each dam removal will most likely include a few alternatives for removal (i.e. 1-3), including a 'no action' alternative for comparison purposes. Design concept plans will be developed for each selected alternative and shared with stakeholders.

This task will also include a list of permitting needs, and the development of permitting contacts at the state and federal level to assist with initiating the permitting process in future project phases. The alternatives analysis, design concepts and permitting needs will be summarized in an interim memo.

### **Task 3: Field Investigations and Interim Investigations Memo**

Stone will perform a geomorphic survey, topographic survey and impounded sediment probing at each site to support dam removal designs. Geomorphic surveys will inform pilot channel planform and section design following dam removal. The topographic surveys will be used to develop each project basemap, and longitudinal profiles collected during topographic surveys will inform pilot channel slope design and the potential for channel adjustment post-construction. Sediment probing will provide insights into the amount of impounded sediment behind each dam and be used to calculate material removal volumes to be included in a conceptual sediment management plan.

Stone will also collect existing data under this task, which may include dam as-builts or operational data, utility, and infrastructure data. Similar to other dam removal projects we have worked on, Stone will evaluate existing road-stream crossings and other nearby infrastructure with respect to long-term stability and potential channel adjustment post dam removal. Field investigation efforts will be summarized in an interim memo.



#### **Task 4: Modeling**

Stone will develop hydrology for the site by utilizing gage transfer and statistical analysis techniques. Our team will perform a review of USGS stream gages in the area and download data from nearby gages with similar characteristics and conditions. We will process data from the selected gage(s) and develop estimates of peak flow for the 2-, 5-, 10-, 25-, 50-, and 100-year recurrence interval flood events, using the Log-Pearson Type III Distribution flood frequency analysis technique. An additional hydrology analysis will be performed that compares the entire gage record to data collected after 1970, to identify if the hydrology of the site has been impacted by a recent shift in hydrologic regimes as a result of climate change. The most conservative flows will be utilized in the design process.

Stone will use the US Army Corps of Engineers (USACE) Hydrologic Engineering Center's River Analysis System model (HEC-RAS; <http://www.hec.usace.army.mil/software/hecras/>) to develop a one-dimensional, steady flow hydraulic model of the Stevens Branch, the dams, and their floodplains. Stone will use the project basemap (developed from the topographic surveys) to create geometry files in HEC-RAS (including channel dimension, planform, cross-sections at regular intervals, etc.). Details of channel and floodplain roughness will be added, boundary conditions will be set, and developed hydrology will provide model input for various flood scenarios.

#### **Task 5: 30% Conceptual Design Plans & Costs**

Stone will incorporate the efforts and results of the work discussed above into 30% conceptual design plans. We anticipate each design set will include the following sheets:

- Cover Sheet
- Existing and Proposed Conditions
- Access, Staging and Area of Impact Plan
- Dam Demolition and Removal Plan
- Channel Longitudinal Profile
- Channel, Floodplain and Wetland Restoration Plans, Cross Sections and Details

Conceptual ingress and egress routes will be provided on the plans to ensure efficient construction operations, keeping in mind local traffic and safety. Conceptual staging areas will also be included. Each Dam Demolition Plan will include the extent and nature of each dam removal and a conceptual level construction sequencing. And channel restoration details will include conceptual particle size gradations of bed and bank material based on incipient motion calculations, to ensure bed material is mobile during appropriate flow regimes (i.e. beyond the 1.5- to 2-year storm event) and that bank material is immobile during most events (i.e. the 200-year storm event and under). Bank restoration and/or stabilization limits and details will also be included where needed.

## Task 6: Final Report

A final technical report will be prepared summarizing field investigations, modeling, and the designs. Design specifics will include but not limited to calculations and estimate methodology regarding impounded sediment volume and volume of potential mobilized sediment; sediment management plans; methodology and results of the H&H analysis; and details of the infrastructure stability analysis. Stone will submit a draft report to the Friends for review and comment and will plan to incorporate any comments or revisions in the finalized report.

## 2. Budget

Our cost proposal assumes that Gabe Bolin, PE will lead engineering tasks, Matt Schley, EIT and Meghan Arpino will assist with design and field tasks and Peter Lazorchak, PE will provide engineering oversight and review of all deliverables. Table 1 below shows the proposed costs for each task and a total cost for the project.

Table 1. Cost Proposal

	Phase	Professional Services	Consultant	Expenses	Total
1	Meetings	\$2,832.00	\$0.00	\$69.60	\$2,901.60
2	Feasibility Analysis & Design Concepts Memo	\$11,316.00	\$550.00	\$0.00	\$11,866.00
3	Field Investigations & Interim Investigations Memo	\$20,088.00	\$0.00	\$534.80	\$20,622.80
4	Modeling	\$5,632.00	\$0.00	\$0.00	\$5,632.00
5	30% Conceptual Design Plans & Costs	\$9,880.00	\$0.00	\$0.00	\$9,880.00
6	Final Report	\$5,480.00	\$0.00	\$0.00	\$5,480.00
	<b>Totals</b>	<b>\$55,228.00</b>	<b>\$550.00</b>	<b>\$604.40</b>	<b>\$56,382.40</b>

We look forward to assisting the Friends with this important restoration project. If you have any questions, please feel free to contact me.

Sincerely,



Gabe Bolin, PE  
Senior Water Resources Engineer  
Mobile / 603.809.6101  
Email / [gbolin@stone-env.com](mailto:gbolin@stone-env.com)

[https://stoneenvironmental-ny.sharepoint.com/personal/gbolin\\_stone-env\\_com/Documents/Desktop/Projects/\\_Opportunities/Barre\\_Dams/2021\\_0422\\_Barre\\_Dams\\_Design\\_Proposal.docx](https://stoneenvironmental-ny.sharepoint.com/personal/gbolin_stone-env_com/Documents/Desktop/Projects/_Opportunities/Barre_Dams/2021_0422_Barre_Dams_Design_Proposal.docx)



**Friends of the Winooski River**

PO Box 777  
Montpelier VT 05601

[info@winooskiriver.org](mailto:info@winooskiriver.org)

## **SFY2021 Ecosystem Restoration Grant Round**

### **Dam Removal Project: Stevens Branch of the Winooski River**

#### **Point of Contact and Authorized Contract Signer**

Michele Braun  
Executive Director  
Friends of the Winooski River, Inc  
Non-profit corporation (501(c)3)  
P.O. Box 777, Montpelier, VT 05601-0777  
[info@winooskiriver.org](mailto:info@winooskiriver.org)  
802-279-3771

#### **Qualifications and Experience**

Friends of the Winooski River has been working on river restoration projects for more than twenty years. Our current Executive Director, Michele Braun, has managed the two most recent larger-scale projects, the Dog River Park floodplain restoration and the Camp Wihakowi dam removal, both in Northfield, Vermont. Each of these projects entailed multiple project phases, from feasibility studies to implementation; coordination of numerous stakeholders, partners, and regulators; administration of private, state, and federal grants totaling over half a million dollars per project; and development of complementary public outreach and education efforts. Ms. Braun has thirty years' experience working in environmental law and policy, land use planning, and natural resource restoration, in both private and public sectors. (See attached resume.)

#### **Project Details**

The City of Barre owns two dams on the Stevens Branch of the Winooski River. The upstream dam is called "Jockey Hollow" (State Dam 14.04; WPD 10078) and the downstream dam is called "Habbepe" (State Dam 13.02; WPD 10079). They are about a half-mile apart from each other. Both dams are concrete, and over 100 years old. Neither serves any function at this time.

The City is interested in removing both dams, due to channel instability they have observed in the reach between the dams, as well as the potential to improve water quality in the Stevens Branch. The City has grave concerns about the impact of removing the dams on flood elevation, because there is a history of frequent and often severe flooding of the Main Street area just downstream of these dams. Friends of the Winooski River and the City of Barre believe that it is most efficient and informative to consider these two dams together, because of their proximity, the desire of the City to ultimately remove both, and because the flood elevation modeling will need to consider the combined effects of removing both. Neither dam can be responsibly evaluated for individual removal without taking into account the role of the other dam in stream processes.

The Stevens Branch (08-16) is listed as impaired for sediment, nutrients, and E.coli/urban stressors. The impoundments behind each dam are filled with sediment, nearly to the top of each dam. Large

rain events may be flushing significant quantities of sediment downstream; the City is observing and concerned about aggradation downstream. The City owns more than forty acres of mostly undeveloped land to the west of the two dams, and there may be potential for improving floodplain access in this area. If so, this should contribute to lower flood elevations downstream. The Stevens Branch between the two dams includes large meanders, some of which have been heavily armored. This project would explore the potential to remove past armoring and restore dynamic stream equilibrium in this reach.

The only development on this parcel is a municipal outdoor recreation area (playground, tennis courts, etc), and a bike/pedestrian path, which could provide valuable opportunities for public education about stream health. There are also wetlands along the eastern bank of the Stevens Branch in the vicinity of the Jockey Hollow dam. Site visitors observed watercress growing in what appeared to be perennial groundwater seeps between the gorge edge to the east and the river to the west. Removing these two dams and their associated sediment could result in improved wetland health in this stream valley.

Friends of the Winooski River visited the dams on March 31, 2021, with fisheries biologists from both Vermont Fish & Wildlife and US Fish & Wildlife Service. We observed massive bedrock cascades just upstream of the Jockey Hollow dam and immediately downstream of the Habbep dam. The most-upstream cascade is likely a natural barrier to fish passage. We were unable to access the eastern bank of the Habbep dam, which anglers have told us does allow passage. There are anecdotal reports from multiple sources that the reach between the two dams has a robust trout population and offers valuable fishing opportunities, which supports the assertion that passage is possible, likely at the eastern end of the dam. Impacts on aquatic organism habitat and range would be considered as part of the preliminary design project.

If awarded, Friends of the Winooski River will manage the project, in collaboration with the City of Barre. FWR will work with the City and State partners to develop an RFP for engineering services that addresses the requirement of this grant program, as well as the needs of the City for decision-making, and FWR's interest in ensuring natural stream channel and wetland restoration. FWR, in consultation with the City, will select a qualified engineering firm or team to complete the feasibility study and preliminary design work. FWR will contract with and oversee the selected consultant. FWR will work with our Technical Project Manager at DEC to ensure timely completion of milestones and deliverables, as well as clear communication on project progress and any challenges encountered. We will work with the City to reach out to other landowners along the impacted stream reach, both the commercial interests on the eastern edge of the Stevens Branch and the residents along the western edge. One challenge we anticipate is identifying suitable access points for construction in the removal and restoration phase, and this may require agreements with other landowners. FWR will work with the consultant and the City to engage these landowners, and plan for construction access that minimizes cost and disturbance. The consultant will present their study results to the Barre City Council, and the City will determine how to proceed based on the recommendations from the engineers and Friends of the Winooski River.

The median household income in Barre City is less than half the median household income for the State of Vermont, and families with children, in particular, experience high rates of poverty. The location of these dams near the City's outdoor recreation facility may present a unique opportunity to reach an underserved population with environmental education resources that FWR can develop to complement this project (using separate funding from a different source).



# Barre City Police Department

**Chief Timothy J. Bombardier**

15 Fourth Street, Suite 2  
Barre, Vermont 05641-4476

[www.barrecity.org](http://www.barrecity.org)

Tel: 802-476-6613  
Fax: 802-476-0249

Larry E. Eastman, Jr.  
Deputy Chief of Police

To: Steven E Mackenzie, P.E., City Manager  
From: Larry E Eastman Jr, Deputy Chief, Barre City Police  
Date: 04/15/21  
Re: 2021 Request for New Cruiser

---

Steve,

With the Fiscal year end quickly approaching, I wanted to place the order for the new cruiser so we could have the vehicle on the road as soon as possible after the beginning of the new fiscal year.

I have attached the quote for the new vehicle, a quote for mounting hardware for a mobile data computer, and a quote for the single head radio unit purchased last year.

The mobile data units in our cruisers are over 6 years old. It is only a matter of time when they start to fail. I have added a request for a new Panasonic Toughbook tablet computer to this request. The addition of this computer puts the vehicle over budget by \$2,352.10. I would request this to be approved and if need be we could attempt to post the extra charge to another line.

The Potential costs are as follows:

Cruiser - \$52,614.25  
Toughbook CF33 - \$3,170.94  
Toughbook Mounting hardware - \$2,385.24  
Radios - \$4,181.67

The projected total for the vehicle is \$62,352.10. I seek approval to order the vehicle and needed equipment.

A handwritten signature in blue ink that reads "Larry E. Eastman Jr." in a cursive style.

Larry E Eastman  
Deputy Chief  
Barre City Police Department  
15 Fourth Street, Barre VT 05641

A handwritten signature in blue ink, possibly "D. Logan", followed by the date "4/15/21".







# QUOTE

## CUSTOMER

Contact Name: Deputy Chief Larry E. Eastman Jr.  
 Company/Dept: Barre City Police Department  
 Street Address: 15 Fourth St  
 City, State, Zip: Barre, VT 05641  
 Phone: 802-476-6613 (work) 802-839-0769 (cell)  
 Email: [Larry.Eastman@vermont.gov](mailto:Larry.Eastman@vermont.gov)  
**Vehicle:**

Date: 3/23/2021  
 Valid For: 60 Days\*  
 Customer #:  
 Contract: Active MA  
 Sales Rep: Kris Wright

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
K8A	<b>2021 Ford Utility Police Interceptor - Optional Engine: (99B) 3.3L V6 Direct-Injection Gasoline (FFV) - 10 Speed Automatic Transmission - Heavy Duty 18" Steel Wheels Small Chrome Center Hub Caps- Heavy Duty Vinyl Flooring - 1st Row Police Grade Cloth Dual Front Bucket Seats (Driver's Side Six Way Power Seat; Passenger side Manual) - 2nd Row Vinyl 60/40 Split Bench Seats - 3 Year 36,000 mile Bumper to Bumper Warranty- 5 Year 100,000 mile Drivetrain Warranty</b>	\$ 33,500.00	1	\$ 33,500.00
YZ	Exterior Color: Oxford White	\$ -	1	\$ -
18D	Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch)	\$ -	1	\$ -
87R	Rear View Camera (Mirror Display)	\$ -	1	\$ -
153	License Plate Bracket - Front	\$ -	1	\$ -
52T	Trailer hitch wiring - Class III	\$ 78.40	1	\$ 78.40
43D	Dark Car Feature – Courtesy lamp disable when any door is opened	\$ 24.50	1	\$ 24.50
51R	Spot Lamp - Driver only (Unity LED)	\$ 387.10	1	\$ 387.10
549	Mirrors - Heated Side View	\$ 58.80	1	\$ 58.80
52P	Hidden Door-Lock Plunger -inc: rear-door controls inoperable (locks, handles and windows) Locks/windows operable from driver's door switches	\$ 156.80	1	\$ 156.80
76R	Reverse Sensing	\$ 269.50	1	\$ 269.50
Standard	Hands Free/ Bluetooth	\$ -	1	\$ -
Standard	Trailer hitch - Class III	\$ -	1	\$ -
<b>VEHICLE TOTAL:</b>				<b>\$ 34,475.10</b>



**Equipment:**

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
5	Whelen Liberty II WC Lightbar IB8/2BBBB 48"/54" with full Dual Color Ultra high intensity with 14 dual color Super LED modules, LR11 LED Alley lights, dual LR11 LED takedown lights and mount kit. Choose LED Colors	\$ 2,400.00	1	\$ 2,400.00
PE215	Whelen Strobe emitter power supply	\$ 440.30	1	\$ 440.30
IJ500ST	Whelen Liberty II center mount strobe mounted in lightbar for traffic emitter	\$ 312.20	1	\$ 312.20
Labor Hour	Labor to activate factory headlight flasher	\$ 108.00	0.5	\$ 54.00
294	Whelen (2) LED Vertex hideaway system, model # VTX609* Mounted in headlight corners - Blue	\$ 250.00	1	\$ 250.00
1223	Setina PB400 Aluminum Push Bumper for Sedan model # BK0532ITS12	\$ 465.00	1	\$ 465.00
95	Whelen Super LED ION Series Dual Colored Light (I2*) - Mounted on front of push bumper - Blue/White	\$ 180.00	2	\$ 360.00
99	Whelen Super LED ION Series Dual Colored Light (IONSV3*) - Mounted on sides of push bumper - Blue	\$ 180.00	2	\$ 360.00
98	Whelen ION V Series, Mirror Mounted Super-LED Explorer / Int. Utility model # VMFX11**/VMFX20**, (Pair)- Blue with White Flood/Alley and puddle light	\$ 495.00	1	\$ 495.00
95	Whelen Super LED ION Series Dual Colored Light (I2*) - Mounted in rear side 1/4 glass - Blue/White	\$ 180.00	2	\$ 360.00
295	Whelen (4) LED Vertex hideaway system, model # VTX609* Mounted in Tail lamps - (2) Red (2) White	\$ 525.00	1	\$ 525.00
94	Whelen (2) Super LED ION T-Series Lights - Mounted on Bottom edge of liftgate - Blue	\$ 355.00	1	\$ 355.00
C399	Whelen CORE Amplifier C399, Flashing Outputs, Includes 3 CAN ports, and Controls up to 99 Devices/Remote Modules, Control Heads Purchased Separately	\$ 1,075.00	1	\$ 1,075.00
CCTL6	Whelen CORE CCTL6 3 Section Control Head and 8 Push-Buttons, 4-Position Slide Switch with a 7-Position Rotary Knob.	\$ 255.00	1	\$ 255.00
C399K4	Whelen CORE C399K4 2020 Ford Interceptor Utility Gateway Installation Kit for use WITHOUT Ford 61B Factory Option	\$ 45.00	1	\$ 45.00
ADD 4	Whelen WeCanX Expansion Module 16 Output, 4 Input Model CEM16	\$ 195.00	1	\$ 195.00
CV2V	Whelen CV2V WeCanX™ Vehicle To Vehicle SYNC Module, Includes Internal Antenna	\$ 265.00	1	\$ 265.00
416	Whelen model # SA315P 123DB speaker, composite with mounting bracket	\$ 240.00	1	\$ 240.00
504	Pro-Gard- Pro cell model # P1000UINT20A Single Prisoner Compartment, Pro-Cell Prisoner Transport System, 1/2 partition for 2020 Interceptor Utility	\$ 2,450.00	1	\$ 2,450.00
580	Decatur Genesis II select KA band with dual small antennas model # G2KADUAL, replacement: G32KADMPH	\$ 2,535.00	1	\$ 2,535.00
788	Havis Vehicle Specific Console 2020 Ford Interceptor Utility 14" Console model # C-VS-1012-INUT-1, 2-C-MCB and 2-C-MC	\$ 500.00	1	\$ 500.00
824	Dual internal cup holder model # C-CUP2-I	\$ 45.00	1	\$ 45.00
MMSU1	Magnetic mic clip model # MMSU1	\$ 41.00	2	\$ 82.00
1054	Streamlight Stinger model # 75812 DS LED compact rechargeable flashlight w/DC smart charger	\$ 175.00	1	\$ 175.00





1289	Setina CARGO BOX - DSC- Drawer, Sliding with Combination Lock - BSN- Base Sliding with No Lock model # TK0241TU12	\$ 1,425.00	1	\$ 1,425.00
TPW9023	Setina Cargo Box Bracket Kit model for mating Pro-Gard partition to Setina Cargo Box# TPW9023	\$ 21.59	1	\$ 21.59
1308	Setina Cargo Box Accessory, Cargo Radio Tray with no lock TRN model # TPA9289	\$ 475.00	1	\$ 475.00
3SRCCDCR	Whelen 3" round cargo light installed on underside of liftgate - Red/White	\$ 95.00	1	\$ 95.00
1411	Installation of customer supplied 2 way radio and antenna	\$ 235.00	1	\$ 235.00
1443	Transfer mobile data terminal, modem, power supply, charge guard, mount and antenna	\$ 325.00	1	\$ 325.00
CMD119	Havis 11" Slide Out Locking Swing Arm with Motion Adapter	\$ 289.47	1	\$ 289.47
CARPB138	Havis Armrest Printer p/n: C-ARPB-138	\$ 509.32	1	\$ 509.32
3897	USB A TO MINI 5 PIN 28AWG 9' CABLE for Brother Printer	\$ 2.00	1	\$ 2.00
LB3692	PJ3 WIRED CAR ADAPTER - 14FT for Brother Printer	\$ 33.27	1	\$ 33.27
1977	Remote start system with keyless entry (dealer installed)	\$ 395.00	1	\$ 395.00
1974	Vent Shades- 4 doors	\$ 95.00	1	\$ 95.00
<b>EQUIPMENT TOTAL:</b>				<b>\$ 18,139.15</b>

<b>Vehicle &amp; Equip Total:</b>	<b>\$ 52,614.25</b>
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ITEM	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
	Number of Vehicles to be purchased	\$ 52,614.25	1	\$ 52,614.25
				\$ -
<b>TOTAL:</b>				<b>\$ 52,614.25</b>

#### TERMS AND CONDITIONS

\*This quote is valid for 60 days. Any purchase orders or approved quotes received outside of this date will be subject to price adjustments. By signing this quote, the customer is agreeing to pay, in full, for all items listed above. Any requests for changes, modifications, replacements, removals or additional items may be subject to additional fees and/or adjusted delivery dates.

M.G.L. c.30B applies to the procurement of all commodities quoted. Contract items have been collectively purchased pursuant to M.G.L. c 30B sec. 1c and M.G.L. c.7 sec. 22B. The governmental body is responsible to determine the applicability of M.G.L. c 30B to off contract items, including, but not limited to off contract items that have already been properly procured under M.G.L. c 30B sec. 1c and M.G.L. c. 7 sec. 22A (purchases from a vendor on a contract with the Commonwealth), other contracts procured under M.G.L. c 30B sec 1c and M.G.L. c.7 sec. 22B, or any M.G.L. c. 30B contract between the vendor and the jurisdiction. All off contract items must be procured under M.G.L. c. 30B.

The terms and conditions stated herein and the provisions of any agreement between MHQ and Buyer, if applicable, shall constitute the complete and only terms and conditions applicable to any and all purchases by Buyer from MHQ. Any additional and/or different terms and/or conditions printed anywhere including on, or with, Buyer's order shall be inapplicable in regard to any purchase by Buyer from MHQ.

IMPORTANT NOTE: \*\* Denotes non contract item



ORDER ACKNOWLEDGEMENT

By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.

x \_\_\_\_\_  
PRINT NAME

x \_\_\_\_\_  
TITLE

x \_\_\_\_\_  
SIGNATURE

x \_\_\_\_\_  
DATE







# QUOTE

## CUSTOMER

Contact Name: Deputy Chief Larry Eastman  
 Company/Dept: Barre City Vermont  
 Street Address: 15 Fourth Street  
 City, State, Zip: Barre, VT 05641  
 Phone: (802) 476-6613  
 Email: [larry.eastman@vermont.gov](mailto:larry.eastman@vermont.gov)

Date: 4/15/2021  
 Valid For: 60 Days\*  
 Customer #: 100174  
 Contract: n/a  
 Sales Rep: Tiffanie Crocker

## Equipment: For installation into 2021/2022 Interceptor Utility

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
CF-33RZ002VM	WIN10 PRO, INTEL CORE I5-10310U 1.7GHZ (4.4GHZ), VPRO, 12.0" QHD GLOVED MULTI TOUCH+DIGITIZER, 16GB, 512GB OPAL SSD, INTEL WI-FI 6, BLUETOOTH, 4G LTE BAND 14 (EM7511), DUAL PASS (CH1:WWAN/CH2:WWAN-GPS), INFRARED WEBCAM, 8MP REAR CAMERA, STANDARD BATTERIES (2), TPM 2.0, FLAT	\$3,170.94	1	\$ 3,170.94
DS-PAN-1202-2	Havis Docking Station with Dual Pass-through Antenna Connections	\$992.52	1	\$ 992.52
C-DMM-3015	Heavy Duty Dash Mount for Tablet	\$376.81	1	\$ 376.81
PKG-KBM-108	Premium USB Keyboard Mounting Package	\$537.16	1	\$ 537.16
AP-MMF-CG-Q-S11 BL	Antenna for computer	\$148.75	1	\$ 148.75
Installation	Installation into 2021/2022 Interceptor Utility	\$330.00	1	\$ 330.00
<b>EQUIPMENT TOTAL:</b>				<b>\$ 5,556.18</b>

ITEM	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
	Number of Units to be purchased	\$ 5,556.18	1	\$ 5,556.18
				\$ -
<b>TOTAL:</b>				<b>\$ 5,556.18</b>

### TERMS AND CONDITIONS

\*This quote is valid for 60 days. Any purchase orders or approved quotes received outside of this date will be subject to price adjustments. By signing this quote, the customer is agreeing to pay, in full, for all items listed above. Any requests for changes, modifications, replacements, removals or additional items may be subject to additional fees and/or adjusted delivery dates.

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The terms and conditions stated herein and the provisions of any agreement between MHQ and Buyer, if applicable, shall constitute the complete and only terms and conditions applicable to any and all purchases by Buyer from MHQ. Any additional and/or different terms and/or conditions printed anywhere including on, or with, Buyer's order shall be inapplicable in regard to any purchase by Buyer from MHQ.

IMPORTANT NOTE: Pricing shown requires membership into referenced contract. \*\* Denotes non contract item





ORDER ACKNOWLEDGEMENT

By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.

x \_\_\_\_\_  
PRINT NAME

x \_\_\_\_\_  
TITLE

x \_\_\_\_\_  
SIGNATURE

x \_\_\_\_\_  
DATE





**Burlington Communications**  
**4735 Williston Rd. Ste 30**  
**Williston, VT 05495**

**Phone** 802-862-7092  
**Fax**

**QUOTE**

**Quote #** BCSQ9405  
**Date** 04/06/21  
**Sales Rep.** Mike

**Quote To:**  
 Barre City PD  
 Larry Eastman Jr.  
 15 Fourth St.  
 Barre, VT 05641

**Ship To:**  
 Barre City PD  
 Larry Eastman Jr.  
 15 Fourth St.  
 Barre, VT 05641

802.467.6613

Quote for new Kenwood High Powered Single Head, Dual Band Radio

Ln #	Qty	Description	Unit Price	Ext. Price
1		<b>Dual Band Single Head Radio Setup</b>		
2	1	Mobile - Kenwood NX-5700H 110W VHF High Power	\$1,442.00	\$1,442.00
3	1	Mobile - Kenwood NX-5800H 100W UHF High Power	\$1,442.00	\$1,442.00
4	1	DES Encryption Module	\$385.00	\$385.00
5	1	High Power Remote Mount Single Head Kit	\$680.40	\$680.40
6	1	KMB-36 Mounting Bracket for Additional High Power Radio	\$52.50	\$52.50
7	1	KCT-71M4 Remote Control Cable 1.6 Ft	\$31.50	\$31.50
8	1	KCT-23M4 Power Cable for Additional High Power Radio	\$31.68	\$31.68
9	1	KCT-18 Ignition Cable for Additional High Power Radio	\$9.59	\$9.59
10	1	ANTENNA 1/4 WAVE, 450-470 MHZ	\$12.00	\$12.00
11	1	ANTENNA, 1/4 WAVE, 152-162MHZ	\$12.00	\$12.00
12	2	Connector - PL259 Male for RG58, CRIMP	\$6.00	\$12.00
13	2	Cable Kit, NMO Style - Low Loss	\$18.00	\$36.00
			SubTotal	\$4,146.67
			Sales Tax	\$0.00
			Shipping	\$35.00
			<b>Total</b>	<b>\$4,181.67</b>

Installation to Be Invoiced Time and Material

PRICES SUBJECT TO CHANGE AFTER 90 DAYS





# CITY OF BARRE, VERMONT

## RULES OF PROCEDURE

for

### PUBLIC BODIES OF THE CITY OF BARRE

**A. Purpose.**

The Barre City Council, and all current and future public bodies, are required by law to conduct its meetings in accordance with the Vermont Open Meeting Law. 1 V.S.A. §§ 310-314. Meetings of the Barre City Council and all current and future public bodies must always be open to the public, except as provided in 1 V.S.A. § 313.

**B. Application.**

This policy shall apply to all regular, special and emergency meetings of public bodies of the City of Barre City. Nothing in this policy shall preclude the ability of public bodies to adopt additional rules as required by law (i.e. Board of Civil Authority 24 V.S.A. § 101-6, Board of Abatement 24 V.S.A. § 1533, Planning Commission 24 V.S.A. § 4323, Development Review Board 24 V.S.A. § 4461).

**C. Definitions.**

For the purposes of this policy, the following definitions shall apply:

**Advisory Group** means a group appointed to provide input or recommendations offered as a guide to topic-specific action to City Staff or designee. Solicitation and appointment are made by the City Manager or a designee of the City Manager.

**Board** means an official group of persons who direct or supervise some activity provided by Legislative or municipal mandate.

**Council** means the City Councilors and Mayor for the City of Barre.

**Commission** means a group of persons authoritatively charged with particular functions. Solicitation and appointment are made by the Council.

**Committee** means a person or group of persons elected or appointed to perform some service or function, as to investigate, report on, or act upon a particular matter. Solicitation, direction, and appointment are made by the Council.

**Public body** means any current or future advisory group, board, council, commission, or committee of the City of Barre. Teams and Work groups are not considered public bodies.

**Public interest** means an interest of the community as a whole, conferred generally upon all residents of the City of Barre.

**Public officer or public official** means a person elected or appointed to perform executive, administrative, legislative or quasi-judicial functions for the City of Barre. Persons elected or appointed must be legally able to hold the position.

**Teams** means a group of City Staff appointed to provide input or recommendations offered as a guide to topic-specific action to City Staff or designee. Solicitation and appointment are made by the City Manager or a designee of the City Manager.

**Work Group** means a group of two or three City Councilors that work collaboratively to provide a service or function of the City of Barre. Solicitation and assignment are made by the Council.

**D. Procedures.  
City Council.**

1. The Mayor shall serve as the Chair of the council. In the absence of the Mayor, the council member present with most seniority shall serve as acting Mayor in the Mayor's absence.
2. The Mayor/Chair shall preserve order in the meeting and shall regulate its proceedings by applying these rules and making determinations about all questions of order or procedure and shall enforce these rules as required by 1 V.S.A. § 312(h).
3. Order and decorum shall be observed by all persons present at the meeting. Neither members of the council, nor the members of the public, shall delay or interrupt the proceedings or the peace of the council, or disturb any member while speaking. Neither members of the council, nor the members of the public, shall refuse to obey the orders of the Mayor or other presiding members. Any person making personal, impertinent, slanderous, threatening, or profane remarks shall be called to order by the Mayor and may be ordered removed from the meeting if necessary.
4. A majority of the seats on the council shall constitute a quorum. If a quorum of the members of the council is not present at the meeting, the only action that may be considered by the council is a motion to recess or adjourn the meeting.
5. No single member of the council shall have authority to represent or act on behalf of the council unless, by majority vote, the council has delegated such authority for a specific matter at a duly- noticed meeting and such delegation is recorded in the meeting minutes.

6. Regular meetings of the council shall take place as provided for in City Charter sec. 302. Regular meetings will be held at least on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month, unless otherwise cancelled. Notice of regular meetings shall be posted on the City Hall bulletin board and at two other locations in the City as designated by the council, at least three (3) days in advance of the meeting, excluding holidays. City staff and Councilors shall place attachments in support or against of agenda items in the Council packet provided three (3) days in advance of the meeting. Any statement from the public that is greater than 300 words, or 2 minutes in length when read, shall be provided in writing.
7. Special meetings of the council may be called at any time by the Mayor. The meetings may also be called by the Clerk on a petition signed by a majority of the council and filed with the Clerk. Notice of special meetings shall be served on the council members by the Clerk delivering to each member a copy of the call or leaving it at the place of the member's residence. City charter sec. 303. Notice of special meetings shall be posted on the city hall bulletin board and at two other locations in the city as designated by the council, except that the Mayor or four (4) councilors may reduce the time limited for posting to not less than twenty-four (24) hours, in which case the news media located in the city shall be notified at least twenty-four (24) hours before such meeting.
8. Emergency meetings of the council may be called at any time by the Mayor. The meetings may also be called by the Clerk on a petition signed by a majority of the council and filed with the Clerk. Notice of emergency meetings shall be served on the council members by the Clerk delivering to each member a copy of the call or leaving it at the place of the member's residence. City charter sec. 303. Notice of emergency meetings shall be posted on the city hall bulletin board and at two other locations in the city as designated by the council, except that the Mayor or four (4) councilors may reduce the time limited for posting to not less than four (4) hours, in which case the news media located in the city shall be notified at least four (4) hours before such meeting.
9. At least 48 hours prior to a regular meeting and at least 24 hours prior to a special meeting, a meeting agenda shall be posted on the city website ([www.barrecity.org](http://www.barrecity.org)). The agenda must also be made available to any person who requests such agenda prior to the meeting. Only one public hearing will be held on a single agenda, unless otherwise approved by a majority of the Council.
10. A member of the council may attend a regular, special or emergency meeting by electronic or other means without being physically present at a designated meeting location, so long as the member is identified when the meeting is convened and is able to hear and be heard throughout the meeting.
11. If a majority of the members wish to attend a meeting by electronic or other means, the requirements of V.S.A. § 312(a)(2) must be met. If any Councilor is voting by electronic means, voting must be done by roll call.

12. If a quorum or more of the council attend a meeting without being physically present at a designated meeting location, the following requirements shall be met:

- a. At least 24 hours prior to the meeting, or as soon as practicable prior to an emergency meeting, the council shall publicly announce the meeting and post notice of the meeting and agenda on the city hall bulletin board and at two other locations in the city as designated by the council.
- b. The public announcement and posted notice of the meeting shall designate at least one physical location, unless in an emergency situation as allowed for by law, where a member of the public can participate in the meeting.

13. Public comment: Members of the public shall be afforded reasonable opportunity to express opinions about matters considered by the council so long as order is maintained. Such public comment is subject to the following rules:

- a. At the Visitors and Communications section of each meeting, there will be time afforded for open public comment. The amount of time designated for public comment shall not exceed two minutes and the order in which people shall address the council shall be controlled by the Mayor.
- b. Public comment on issues discussed by the council, if not offered during the open public comment period, may be offered during the meeting with the permission of the Mayor.
- c. No member of the public may speak during the meeting unless called upon or recognized by the Mayor.
- d. Comment by the public or members of the council should be addressed to the Mayor or to the council as a whole and not to any individual.

13. Each regular and special meeting of the council shall have an agenda, with time allotted for each item of business to be considered. Those who wish to be added to the meeting agenda shall contact the city manager's office to request inclusion on the agenda. The ~~Manager~~ shall determine the final content of the agenda.

14. All business shall be conducted in the same order as it appears on the noticed agenda, except that any addition to, changes to, or deletion from the noticed agenda must be made as the first act of business at the meetings. No additions to or deletions from the agenda shall be considered once the first act of business at the meeting has concluded. Any other adjustment to the noticed agenda, for example, changing the order of business, postponing or tabling actions, may be made by consensus or majority vote of the council.

- a. Adjustments to the Agenda may be made at the beginning of the meeting to address items that need to be acted upon that cannot wait until the next regularly warned meeting. Items added that are voted upon shall be ratified at the next regular meeting.
15. Motions made by councilors require a second. The Mayor may not make motions or seconds but may vote on any properly moved question of the council. A motion will only pass if it receives the votes of a majority of the members of the council.
16. Any councilor may request a roll call vote. All votes taken when one or more councilors attend a meeting through electronic or other means shall be taken by roll call.
17. Meetings may be recessed to another time and place certain.
- 17-18. Contact information for the Mayor and Council members, including at least an email address and a phone number, shall be made public and listed on the City of Barre website.
- 18-19. These rules shall be made available at all meetings, and procedures for public comment may be reviewed at the beginning of any meeting.

**E. Procedures.  
Other Public Bodies.**

1. A Board, Commission or Committee shall annually elect a chair, ~~and~~ a vice-chair, and a secretary. The chair of the body, or in the chair's absence, the vice-chair, shall preside over all meetings. If both the chair and the vice-chair are absent, a member selected by the public body shall act as chair for that meeting. Advisory Groups do not need to elect a chair or vice-chair.
2. Where applicable, the chair shall preserve order in the meeting and shall regulate its proceedings by applying these rules and making determinations about all questions of order or procedure and shall enforce these rules as required by 1 V.S.A. § 312(h).
3. Order and decorum shall be observed by all persons present at the meeting. Neither members of the public body, nor the members of the public, shall delay or interrupt the proceedings or the peace of the public body, or disturb any member while speaking. Neither members of the public body, nor the members of the public, shall refuse to obey the orders of the chair or other presiding members. Any person making personal, impertinent, slanderous, threatening, or profane remarks shall be called to order by the mayor/chair and may be ordered removed from the meeting if necessary.



4. A majority of the members of the public body shall constitute a quorum, unless otherwise stated by Vermont Statute. If a quorum of the members of the public body is not present at a meeting, the only action that may be considered by the public body is a motion to recess or adjourn the meeting.

5. No single member of the public body shall have authority to represent or act on behalf of the council/public body unless, by majority vote, the public body has delegated such authority for a specific matter as directed by the public body at a duly noticed meeting and such delegation is recorded in the meeting minutes.

~~5.6.~~ Notice of regular meetings shall be posted on the City Hall bulletin board and at two other locations in the City as designated by the council, at least three (3) days in advance of the meeting, excluding holidays. City staff and public body members shall place attachments in support or against of agenda items in the Council packet provided three (3) days in advance of the meeting. Any statement from the public that is greater than 300 words, or 2 minutes in length when read, shall be provided in writing.

~~6.7.~~ At least ~~48 hours prior to a regular meeting and at least~~ 24 hours prior to a special meeting, a meeting agenda shall be posted on the city website (www.barrecity.org). The agenda must also be made available to any person who requests such agenda prior to the meeting.

~~7.8.~~ A member of the public body may attend a regular, ~~or~~ special ~~or emergency~~ meeting by electronic or other means without being physically present at a designated meeting location, so long as the member identifies him or herself when the meeting is convened and is able to hear and be heard throughout the meeting.

~~8.9.~~ If a majority of the members of the public body wish to attend a meeting by electronic or other means, the requirements of V.S.A. § 312(a)(2) must be met. If any member is voting by electronic means, voting must be done by roll call.

~~9.10.~~ If a quorum or more of the public body attend a meeting without being physically present at a designated meeting location, the following requirements shall be met:

- a. At least 24 hours prior to the meeting, or as soon as practicable prior to a ~~special~~ ~~emergency~~ meeting, the public body shall publicly announce the meeting and post notice of the meeting and agenda on the city hall bulletin board and at two other locations in the city as designated by the public body.
- b. The public announcement and posted notice of the meeting shall designate at least one physical location, a call-in number, or videoconferencing link where a member of the public can participate in the meeting.

10. Public comment: Members of the public shall be afforded reasonable opportunity to express opinions about matters considered by the public body so long as order is maintained. Such public comment is subject to the following rules:

- a. At the Visitors and Communications section of each meeting, there will be time afforded for open public comment. The amount of time designated for public comment shall not exceed two minutes and the order in which people shall address the public body shall be controlled by the chair.
- b. Public comment on issues discussed by the public body, if not offered during the open public comment period, may be offered during the meeting with the permission of the chair.
- c. No member of the public may speak during the meeting unless called upon or recognized by the chair.
- d. Comment by the public or members of the public body should be addressed to the chair or to the public body as a whole and not to any individual.

11. Each regular and special meeting of the public body shall have an agenda, with time allotted for each item of business to be considered. Those who wish to be added to the meeting agenda shall contact the chair to request inclusion on the agenda. The chair shall determine the final content of the agenda using an agenda template as provided by City staff.

12. All business shall be conducted in the same order as it appears on the noticed agenda, except that any addition to or deletion from the noticed agenda must be made as the first act of business at the meetings. No additions to or deletions from the agenda shall be considered once the first act of business at the meeting has concluded. Any other adjustment to the noticed agenda, for example, changing the order of business, postponing or tabling actions, may be made by consensus or majority vote of the public body.

- a. Adjustments to the Agenda may be made at the beginning of the meeting to address items that need to be acted upon that cannot wait until the next regularly warned meeting. Items added that are voted upon shall be ratified at the next regular meeting.
13. Motions made by members require a second. The chair may not make motions or seconds, but may vote on any properly moved question of the public body. A motion will only pass if it receives the votes of a majority of the members of the public body.
14. Any member of the public body may request a roll call vote. All votes taken when one or more members attend a meeting through electronic or other means shall be taken by roll call.

Adopted by Council 4/~~21~~20/20210

15. Meetings may be recessed to a time and place certain.

~~15.~~16. Contact information for the Board, Commission, or Committee Chair, including at least an email address and a phone number, shall be made public and listed on the City of Barre website.

~~16.~~17. These rules shall be made available at all meetings, and procedures for public comment may be reviewed at the beginning of any meeting.

The foregoing Policy is hereby adopted, as amended, by the Barre City Council on April 20<sup>th</sup> ~~21<sup>st</sup>~~, 20210, and is effective as of this date until amended or repealed.

**City of Barre**  
**Chapter 17 -- TRAFFIC**  
**#2021-03**

The City Council of the City of Barre, Vermont will hold a second reading and public hearing on Tuesday, April 27, 2021 at 7:30 P.M. in the City Council Chambers to discuss the following revision to the Code of Ordinances, Chapter 17 – Traffic, as follows:

The City Council of the City of Barre hereby ordains that the Code of Ordinances of the City of Barre, Vermont is hereby amended by revising Chapter 17 – Traffic, to read as follows:

Note: **Bold/Underline indicates additions**  
~~**[brackets/Strikeout indicates deletions]**~~

**Chapter 17 -- TRAFFIC**

- Art. I. In General, Sec. 17-1-17-24**
- Art. II. Motor Vehicles, Sec. 17-25-17-81**
  - ~~Div. 1. [Generally, Sec. 17-25-17-34~~
  - ~~Div. 2.] Moving, Sec. 17-35-17-59~~
  - Div. 2 [3]. Parking, Standing and stopping, Sec. 17-60-17-81**
- ~~Art. III. [Designation of streets and Intersections, Sec. 17-82-17-95~~
- ~~Art. IV.] Bicycles, Sec. 17-96-17-98~~

**ARTICLE I. IN GENERAL**

**Sec. 17-2. Application of chapter.**

This chapter shall be applicable to operators of vehicles of all kinds and descriptions, [~~except toy vehicles,~~] and including, but limited to self-propelled highway equipment, except as otherwise specifically provided. A person propelling a pushcart, or riding on an animal, or driving an animal-drawn vehicle shall be subject to the provisions of this chapter, except those provisions which by their nature can have no applications.

**Sec. 17-3. Exceptions.**

~~(a) The provisions of this chapter shall not affect traffic signs heretofore legally erected and maintained in the city, until authority therefor is cancelled by the council.~~

**(b) (a) Nothing in this ordinance shall apply to emergency vehicles in the performance of their duties.** [~~The provisions of this chapter governing the movement, parking and standing of vehicles, shall not apply to emergency vehicles while the drivers of such vehicles are operating~~

~~the same in an emergency in the necessary performance of duty. Emergency vehicles shall have the right of way in any street and through any procession when operated in such emergency, but shall approach all traffic signs with due care and sound a siren to warn of the approach of the vehicle.]~~

~~(e)~~**(b)** Nothing in this chapter shall be interpreted to prevent:

- (1) The police department from clearing needed streets of all vehicular traffic and parking during and preparatory to parades authorized by the council, provided notice of such clearing is published in a local newspaper at least two (2) days before the parade; and
- (2) The officers of the fire department from prohibiting parking on streets near the scene of a fire which the department is attending and engaged in extinguishing, as hereinafter provided; or
- (3) A police officer from ordering removal of a vehicle parked so as to obstruct traffic, due to an accident or other in incident which causes the obstruction of the principal traveled way of a street.

~~[Sec. 17-4. (Repealed Ord. No. 2014-01, 4/22/24)]~~

**Sec. 17-4[5]. Authority of police department.**

The police department shall have authority to regulate and manage vehicular traffic on any and all streets.

**Sec. 17-5[6]. Signs; responsibility of city manager; duty to obey.**

The manager is hereby authorized to erect "stop" or "yield" signs in the city at any intersection which in his judgment he deems dangerous and to place or paint on curb or roadway "No Parking" signs in areas or along curbs prohibiting parking in designated areas where he deems traffic control is necessary or where entry and exit to private property is necessary. ~~[When such signs are erected no operator of a motor vehicle shall proceed into an intersection before bringing the vehicle to a full stop for stop signs, and yielding the right of way to traffic entering from the preferred street, lane or highway for yield signs, or park in the prohibited area. Each such sign erected shall bear the date of erection and on some part of the sign in reasonably legible lettering, 'per order city manager.' Immediately thereafter he shall file a written report of the placement, which report shall become a part of the permanent council records.]~~

~~This section is not intended to be in conflict with "Regulations Relating to the Establishment of Throughways in the City of Barre 1957," adopted by the council on November 19, 1957, or with "Resolution Relating to Stop Signs and Intersection with Throughways" adopted by the council November 19, 1957.]~~

Authority is hereby given to the manager to erect "School zone, children at play" or other signs at locations where warnings are necessary to advise the motoring public to exercise caution.

~~[Sec. 17-7. (repealed Ord. No. 2014-01, 4-22-14)]~~



**Sec. 17-6[8]. Direction of traffic.**

(a) Officers of the police department are authorized to direct traffic in the streets of the city by voice, hand or signal in conformance with traffic laws and ordinances; provided that in the event of fire or other emergency, or to expedite traffic, or to safeguard pedestrians, they may direct traffic as conditions required notwithstanding provisions of the traffic laws.

(b) Members of the fire department, when at the scene of a fire, shall have the powers granted police officers in subsection (a), but only within five hundred (500) feet of the outer limits of the building or buildings on fire.

(c) It shall be unlawful for the operator of a vehicle to do any act forbidden or fail to perform any act required in this chapter or to willfully fail or refuse to comply with a lawful order or direction of a police officer or member of the fire department given under authority of this chapter or state law.

**Sec. 17—7 [9]. Collisions; reports required; movement of vehicles prohibited.**

(a) The operator of a motor vehicle involved in a collisions in a street or public place in which a person is killed or injured, or in which property damage of apparently five hundred dollars (\$500.00) or more results, shall unless physically incapacitated so as to be unable to do so, immediately notify or cause to be notified the police department, which shall investigate forthwith.

(b) It shall be unlawful for a person to change or alter the position or location of a motor vehicle involved in a collision requiring notification of the police department, until the police officer investigating the collision permits its removal; provided, however, that a person may alter or change the position or location of the vehicle so as to remove an injured person, or to prevent further injury to a person, or to prevent further damage to property, or to remove the body of a person killed in the collision. (Ord, No. 1983-1, 1-13-83)

**Sec. 17-8[10]. Erection and maintenance of signs.**

The erection and maintenance of official traffic signs shall be authorized by the city manager or his/her designee, with installation being the duty of the street department. **Authorized signage includes, but not limited to, stop, yield right of way, one way street, and no left turn signs.** (Ord. No. 2014-01, 4-22-14)

**~~Sec. 17-11. Violators; court proceedings.~~**

~~A person violating the provisions of this chapter and who has not been convicted of any violation of the same class more than twice prior thereto in the same calendar year in the city, may present himself in police court within three (3) days after such violation and avail himself of the benefit of the procedure in that court, provided, however, that whenever in the opinion of the court the gravity of the offense requires a fine in excess of that within the jurisdiction of the police court, the court may make complaint to the proper prosecuting office of the city, and refuse to deal with the violator further in police court.~~

**Sec. 17-9[12]. Persons obeying police orders not considered violators.**

A person obeying an order or signal of a police officer shall not be deemed to have violated a provision of this chapter caused by such obedience.

**Sec. 17-10[13]. Duty to obey signs and signals.**

It shall be unlawful to fail to observe and follow the directions of traffic signs or traffic control signals erected in the city by authority of the **City Manager** council, and in connection therewith, when applicable, to fail to observe the provisions of state law relating to traffic control signals.

**Sec. 17-11[14]. Violations.**

(a) It shall be unlawful for the owner of a motor vehicle to suffer, permit, or authorize the use of **their** [his] motor vehicle in violation of the provisions of this chapter.

(b) The owner of a motor vehicle shall for purpose of this chapter be deemed the person in whose name the vehicle is registered.

(c) The presence of any vehicle in or upon any street, parking lot, school grounds, cemetery grounds or upon any place within the city where the parking, stopping or leaving of a vehicle is governed by this chapter, in violation of any provisions of this chapter, shall be prima facie evidence that the owner of the vehicle committed, suffered or authorized such violation. (Ord. No. 2014-01, 4-22-14)

**Sec. 17-12[15]. Penalties**

A violation of this section of Chapter 17 shall be a civil matter and enforced in accordance with the provisions of 24 V.S.A. section 1974a and section 1977 et seq. A civil penalty of not more than \$800 or the amount as set by statute, whichever is higher, ~~may be imposed for a violation of this civil ordinance, however the waiver fee shall be set at:~~

~~Unless otherwise stated in this chapter or covered by 23 V.S.A. §1008, waiver fines are as follows:~~

	<del>Waiver Fine</del>	<del>Civil Penalty</del>
<del>First Offense</del>	<del>\$ 75.00</del>	<del>Not more than</del>
<del>Second Offense, within a six month period</del>	<del>\$100.00</del>	<del>Not more than</del>
<del>Third Offense, within a six month period</del>	<del>\$150.00</del>	<del>Not more than</del>
		<del>\$500.00</del>

Each time that the violation occurs, it will constitute a separate violation of this ordinance. Any law enforcement officer can enforce this section. (Sec. 17-15) (Ord. No. 2014-01, 4-22-14)

**ARTICLES II. MOTOR**

**VEHICLES-DIVISION 1.**

**[GENERALLY**

**~~Sec. 17-25-17-34. Reserved.~~**

**DIVISION 2.] MOVING**

**[Secs. 17-35, 17-36. Reserved.]**

~~[Editor's note Sections 17-35 and 17-36, relative to weight limits, have been deleted pursuant to Ord. No. 1983-1, adopted Jan. 13, 1983.]~~

**Sec. 17-13[37]. Speed limits.**

(a) No motor vehicle shall be operated or driven upon any street in the city at any time at a rate of speed greater than twenty-five (25) miles per hour, **unless otherwise posted**. ~~[except that the maximum speed of said vehicles on the Montpelier Road between the Berlin Town line and Packard Street shall be forty (40) miles per hour. Suitable signs stipulating these speed limits shall be conspicuously posted at the city lines and at the beginning of the said forty (40) mile per hour zone on the Montpelier Road that enters the city from the Town of Berlin. (Ord. No. 2001-2, 11-18-01, No. 2004-1, 10-21-04)]~~

(b) It shall be unlawful to operate a motor vehicle upon any street in the city at a rate of speed unreasonable or unsafe for conditions then existing, traffic, weather or otherwise; provided, however, that in no case shall a motor vehicle be operated in excess of speed limits hereinafter provided.

~~[(c) Except as otherwise provided, it shall be unlawful to operate a motor vehicle upon a street in the city at a rate of speed over twenty five (25) miles an hour.~~

~~(d) It shall be unlawful on days when schools are in session, to operate a motor vehicle in a school zone, designated by the council, at a rate of speed over twenty (20) miles an hour fixed by the council. (Ord. No. 1988-1, 2-16-88, Ord. No. 2004-1, 10/21/04.)]~~

**Sec. 17-14[38]. U-turns; restrictions.**

(a) U-turn on Barre City streets shall be limited to a so-called "Vermont U-turn" as outlined in the Vermont Driver's Handbook. ~~[ Such a U turn is described as:~~

- ~~1. Approach the side street on your right and turn on your directional light. Drive just past the street and stop.~~
- ~~2. When the side street is clear, back slowly into it. Make sure to back up far enough to clear any crosswalks or stop lines.~~
- ~~3. When there are no vehicles coming, make a proper left turn to complete the turnaround.]~~

(b) No U-turn of any kind shall be allowed on North Main Street, South Main Street, or the side streets intersecting North Main Street or South Main Street. (Ord. No. 2014-04, 11/11/14)

**Sec. 17-15[39]. Traffic to obey turn indicators.**

Where traffic lanes are so marked as to indicate their use for right turn only, left turn only, through traffic only, or a combination of the same, it shall be unlawful to operate a vehicle except in the direction indicated by the markings.

**Sec. 17-15[40]. Left turn; restrictions.**



It shall be unlawful to make a left turn into a street or private way, when a traffic sign reading "No left turn" is erected at the intersection of the street or way. (Ord. No. 1983-1, 1-13-83)

**Sec. 17-~~17~~[41]. Entering intersections and streets; regulations.**

It shall be unlawful:

- (a) To enter an intersection from a street on which a STOP traffic sign is erected, without bringing the vehicle to a full stop and then yielding the right-of-way to all vehicles or pedestrians approaching from either direction.
- (b) To enter an intersection from a street on which a "Yield right-of-way" traffic sign is erected, at a rate of speed in excess of that reasonable and safe for then existing conditions, and then yielding the right-of-way to all vehicles and pedestrians approaching from either direction.
- (c) To enter a street from a private way without bringing the vehicle to a full stop and then yielding the right-of-way to all vehicles or pedestrians approaching from either direction.

**Sec. 17-~~18~~[42]. Driving to right of traffic beacon required.**

Vehicles shall be driven to the right of any traffic beacon placed in any street under authority of the City Manager [~~council~~].

**Sec. 17-~~19~~[43]. Interruption of funeral procession prohibited.**

- (a) No person shall with any motor vehicle cut in or drive in ahead of any of the vehicles making up a funeral procession, provided such procession is made up of cars or vehicles marked with a printed sign, "Funeral Car." (Ord. No. 2014-01, 4-22-14)
- (b) No person shall drive a vehicle around or between vehicles comprising a funeral or other authorized procession, while the procession is in motion; provided, however, that while in motion all vehicles in the procession are designated by a pennant or other insignia approved by the chief of police. While in motion, all vehicles in the procession shall display illuminated headlights and taillights.

**Sec. 17-~~20~~[44]. Emergency vehicles; duty when approaching.**

Upon hearing an emergency vehicle approaching with siren sounding, to fail to pull his vehicle close to the nearest edge of the street as practicable and stop until the emergency vehicle has passed.

**Sec. 17-~~21~~[45]. Unlawful for parked vehicle to face oncoming traffic.**

It shall be unlawful to park a vehicle on any city street in such a manner that the vehicle is facing oncoming traffic.(Ord. No. 1983-1, 1-13-83)

~~{Cross reference-Similar provisions, 17-62(i)(17).}~~

**Sec. 17-~~22~~[46]. One-way streets; restrictions.**

It shall be unlawful to drive into or proceed a street in which is erected a traffic sign reading "One-way" or "One-way street," in a direction opposite to that indicated on the sign by an arrow or other directional sign.

**Sec. 17-23[47]. Driving over fire hose, etc., prohibited.**

It shall be unlawful to drive a vehicle over any hose of a fire department or of the public works department, when laid down in any street or any other place, without the consent of a member of the fire department or public works department, as the case may be; provided that except in case of hose laid at the scene of a fire, traffic signs shall be erected warning that hose is laid in the street or other public place, as the case may be.

**~~Sec. 17-48. Restricted streets.~~**

~~Except during hours designated by the council, it shall be unlawful to operate a vehicle, other than an automobile, motorized truck or any other motorized vehicle excepted by the council, upon a street designated as a heavily traveled street by resolution of the council. This shall not bar use of such streets for crossing the same at intersections designated for crossing.]~~

**Sec. 17-24[49]. Streets requiring permit for operation of vehicle.**

(a) It shall be unlawful to operate a vehicle, whose total weight, including the vehicle, is in excess of three (3) tons, upon a street or portion of a street plainly marked, by traffic sign, "Danger no trucks allowed without police permit," without first procuring a permit from the manager and the chief of police or their authorized agents. Provided, however, that a street or portion of a street shall not be posted or marked as herein described, unless the council first has the concurrence of a qualified traffic engineer.

(b) A permit shall not be granted to use a street posted as set forth in the preceding subsection, except to owners of vehicles carrying liability insurance of one hundred thousand dollars (\$100,000.00) for a person injured in an accident, and five hundred thousand dollars (\$500,000.00) for more than one person so injured, and property damage insurance of not less than twenty-five thousand dollars (\$25,000.00). The permit shall be issued only for the purpose of making delivery on such restricted street or to pick up personal property from a building on such street.

(c) It shall be unlawful to operate a vehicle, whose total weight, including weight of the vehicle, is in excess of eight (8) tons, upon any street in the city, other than in the commercial zone, streets designated by state officials as numbered state routes or U.S. routes or interstate routes, and other streets plainly marked at each intersection as "Truck route." Provided, however, that such vehicles, except as otherwise provided, may be operated on streets not herein specifically excepted, for the sole purpose of delivering or picking up personal property, and then only by entering the street at the intersection nearest the destination of the vehicle for the purpose of delivering or picking up, and proceeding thereon no farther than the nearest intersection thereafter. This section shall not apply to motor buses traveling on routes approved by any governmental agency.

**Sec. 17-25[98]. Vehicles on city bicycle paths.**

**It shall be unlawful for anyone to operate a motorized vehicle of any kind upon the designated bicycle paths within the city, except for authorized emergency vehicles. Bicycle paths will be designated by the city council and will be marked by the appropriate signs.**

~~[Sec. 17-50-17-59. Reserved.]~~

## **DIVISION 2 [3]. PARKING, STANDING AND STOPPING**

~~[Sec. 17-60. Stop required -- For red light.~~

~~No person shall drive any vehicle past any traffic light while the same is displaying a red light toward the direction from which said vehicle or person is proceeding. (Ord. 2015-02, 8-11-15)~~

~~Sec. 17-61. Same -- In certain locations.~~

~~The driver of any motor vehicle passing into South Main Street or North Main Street between the intersection of South Main Street and Quarry Street and the intersection of North Main Street and Blackwell Street, shall bring such vehicle to a full stop before such vehicle is driven into said streets.]~~

**Sec. 17-26[62]. Parking regulations.**

(a) No operator or driver of any vehicle shall stop, stand or park the same in any of the following places except when necessary to avoid conflict with other traffic or in compliance with the direction of a police officer or official sign:

- (1) Within an intersection.
- (2) On a crosswalk.
- (3) Within six (6) feet of a fire hydrant.
- (4) In front of a private driveway.
- (5) On any sidewalk.
- (6) Abreast of another vehicle in any street.

(b) No person shall put, place, or park any vehicle on any public street for the purpose of selling or renting the same or for the purpose of displaying or advertising the same for sale or rent.

(c) Unless otherwise provided, vehicles in the city shall be parked parallel and close to the curb the full length of the vehicle, with right wheels to curb, and, where parking spaces are marked off or painted on the pavement, no driver or operator of any vehicle shall stop, stand or park such vehicle otherwise than wholly within the spaces so marked off or painted.

(d) During the period from the 15th day of November of each year to the first day of April of the following year, no person shall, between the hours of 1:00 a.m. and 6:00 a.m., park any vehicle or permit any vehicle to remain parked on any public highway in the city.

(e) - (h) Reserved.



(i) It shall be unlawful for a person:

- (1) To park a vehicle for a period of more than seventy-two (72) consecutive hours on any street in the city.
- (2) Unless permission is granted by the city manager or [his/her] designee, to park or stop a vehicle in a restricted zone, except for the purpose of discharging or receiving a passenger, and then only if the zone is not occupied or about to be occupied by a vehicle permitted to use the zone by the city manager or [his/her] designee. If such vehicle approaches, the vehicle without permission shall immediately vacate the zone.
- (3) To park a vehicle in or upon school grounds from 7:00 p.m. until 9:00 a.m. of the following day, unless permitted to do so by an officer or other person so empowered to grant such permission by the board of school commissioners of the city's school district.
- (4) To park or stop a vehicle in or upon or operate a vehicle in any real property located within a city cemetery from one half hour before sunset until one half hour after sunrise on the following day, without permission of the city manager or [his/her] designee. The permission shall be in writing and when so parked or stopped shall be exhibited to any police officer requesting to see it.
- (5) To park or stop a vehicle on a crosswalk which has been marked on a street by signs or stripping.
- (6) To park a vehicle along or on a curb, which has been painted yellow by authority of the city manager or [his/her] designee, unless permission to do so has been granted by the city manager or [his/her] designee.
- (7) To park a vehicle on any street from which merchandise or service is sold or offered for sale, or displayed for sale or exhibition, without permission of the city manager or [his/her] designee, with the exception of those vendors who have been issued a vending license pursuant to City Ordinance Sec. 10-16.
- (8) Unless a parking space is otherwise plainly marked on the street, to park a vehicle in any manner other than parallel and close to the curb edge of the traveled way of a street, the full length of the vehicle.
- (9) To park or stop a vehicle within an intersection, or on a bridge or a sidewalk, or in front of a private driveway, or within six (6) feet of a fire hydrant, or abreast of a vehicle parked or stopped at the curb of a street, or so as to obstruct traffic.
- (10) Except where parking of vehicles is permitted, it shall be unlawful to park a vehicle or place or leave anything in a roadway, which may impede or hinder its full and free use by vehicles.
- (11) It shall be unlawful to park a vehicle or place or leave anything which may impede or hinder vehicular traffic where "No parking" traffic signs are erected.
- (12) In the parking meter zone, except in a parking space or as otherwise provided, it shall be unlawful to park a vehicle or place or leave anything which may impede or hinder

the full and free use of a roadway by vehicles.

(13) It shall be unlawful to park a vehicle on any city street in such a manner that the vehicle is facing oncoming traffic.

(14) It shall be unlawful to park any vehicle, other than one properly displaying a valid handicapped license plate or valid handicapped parking card issued by the Commissioner of Motor Vehicles, in a designated handicapped parking space. (Ord. No. 1987-4, 3-10-87)

Cross reference-Similar provisions, Sec. 17-45.

(j) It shall be unlawful for a person to park any vehicle on any street in such a manner or in any way which may interfere with the prompt and orderly removal or plowing of snow, removal of ice, or sanding or salting or otherwise treating snow or ice by the street department. This section shall be effective only between the hours of 1:00 a.m. and 6:00 a.m. between the 15th day of November of each year and the first day of April of the following year.

(k) For the purpose of cleaning, clearing, oiling, repairing, reconstruction or surfacing a street, sewer or waterline, the street department or the water department or sewage department may close all of a street or part thereof to parking or stopping of vehicles by causing signs to be posted thereon, in conspicuous locations, indicating the prohibition of parking thereon. It shall be unlawful for a person to park a vehicle on a street or part of a street closed under this section.

(l) An officer of the fire department may prohibit parking in street within not more than five hundred (500) feet from the scene of a fire which the fire department is attending and engaged in extinguishing, when deemed such parking interferes or will interfere with fire-fighting and other duties of the department. Signs shall be erected on all streets at the outer limits of the no-parking zone so designated, and the signs shall be removed when the needs of the department no longer require. It shall be unlawful for any person to park or stop or enter with a vehicle any no-parking zone established under provisions of this section unless authorized by an officer of the fire department.

(m) It shall be unlawful for any driver or operator of a motor vehicle to stop or park such vehicle in any area designated as NO PARKING by signage installed by the City of Barre. (Ord. No. 2014-01, 4-22-14)

**Sec. 17-~~27~~63. “No Parking” Zones.**

(a) In addition to all other “No Parking” zones established in the City, the following areas are designated as “No Parking” and signed as such:

- ✓ Junction of Church and Washington Streets at the eastern point of City Hall Park.
- ✓ Downhill side of Auditorium Hill.
- ✓ Eastern side of Summer Street between Auditorium Hill and West Street.

(b) “No Parking” regulations for the three areas listed in Sec. 17-63 shall be in effect weekdays. “No Parking” regulations for the three areas listed in Sec. 17-63 shall not be in effect weekends and holidays. (Ord. 2015-02, 8-11-15)

**Sec. 17-~~28~~[64]. Funeral Parking in “No Parking” Zones.**

Vehicles associated with funerals may park in the areas listed in Sec. 17-~~27~~ [63]. The funeral home overseeing the funeral must inform police department enforcement through email contact at least two hours before the funeral that funeral parking will take place in one or more of the “No Parking” areas listed in Sec. 17-~~27~~ [64]. Funeral use of the “No Parking” area(s) is limited to no more than three hours. Any vehicle found in the “No Parking” area after three hours is subject to enforcement through ticketing, towing, booting or a combination thereof. (Amended, Ord. 2015-02, 8-11-15)

**Sec. 17-~~29~~[65]. Same - Violation.**

(a) The parking of any vehicle in violation of the parking provisions of this division is hereby declared to be a public nuisance, and the city manager or [his/her] designee may remove any vehicle so parked or cause it to be removed, at the sole expense of the owner of the vehicle, to any public garage or other place designated by the manager or [his/her] designee with the city, by towing or otherwise. Owner of vehicle shall be responsible for all towing and storage charges. The storage charge **imposed against the owner** for said vehicles shall not exceed the amount established by **the Barre City Council in the City of Barre Fee Schedule. [Title 23 V.S.A. 1753.(Amended, Ord.1992-2,6-30-92; Ord. 2007-02, 12/04/07).]**

(b) The police department shall keep a record of each vehicle removed under provision of the preceding subsection. The record shall include the manufacturer's trade name, serial number or motor number of the vehicle, registration number of the motor vehicle if any, and such other descriptive matter as may be necessary to identify the vehicle. The record shall also include the time of the removal, place from which the removal is made, and the reason for removal. The records shall be open to public inspection at the police station. The city manager or [his/her] designee shall publish in a local newspaper the record of any vehicle which shall remain unclaimed for a period of more than thirty (30) days. Unless the owners [~~has~~] **have** made other arrangements in writing with the city manager or [his/her] designee.

(c) Before the owner shall be permitted to reclaim a vehicle which has been removed pursuant to this section he shall:

- (1) Furnish satisfactory evidence to the officer in charge of the police station of his identity and his ownership of the vehicle.
- (2) Pay to the department all charges for removing the vehicle and all charges for storing or parking it, as well as any outstanding citations, and for publication of the record or removal, if there has been publication.
- (3) Sign a written receipt acknowledging delivery of the vehicle.

(d) No charges incurred or made under this section shall be in excess of the rate ordinarily charged by the person making such removal or doing such storing or parking, and if such removal, storing or parking is done by the police department such charges shall be in conformity with prevailing rates therefore in the city.

(e) Any and all expenses incurred by the city, or any of the departments thereof, under and by virtue of this section shall be and become a lien upon the motor vehicle removed, and may be foreclosed in accordance with state law.



(f) No charges made or incurred under this section shall be considered to be a fine, penalty or forfeiture. The removal and storage or parking of any vehicle under this section shall not be a bar to the institution and prosecution of criminal proceedings against the owner or operator of the vehicle. (Ord. No. 1982-5, 12-7-82; Ord. No. 1983-1, 1-13-83; Ord. No. 1983-8, 1-22-83; Ord. No. 2014-01, 4-22-14; Ord 2015-02, 8-11-15)

**Sec. 17-~~30~~[66]. Parking meter zones - Designated, rates.**

Parking meter zones all over the city shall consist of those areas designated by the city manager or [his/her] designee. Rates for the parking meter zones shall be set by the city council, and upon adoption of the rates the council shall publish in the local newspaper the rate change thirty (30) days prior to the effective date of the rate change. (Ord. No. 1983-1, 1-13-83; Ord. No. 2014-01, 4-22-14; Ord. 2015-02, 8-11-15)

**Sec. 17-~~31~~[67]. Same - Design standards for spaces.**

In the parking meter zone, parking spaces shall be marked upon the street to accommodate the greatest number of vehicles, in accordance with good practice, allowing sufficient space for accommodation of vehicles, and allowing for no parking and restricted zones; shall be located so as not to interfere with vehicular and pedestrian traffic and safety; and shall be in compliance with state and federal standards. (Ord. No. 2014-01, 4-22-14; Ord 2015-02, 8-11-15)

**Sec. 17-~~32~~[68]. Same - Regulations.**

(a) Except in a period of emergency determined by an officer of the fire department or police department, or in compliance with the directions of a police officer directing traffic, when any vehicle shall be parked in any parking space alongside or next to which a parking meter is located, the operator of the vehicle shall upon entering the parking space, immediately deposit or cause to be deposited in the parking meter lawful currency of the United States of America, or other acceptable payment.

~~[(b) After making payment as required in subsection (a) when directions on the meter require, the operator of the vehicle shall also set in operation the meter's timing mechanism in accordance with the directions.]~~

~~[(c) The provisions of subsections (a) and (b) shall not apply when parking a vehicle in a parking space adjacent to a meter which indicates that unused time has been left in the meter by the previous occupant of the space, provided that this exemption shall apply only as long as the occupancy of the space does not exceed the unused parking time indicated on the meter.]~~

~~[(d)]~~ **(b)** Rates in the designated parking meter zones shall apply between 8:00 a.m. and 5:00 p.m. except Saturday, Sunday and legal holidays, and any other days fixed by the city manager or [his/her] designee. (amended, Ord. 1991-1, 3-12-91, Ord.1993-5, 12/24/93)

~~[(e)]~~ **(c)** The collection of money deposited in meters shall be within the jurisdiction of the police

department. The moneys so collected shall be stored and secured for deposit by a member of the police department in the office of the treasurer. The office of the treasurer shall be responsible for the preparation for deposit of the money from the meters. The moneys so collected shall be credited to the parking meter fund.

~~{(f)}~~ **(d)** In lieu of depositing money in parking meters within municipally controlled parking lots the owner of a vehicle may pay the treasurer to purchase a daytime parking permit, the fee for which shall be designated by the city council. Upon adoption of the rate the council shall publish in the local newspaper the rate changes thirty (30) days prior to the effective date of the rate changes. (Amended, Ord. 1990-5, 4-10-90, Ord. No. 2005-1, 8/18/05)

The treasurer shall issue the person paying for the daytime permit a sticker entitling that person to park their vehicle in the areas designated for daytime permit parking. Such areas shall be designated by the city manager or ~~[his/her]~~ designee. The vehicle, when parked in the parking lot, shall have the sticker visible in the upper left-hand side (driver's side) of the windshield, below any tint strip and clearly visible to any person monitoring parking permit enforcement.

~~{(g)}~~ **(e)** It shall be unlawful for any person:

- (1) To cause, allow, permit or suffer any vehicle to be parked in violation of the requirements of this article.
- (2) To deposit or cause to be deposited in a parking meter, any coin for the purpose of extending the parking time beyond the maximum period specified on the meter.
- (3) To deposit or cause to be deposited in any parking meter anything other than lawful currency of the United States of America, or other acceptable payment.
- (4) To tamper with, open, break or destroy any parking meter or remove any parking meter without permission of the police department.
- (5) To permit any vehicle to remain in any parking space adjacent to a parking meter while the meter is displaying a signal to indicate that the vehicle occupying the space has already been parked beyond the period prescribed for the parking space.
- (6) To cover a parking meter in any manner, to show that it is not in use, without permission of the city manager or ~~[his/her]~~ designee.

~~{(h)}~~ **(f)** Daytime permit parking shall be limited to those areas so designated through signage installed by the City. Daytime permit parking is in effect between the hours of 8:00 a.m. and 5 p.m., Monday through Friday. There will be no parking between 1:00 a.m. and 6:00 a.m. every day, except as otherwise provided. (Ord. No. 1976-4, 11-9-76; Ord. No. 1980-1, 2-12-80; Ord. No. 1980-2, 5-13-80; Ord. No. 1981-3, 12-22-81; Ord. No. 1982-3, 8-24-82; Ord. No. 1082-4, 12-7-82; Ord. No. 1982-6, 1-4-83; Ord. No. 1983-1, 1-13-83, Ord. No. 1987-7, 5-5-87, Ord. 1994-9, 11-4-94; Ord. No. 2014-01, 4-22-14; Ord 2015-02, 8-11-15)

**Sec. 17-33 ~~[67]~~. Long-term rental of parking meter spaces.**

- (a) Long-term rental, or "bagging" of parking meter spaces is available under the following conditions:

- i. An application must be filled out at least 48 hours in advance of the requested bagging date(s). Applications will be available through the clerk's office. Approval from both the city manager or [his/her] designee, and the police chief or [his/her] designee shall be required on all requests for bagging.
- ii. No parking meter shall be bagged for more than 14 (fourteen) consecutive days without permission from the city manager or [his/her] designee. (Amended Ord 2015-02, 8-11-15)
- iii. No bagged parking space shall be occupied overnight during the winter parking ban (November 15 through April 1), unless specific approval is granted by the city manager or [his/her] designee at the time of application.

(b) Fees:

- i. There shall be a parking fee for the use of the parking meter space, equivalent to two times the cost of using the meter for an entire day.
- ii. In addition to the parking fee, there shall be a fee for bagging and bag removal, to be performed by members of the police department. This fee shall be designated by the city council and upon adoption of the fee the council shall publish in the local newspaper the rate thirty (30) days prior to the effective date of the fee.
- iii. Payment of the total fees must be received by the clerk's office before the first bagging date(s).

(c) Enforcement:

- i. Anyone found using unauthorized parking meter bags without the express approval of the city manager or [his/her] designee shall be subject to fines, vehicle towing or both.
- ii. Any unauthorized vehicle found parked in a bagged parking meter space shall be subject to fines, towing or both. (Ord. No. 2014-01, 4-22-14)

(d) Bagging meters for funerals:

- i. Funeral homes and directors must rent meter bags from the city to be used on parking meters before, during and after funerals. Such bags shall be placed on meters for no more than four hours per funeral service.
- ii. Such meter bags shall be rented from the city on ~~an~~ a calendar year annual basis at the fee as designated by the city council. The fee shall be prorated for a period of time less than a calendar year. Refunds are not available.
- iii. The annual rental fee for funeral home meter bags shall be designated by the city council and upon adoption of the fee the council shall publish in the local newspaper the rate thirty (30) days prior to the effective date of the fee.



- iv. Funeral homes shall be responsible for the care of the meter bag(s), and shall pay a replacement fee should the bag(s) be lost or damaged.
- v. Funeral homes may not use any other method of blocking off additional parking spaces, including but not limited to signage or parking cones. Any parking space blocked off for a funeral must be a metered parking space and with a rented bag on the meter.
- vi. Funeral parking in “No Parking” zones must comply with the restrictions laid out in Sec. 17-~~28~~ [64] of these ordinances. (Amended Ord 2015-02, 8-11-15)

**Sec. 17-~~34~~[70]. Parking lot regulations.**

In any parking lot in the city, it shall be unlawful for a person: (a) To park a vehicle anywhere except in a parking space.

- (b) To park a vehicle more than seventy-two (72) hours consecutively at any time without permission of the city manager or [his/her] designee.
- (c) To park a vehicle from which merchandise or service is sold or offered for sale, or displayed for sale or exhibition, without permission of the city manager or [his/her] designee.
- (d) To park a vehicle so that any part thereof extends more than six (6) inches over or on a sidewalk or other pedestrian walk.
- (e) To operate a vehicle at a rate of speed over twenty-five (25) miles an hour in any portion of the parking lot.
- (f) To fail to observe traffic signs erected in the parking lot by order of the city manager or [his/her] designee.
- (g) To park a vehicle in any parking lot between the hours of 1:00 a.m. and 6:00 a.m. every day, except in certain overnight parking areas as designated by the city manager or [his/her] designee, provided that the owner of the vehicle purchases a special night parking permit from the city treasurer. Overnight permits are available in six ~~month~~ [months] increments: January through June, and July through December. The fee for a permit shall be designated by the city council and upon adoption of the rates the council shall publish in the local newspaper the rate changes thirty (30) days prior to the effective date of the rate changes. (Ord. No. 2005-1, 8/18/05)

The treasurer shall issue the person paying for the permit a sticker entitling that person to park his vehicle in the designated night parking areas as established by the city manager or [his/her] designee. The vehicle, when parked in the parking lot, shall have the sticker displayed in the upper left-hand side (driver’s side) of the windshield, below any tint strip and clearly visible to any person monitoring parking permit enforcement. (Ord. No. 2014-01, 4-22-14; Ord 2015-02, 8-11-15)

**Sec. 17-~~35~~[71]. Bus stop zones designated; standards.**

Bus stop zones shall be designated by the City manager or designee ~~city council from time to time~~. The zones are to be restricted for use of bus companies to receive or discharge passengers and shall be properly signed. ~~[The council shall also post a sign designating where the bus zoned areas are located. (Ord. No. 1983-1, 1-13-83; Ord 2015-02, 8-11-15)]~~

**Sec. 17-36[72]. Loading zones designated.**

The loading zones shall be designated by the City Manager or designee ~~[city council from time to time]~~. The zones are to be restricted for the use of loading and unloading of commercial vehicles engaged in servicing nearby business establishments and shall be properly signed. ~~[- The city shall also post a sign designating where the loading zoned areas are located. (Ord. No. 1983-1, 1-13-83; Ord. No. 2014-01, 4-22-14; Ord 2015-02, 8-11-15)]~~

**Sec. 17-37[73]. Parking violations; fees and penalties.**

(a) Any person who has violated any ordinance of the city which regulates, restricts or defines the time or place of parking vehicles in the city or prescribes any traffic regulations may, within fourteen (14) days from the date of such violation, waive the issuing of any process by voluntarily paying to the city treasurer's department the violation fee as herein prescribed. (Ord. 1992-2, 6-30-92, Amended Ord. 2007-02, 12/04/07; Ord 2015-02, 8-11-15).

(b) The violation fee which is paid by any person violating any ordinance regulating, restricting or defining the time or place of parking motor vehicles in the city, or prescribing traffic regulations, shall be designated by the city council and upon adoption of the violation fees the council shall publish in the local paper the fee changes thirty (30) days prior to the effective date of the fee change. Any violation fees that are not paid within the allotted 14-day period will have additional late penalties assessed per violation. Those violation fees that are not paid within 14 days, but are paid within 30 days will pay late penalty fee #1. Those violation fees that are not paid within 30 days will be assessed late penalty fee #2 in addition to late penalty fee #1. Said late penalty fees #1 and #2 shall be designated by the city council and upon adoption the council shall publish in the local paper the late penalty fee changes thirty (30) days prior to the effective date of the late penalty fee changes. Other violations of the ordinances of the city shall be punished in the manner prescribed by law. (Ord. No. 1989-4, 6-6-89, Ord. No. 1992-2, 6-30-92, Ord. No. 2000-03, 6-30-00, Ord. No. 2007-02, 12/04/07).

(1) A person other than a handicapped person, who for ~~[his/her]~~ their own purposes parks a vehicle in a space for the handicapped shall be fined for each violation and shall be liable for towing charges. The fine for each violation shall be designated by the city council and upon adoption the council shall publish in the local paper the fine charge change thirty (30) days prior to the effective date of the fine change. (Ord. No. 1987-4(2), 3-10-87, Ord. No. 2000-03, 6-30-00, Ord. No. 2007-02, 12/04/07)

(c) All money shall be collected by the city treasurer's department. (Ord. No. 1984-2, 6-5-84; Ord. No. 2014-01, 4-2-14)

**Sec. 17-38[74]. Impoundment of vehicles by use of an immobilizing device.**

(a) The Police Department of the City of Barre is authorized by this section to impound by towing or by use of a so-called "Denver Boot" or other immobilizing device, any vehicle, the owner of which has three or more unpaid Traffic Ordinance violations in a calendar year – or has outstanding Traffic Ordinance violation fees, fines and penalties due to the City of Barre in excess of one hundred dollars (\$100.00). (Amended Ord. No. 2007-02, 12/04/07, Ord. No. 2008-06, 12/16/08)

(b) Notice that the vehicle in question is subject to impoundment must be sent to the registered owner at the address on file with the Vermont Department of Motor Vehicles, by first class mail advising that the vehicle will be subject to impoundment if all pending violations are not paid to the City of Barre within 15 days from the date of said notice.

(c) Vehicles which have the immobilizing device attached must have a "Warning. Do Not Move This Vehicle", sign conspicuously attached to the vehicle as attempting to move the vehicle can result in damage to it.

(d) Owners of vehicles that have been towed pursuant to Sec. 17-73(a) are assessed all towing and storage charges as established by the City's annual contracted towing services provider, in addition to all past due parking violations, fees and penalties; all of which must be paid prior to the release of the vehicle. (Amended, Ord. No. 2007-02, 12/04/07, Amended, Ord. No. 2008-06, 12/16/08)

Owners of vehicles that have the immobilizing device attached to their vehicle pursuant to Sec. 17-73(a) are assessed a fee for removal of the immobilizing device, in addition to all past due parking violations, fees and penalties; all of which must be paid prior to the release of the vehicle. The fee for removal of the immobilizing device shall be designated by the city council and upon adoption the council shall publish in the local paper the fee change thirty (30) days prior to the effective date of the fee change. (Ord. No. 2008-06, 12/16/08)

(e) Notwithstanding the above, when it becomes necessary to remove the vehicle from a public highway by use of a tow truck or wrecker, the registered owner is responsible for the cost of said towing. (Ord. 1995-2, 9-9-95; Ord 2015-02, 8-11-15)

#### **Sec. 17-~~39~~[75]. Penalties.**

(a) A violation of any portion of Article II of this chapter shall be a subject to ticketing by the police department. The fees for violations of this article shall be designated by the city council and upon adoption the council shall publish in the local paper the fee change thirty (30) days prior to the effective date of the fee change. **Unless otherwise noted or designated by City Council the fee for violations shall align with state fines.**

(b) Any law enforcement or community service officer can enforce this section. (Ord. No. 2014-01, 4-22-14; Ord 2015-02, 8-11-15)

~~[Sec. 17-76 – 17-81. Reserved. (Ord 2015-02, 8-11-15)]~~

### ~~ARTICLE III. DESIGNATION OF STREETS AND INTERSECTIONS~~



**~~Sec. 17-82. Exceptions to application of article.~~**

~~This article shall not apply to an intersection when that intersection is controlled either by traffic signals or by members of the police department or fire department controlling traffic.~~

**~~Sec. 17-83. Reserved.~~**

~~Editor's note Pursuant to Ord. No. 1983-1, adopted Jan. 13, 1983, Sec. 17-83, designating throughways, has been deleted.~~

**~~Sec. 17-84. Stop signs; street designated.~~**

~~The city manager or his/her designee from time to time shall designate placement of stop signs on the street other than throughways, intersecting a throughway, at or near their intersection with throughway. (Ord. No. 1983-1, 1-13-83)~~

**~~[Sec. 17-85. Yield right-of-way signs; street designated.~~**

~~The city manager or his/her designee from time to time shall designate placement of yield right-of-way signs on streets. (Ord. No. 1983-1, 1-13-83)~~

**~~Sec. 17-86. One-way streets designated.~~**

~~The city manager or his/her designee from time to time shall designate placements of one-way street signs with appropriate arrows. (Ord. No. 1983-1, 1-13-83)~~

**~~Sec. 17-87. No left turn signs; streets designated.~~**

~~The city manager or his/her designee from time to time shall designate placement of no left turn signs at or near other intersections affected by this prohibition. (Ord. No. 1978-1, 3-21-78; Ord. No. 1983-1, 1-13-83; Ord. No. 2014-01, 4-22-14)~~

**~~Sec. 17-88 – 17-95. Reserved.]~~**

**ARTICLE III [IV].  
BICYCLES**

~~Editor's note Pursuant to Ord. No. 2000-4, adopted June 20, 2000, Sec. 17-96 (k), designating bicycle registration fees, has been deleted. Pursuant to Ord. No. 2014-01 adopted April 22, 2014, Sec. 17-96, bicycle registration; equipment, has been deleted.~~

**Sec. 17-40[96]. Operation; regulations.**

It shall be unlawful:

- (a) For any person to operate a bicycle on any way within the city during the period from one-half (1/2) hour after sunset to one-half (1/2) hour before sunrise, unless said bicycle shall be equipped with a lamp on the front exhibiting a white light visible from a distance of at least five hundred (500) feet and with a red reflector on the rear of the bicycle.

- (b) For any person to ride upon any bicycle, or other vehicle of like kind or nature, to include in line skates, roller skates and skateboards upon or along any sidewalk. This section will also apply to any area posted against such use or any area where prior written or verbal notice has been given against such use. (Ord. 2000-4, 7-7-00)
- (c) For more than one person to ride on a bicycle unless it be a tandem equipped with two (2) sets of handlebars, two (2) cranks and two (2) seats. (Ord. No. 2000-4, 7-7-00)
- (d) To operate a bicycle belonging to another, without the consent of the owner.
- (e) To attach a bicycle while the same is being operated in any manner to any motor vehicle upon the highway.
- (f) To ride abreast of another bicycle on any street. (Ord. No. 1985-4, 5-7-85)
- (g) For any person to ride upon any bicycle, or other vehicle of like kind or nature, to include in line skates, roller skates and skateboards upon or along any city street in such a manner as to obstruct or hinder vehicular traffic. (Ord. No. 2000-04, 7-7-00; Ord. No. 2014-01, 4-22-14)

~~[Editor's note Pursuant to Ord. No. 2014-01, adopted April 22, 2014, Sec. 17-97, parental responsibility, and Sec. 17-99, authority of chief of police; bicycle court; suspension of license, have been deleted.]~~

**Sec. 17-41[97]. Penalties. Penalty for Section 17-40[96].**

A violation of sections 17-40[96] of this ordinance shall be a civil matter enforced in accordance with the provisions of 24 V.S.A. section 1974a and section 1977 et seq. A civil penalty of not more than \$800.00, or as specified in 24 V.S.A. section 1974a, whichever is greater, may be imposed for a violation of this civil ordinance.

The waiver fee shall be set at:

	<b>Waiver Fine</b>	<b>Civil Penalty</b>
First Offense	\$ [2]50.00 fine and/or confiscation of bicycle, in line skates, roller skates, and skateboards for seven days	Not more than
Second Offense, within a six-month period	\$[5]100.00 fine and/or of bicycle, in line skates, roller skates, and skateboards for fourteen days	Not more than
Third Offense, within a six-month period	\$150.00 fine and/or confiscation of bicycle, in line skates, roller skates and skateboards for twenty-eight days.	Not more than

- (a) Any law enforcement officer can enforce this section.

~~[(Sec. 17-100, Ord. No. 1985-4, 5-7-85 Amended by Ord. No. 2000-4, 7-7-00; Sec. 17-100 re-numbered as Sec. 17-97, and amended, Ord. No. 2014-01, 4-22-14)]~~

**[~~Sec. 17-98. Vehicles on city bicycle paths.~~**

~~It shall be unlawful for anyone to operate a motorized vehicle of any kind upon the designated bicycle paths within the city, except for authorized emergency vehicles. Bicycle paths will be designated by the city council and will be marked by the appropriate signs. (Ord. No. 1985, 6-11-85, Ord. No. 2000-4, 7-7-00; Ord. No. 2014-01, 4-22-14)~~

**Penalty for Section 17-98.**

~~(a) A violation of section 17-101 of this ordinance shall be a civil matter enforced in accordance with the provisions of 24 V.S.A. section 1974a and section 1977 et seq. A civil penalty of not more than \$800.00, or as specified in 24 V.S.A. section 1974a, whichever is greater, may be imposed for a violation of this civil ordinance.~~

~~(b) The waiver fee shall be set at:~~

	<b>Waiver Fine</b>	<b>Civil Penalty</b>
First Offense	\$ 75.00	Not more than
Second Offense, within a six month period	\$100.00	Not more than
Third Offense, within a six month period	\$150.00	Not more than \$800.00

~~(c) Any law enforcement officer can enforce this section.~~

~~(Sec. 17-101, Amended and Sec. 17-101k(a)(b)(c) Added by Ord. No. 2000-4, 7-7-00; Ord. No. 2014-01, 4-22-14) ]~~

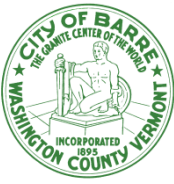
**ADOPTION HISTORY**

- First Reading at regular City Council meeting held on Tuesday, April 13, 2021.
- Second Reading and Public Hearing set by Council for Tuesday, \_\_\_\_\_, 2021.
- Summary of proposed language printed in Times Argus newspaper on Saturday, \_\_\_\_\_, 2021.
- Second Reading and Public Hearing held on Tuesday, \_\_\_\_\_, 2021. Adopted at regular City Council meeting held on March 30, 2021 and entered in the minutes of that meeting which are approved on \_\_\_\_\_.
- Posted in public places on \_\_\_\_\_.
- Notice of adoption published in the Times Argus newspaper on \_\_\_\_\_.
- Effective \_\_\_\_\_.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Carolyn S. Dawes  
*City Clerk/Treasurer*





# *City of Barre, Vermont*

## *“Granite Center of the World”*

6 N. Main St., Suite 2  
Barre, VT 05641  
Telephone (802) 476-0240

**To:** Mayor and City Council

**From:** Finance Director and Human Resources Administrator

**Date:** April 23, 2021

Mr. Mayor and Councilors,

We are requesting authorization to enter into a three (3) year agreement with NeoGov for an Integrated Payroll/ Human Resources Information System (HRIS). NeoGov is a company that specializes in Human Resource solutions to more than 6,000 public sector employers.

Currently the Payroll System and the Human Resources System are not integrated causing decreased productivity, delayed communication and lack of efficiency. The new system will reduce duplicated work, reduce manual work and improve efficiency and communication between the two departments.

After more than two years of research on numerous vendors, we found NeoGov was the only solution that was designed and built with public sector employers as a focus.

Working with staff, we developed a list of features required with a new Payroll/ HRIS solution.

Below is a short list of the changes that are needed.

- Ability to integrate with our current Software (NEMRC) for seamless integration to other modules (General Ledger etc.).
- Hourly rate breakout i.e., base rate, incentives, stipends etc.
- Calculate retroactive payroll *currently manual process*
- Overtime rate not tied to hourly rate option
- Ability to have different shift schedules for each employee or group
- Ability to have different benefits for different Collective Bargaining Agreements (CBA's)
- Ability to have one set of employee records that was maintained by both Payroll and HR
- Password protected employee portals allowing employees to review their leave balances, pay stubs, benefit forms, request time off, tax forms, training records, policy review and signatures, etc.
- Ability for future integration options
  - Electronic time management (key fobs, remote login, swipe cards, etc.)
  - Onboarding module (online employment applications, auto responses, auto-populate upon hire etc.)
- Flexibility to adapt to our internal structure without incurring custom charges every time we needed a change. Not a work around to fit a canned program
- Ability control the level of detail necessary for our payroll system

- Automated tax reporting (W-2's, Quarterly Payroll Taxes, C101, ACA Reporting etc.)  
*currently manual process*
- Custom reporting feature (budget development and contract negotiations)

Working with the vendor we were able to get a 3 year ramp up method to the full cost of the Payroll/HRIS solution.

TERM	LICENSE	SETUP	LICENSE DISCOUNT
One time Setup Fee		\$6,500	
Year 1	\$10,353		60% (\$15,529)
Year 2	\$19,412		25% (\$6,470)
Year 3	\$25,882		0%
<b>Total for all 3 years</b>	<b>\$55,647</b>	<b>\$6,500</b>	<b>29% (\$21,999)</b>

The total cost that we are requesting the Mayor and City Council to authorize is \$62,147 over three years. Year one fees were included in the latest year-end projection.

Sincerely,

Dawn Monahan Finance Director  
Rikk Taft Human Resources Administrator







# *Barre City Police Department*

**Chief Timothy J. Bombardier**

15 Fourth Street, Suite 2  
Barre, Vermont 05641-4476

[www.barrecity.org](http://www.barrecity.org)

Tel: 802-476-6613  
Fax: 802-476-0249

Larry E. Eastman, Jr.  
Deputy Chief of Police

To: Steven E Mackenzie, P.E., City Manager

From: Larry E Eastman Jr, Deputy Chief, Barre City Police

Date: 04/16/21

Re: Meter Rate change / Meter clock replacements

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Steve,

I have been in contact with Bill Phillips from Take A Powder Inc. dba Meter Products Co. This is the company that has been used by the City of Barre for many years to supply meter parts and accessories.

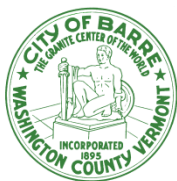
Bill has proposed that due to COVID-19 concerns and travel restrictions, that we replace all the old-style clocks in the City of Barre with the new style. Bill suggests sending us 675 meter clocks that are all the new type. These clocks would be programmed with the new rates and would include a 1 year warranty. We would then send the various types we have back to Mr. Phillips. He advised he would be willing to do this for the city of Barre for \$12,000. Mr. Phillips further advised he would set up shipping for our meters going back to him.

Previously the plan was to come to the city and change the rates. This was going to cost us \$6,730. The other option was that Bill would come to the city and swap out meters on site with a cost of \$17,305.

It is my belief that the proposal by Bill Phillips is the best option for the City of Barre. This would give us all new clocks allowing us to purchase a single device that could change rates in the future or we could simply borrow the device from Mr. Phillips to make the rate change. This would prevent this problem in the future.

A handwritten signature in blue ink that reads "Larry E. Eastman Jr.".

Larry E Eastman  
Deputy Chief  
Barre City Police Department  
15 Fourth Street, Barre VT 05641



# *City of Barre, Vermont*

*“Granite Center of the World”*

Steven E. Mackenzie, P.E.  
City Manager

6 N. Main St., Suite 2  
Barre, VT 05641  
Telephone (802) 476-0240  
FAX (802) 476-0264  
[manager@barrecity.org](mailto:manager@barrecity.org)

To: Mayor Lucas Herring and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: April 23, 2021

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

## **1. CLERK/TREASURER'S OFFICE:**

- COVID REPORT: City Hall remains closed to the public. The vault in the Clerk's office is open by appointment only on Tuesdays, Thursdays and Fridays. Masks are required by those with appointments. Temperatures are checked and they sign in attesting to having no COVID symptoms or exposure. They wash their hands in the sink in the Clerk's office, and are given gloves to use while touching land records documents or research computers.
- Continuing to work on TIF state audit. Data collection should end this week. The process is expected to be completed by June-July.
- Council has approved all liquor license renewals for 2021, and they have been submitted to DLC. Licenses will be mailed to license holders once received from DLC.
- The school budget revote will be held on May 11<sup>th</sup> as a drive-through in the BOR, similar to last August's primary election. Ballots have been mailed to those who received mail ballots for the March 2<sup>nd</sup> annual town meeting election.
- We have received a number of abatement requests since our last hearing in February 2020. The intention is to bring the requests before the Board of Abatement before the end of May. Last year's COVID legislation allowing the Council to act as the Board of Abatement during the Governor's emergency order expired at the end of calendar year 2020, so the full BOA will need to meet to hear the requests.

- Legislative Counsel has drafted the bill for Barre City’s charter changes, approved at this year’s Town Meeting, and has given it the number H.444. The bill has been referred to House Government Operations committee, but hasn’t been taken up for consideration yet. The 4<sup>th</sup> quarter property taxes are due by May 17<sup>th</sup>, as the 15<sup>th</sup> falls on a Saturday.

## **2. BUILDING AND COMMUNITY SERVICES:**

- The batting cages in the BOR were in full swing on Saturday as both the Central Vermont Little League and Barre Community Baseball held practices.
- On Monday, I spent time with a family showing lots at Hope Cemetery.
- On Tuesday, I participated in the Department Head Zoom meeting. Also on Tuesday, I met with the Director of the Barre Area Soccer Club regarding the use of the Tarquinio Park soccer fields.
- On Tuesday, the BCPD held a morning and afternoon training session in the main room of Alumni Hall.
- On Wednesday, the DMV held CDL testing in the Civic Center parking lot.
- On Wednesday, I met with the City Manager to review the Facilities Department ongoing projects. Also on Wednesday, I met with a representative from Impact Fire regarding our fire extinguisher inspection program and I participated in a video meeting regarding a scheduling program for the Civic Center.
- On Thursday, the Vermont National Guard held a second shot vaccination clinic in the AUD. This was a 1,000 dose clinic (Pfizer).
- Also on Thursday, the BCPD held another training session in the main room of Alumni Hall.
- Also on Thursday, Spaulding High School utilized the batting cages for the baseball and softball teams.
- On Friday morning, the VeggieVanGo food drop was held in the Civic Center parking lot. Also on Friday, the DPW Department held a “See, Click, Fix” training in the AUD basement.
- Also on Friday, Barre City Middle School utilized the batting cages for the softball team in the afternoon. There was also a private rental in the evening.
- I was out of the office on Friday.

### **2a. RECREATION:**

- Met with the Superintendent of Schools pertaining to federal funding for the summer.
- Attended Department Head Meeting
- Attended City Council Meeting
- Attended the Summer Matters For Kids informational webinar
- Attended the Vermont Recreation & Parks Association Director’s meeting.
- Participated in an Active Network software zoom pertaining to Civic Center scheduling software.
- Reviewed a proposal online followed by a telephone discussion on RecDesk software for our Civic Center scheduling.



- Conducted a swimming pool Lifeguard interview. Sent an application to another interested individual.
- Met over the phone with a Director from the southern part of the state pertaining to summer pool operations and a potential grant.
- Sent program information to Front Porch Forum.
- Updated Barre City Recreation Department FB page with individual program flyers.
- Ads out to The World for summer Lifeguards – information had gone out last week to area high schools and FPF. Will continue to advertise.
- Following up with peers and ACCD on summer program guidelines. Draft information may be under discussion next week.

### **3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:**

#### **Planning – Janet:**

- Attended last Saturday's (April 17) special Energy Committee meeting;
- Had my bi-weekly meeting with the Manager;
- Attended City Council meeting Tuesday evening;
- Resent the Enterprise Aly O&M reimbursement request after getting more information from our contractor that takes care of the Vapor Extraction Building;
- Sent updated rental registry list to the CVSWMD to aid in their composting to landlords campaign;
- Working on the Pool Grant's requisition by gathering all the in-kind (in house) work performed for the forms;
- Updating grant spreadsheet;
- Updated the website where I noticed some out of date and missing information;
- Assisting Barre Housing Authority with VCDP grant application by starting an Environmental Review section on the state grant website;
- Finished the Saturday energy committee meeting minutes and sent out the agenda and posted on the website, for the Energy Committee regular meeting Monday evening on April 26<sup>th</sup> – note that Jamie Smith from Green Mountain Transit that will give an update on the Montpelier MicroTransit Grant application that was submitted this week, and how Barre can start preparing and participating in their feasibility studies and our own pilot project;
- Answering questions, phone calls, assisted fellow staff, timesheets, weekly report write-up, etc.

#### **Permitting – Heather:**

- Issued 4 Electrical Permits;
- Issued 4 Building Permits;
- Issued 1 Zoning Permit;
- Closed out administratively 10 electrical permits;
- Closed out administratively 15 building permits
- Worked on updating the zoning information from the mapping software to be used for the assessing software updates;
- Finished the agenda with comments for the DRB hearing being held on Thursday, May 6;

- Answered all phone messages, emails, filed, picked up paperwork from the office twice weekly, and updated Zoning & Fire Dept. databases.

**Assessing Clerk – Kathryn:**

- Regular office tasks: permit copies from Heather into databases, address changes, mapping updates, filing, checking Grand List items, Street numbers, corrections, e-mail messages, phone calls, etc.;
- Processed 10 PTTR's (property transfer return) for updating all property records in NEMRC, ProVal, and mapping software;
- Sent out 13 map copies and 19 lister cards as requested via email or by telephone;
- Downloaded 110 homestead filings for a total of 1,085 to date;
- Continue creating house site certificates for those that request them from purchasing new property in the city after April 1, 2020, for filing taxes and income sensitivity issues, for the Director to sign;
- Continue working on the 2020 Sales Study from the data sent by the State (out late).

**Assessor-Janet:**

- Receiving more grievance notices and emails and placing with assessing clerk to address in the future;
  - Department Director checks email and phone inquiries;
- Department Director has also sent out lister cards u

**4. DEPARTMENT OF PUBLIC WORKS:**

- Department Head will send report with the warrants on Monday.

**5. FINANCE DIRECTOR:**

- Sr. Accounting Clerk on vacation all week
  - Participated in finding a resolution to leave time accrued with City Manager and HR Administrator
  - Further communication with TIF auditors regarding interest reconciliation
  - Attended City Council meeting via zoom and presented Q3 budget vs. actual financial standings
  - Prepared bi-weekly bond expenditures update
  - Updated capital and grant funds expenditure tracking spreadsheets
  - Researched community solar investment company and their interest in contacting Barre City
  - Held a conference call with the solar investment company, preparing documentation for City Manager to review
  - Attended VTGFOA Board meeting via zoom
6. Reviewed AP Invoices

**7. DEPARTMENT OF PUBLIC SAFETY:**

**6a. FIRE DEPARTMENT:**

Weekly Fire Activity Report to follow this memo.

**6b. POLICE**

Police Media Logs to follow this memo.



**BARRE**

**Copy of Departmental Activity Report**

Current Period: 04/15/21 to 04/21/21, Prior Period: 04/08/21 to 04/14/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Dispatch/Remote Station Incidents*</b>				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	0	0.00	0	0.00
<b>Fire Alarm Situations</b>				
Accident, potential accident	1	1.74	0	0.00
Chemical release, reaction, or toxic condition	1	0.40	0	0.00
Dispatched and cancelled en route	1	0.16	0	0.00
Emergency medical service (EMS) Incident	29	55.47	35	107.42
Medical assist	1	1.48	0	0.00
Natural vegetation fire	0	0.00	1	2.00
Steam, Other gas mistaken for smoke	0	0.00	2	4.88
Structure Fire	0	0.00	1	3.52
Unauthorized burning	0	0.00	1	0.40
Unintentional system/detector operation (no fire)	1	0.90	0	0.00
Water problem	1	0.84	0	0.00
Wrong location, no emergency found	2	5.20	0	0.00
	37	66.19	40	118.22
<b>Hydrant Activities</b>				
Flow Tests	0	0.00	0	0.00
Inspections	0	0.00	0	0.00
	0	0.00	0	0.00
<b>Non-Incident Activities</b>				
BAY FLOOR WASH	4	2.00	0	0.00
BUILDING INSPECTION	3	1.50	0	0.00
COMP TIME USED	1	10.00	3	10.00
COVID 19 SCREENING COMPLETED	23	0.92	22	2.65
ON DUTY	26	582.50	27	638.00
PERSONAL TIME USED	1	0.50	0	0.00
SHARPS PICK UP	1	0.00	0	0.00
VACATION USED	4	79.00	1	24.00

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BARRE

Copy of Departmental Activity Report

Current Period: 04/15/21 to 04/21/21, Prior Period: 04/08/21 to 04/14/21

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Non-Incident Activities</b>				
	63	676.42	53	674.65
<b>Occupancy Inspections/Activities</b>				
ALARM TESTING/MAINTENANCE	1	0.25	1	0.00
FIRE ALARM TEST	0	0.00	1	0.50
	1	0.25	2	0.50
<b>Training</b>				
ROPE RESCUE & HAULING SYSTEMS	10	18.00	0	0.00
VT DIVISION OF FIRE SAFETY TRAINING	4	16.00	0	0.00
	14	34.00	0	0.00

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.